

## State-wide IT Classification Presentation

05/26/16

### **Schedule:**

- Per the Change in Bargaining Agreement (CBA), RFR's for Class Reviews must be received from July 1– August 31<sup>st</sup> (non-management)  
“ “ “ July 1 - August 15<sup>th</sup> (supervisors)
- Per the CBA, the IT Classification Committee has until December 31 to review, rate and slot each RFR

### **Requirements:**

- All within the existing effected series along with existing series that logically should roll into the new series will be required to submit a RFR
- Multiple FTEs within the same Agency/Department doing the same work can be combined into one RFR
- Use Form A
- RFRs will be a management request
- The re-classification process will supersede your original step date
- Pay will be retroactive to the July – August time frame, on the date logged in with DHR- Classification
- The re-classification process for personnel under original probation will not extend the probation period however will not be retroactive for pay; their pay change will be effective on the date the Notice of Action is processed in VTHR

### **New Classification Series:**

- IT Systems Developer
- IT Technical Specialist
- IT Systems Administrator
- GIS Professional
- IT Service Desk
- IT Procurement
- IT Network Administrator

### **Existing Classification Series Which Requires RFRs:**

- System Developers
- IT Technical Specialists
- Network Administrators
- Senior System Developer
- Senior System Analyst
- Senior Information Technologist

- System Analyst
- IT Technical Analyst
- Any Agency/Department/911 GIS Specialist
- Any Agency/Department/911 GIS DB Admin
- 911 GIS Technician
- GIS Project Supervisor
- GIS Technical Project Manager
- Agency IT Procurement Service Specialist
- IT Procurement & Contract Specialist
- Technology Procurement Administrator
- IT Trainee
- Helpdesk Analyst

**Committee Contact Information:**

- Tom Hurd, AOT
- Darwin Thompson, DII
- Paul Pratt, AHS
- Brian Townsend, AOE
- Peter Telep, ANR
- Laura Deforge, DHR
- Susan Still, DHR
- Jenny Audet, DHR
- Courtney Nelson, DHR

**SharePoint Site:**

A site was established to provide information on the IT Classification new series.

<https://vermontgov.sharepoint.com/sites/DII/units/svcmgmt/itclass/default.aspx>