

**Vermont Enterprise GIS Consortium (EGC)**

**MINUTES**

*May 4<sup>th</sup>, 2016*

**11:00PM to 12:00PM**

**Onsite at National Life**

Justin Morrill Conference Room – 6<sup>th</sup> Floor Davis

**EGC Participants**

- Erik Engstrom – ANR
- Leslie Pelch – VCGI
- Casey Cleary - DII
- Johnathan Croft – VTrans
- Steve Sharp – VCGI
- Pete Young – VDH
- Melissa Prindiville – ACCD
- David Metraux – ACCD

**Guests:**

**Documents Distributed:**

<b>MINUTES</b>	
Agenda Topic	Discussion
<p align="center"><b>11:00AM to 12:00PM</b></p>	<ul style="list-style-type: none"> <li>□ <b>VCGI Director position</b> <ul style="list-style-type: none"> <li>○ Job posted on 4/45/2016</li> <li>○ IT Manager II</li> <li>○ Open until 5/16/2016</li> <li>○ Interview team being developed                             <ul style="list-style-type: none"> <li>• 2 from ACCD team</li> <li>• 1-2 from VCGI</li> <li>• 1-2 from EGC</li> </ul> </li> <li>○ Erik E. ask – “when will interviews happen?”. David M. – End of May – Early June.</li> </ul> </li> <li>□ <b>VT GIS Action Plan 2016</b> <ul style="list-style-type: none"> <li>○ David M. and Steve S. are researching different “GIS Council” scenarios from other states, as well as interviewing some folks who currently work with established council within VT to gather opinions, ideas, etc.</li> <li>○ Steve S. indicated that VCGI Director should be the one to lead this effort.</li> <li>○ Steve S. also suggested that the 2016 GIS Action Plan items be rolled into the EGC’s FY17 Business Plan.</li> </ul> </li> <li>□ <b>VT Orthophotos (2016)</b> <ul style="list-style-type: none"> <li>○ 2016 spring imagery was acquired for Rutland/Windsor by Quantum Spatial</li> <li>○ Ortho QC RFP will be released on 5/9/16. Steve needs 2 volunteers for</li> </ul> </li> </ul>

## MINUTES

Agenda Topic	Discussion
	<p style="text-align: center;">the review committee</p> <ul style="list-style-type: none"> <li>□ <b>EGC Sharepoint site?</b> <ul style="list-style-type: none"> <li>○ <b>Sharepoint migration</b> – State is migration to Office 365’s Sharepoint solution. It doesn’t support “anonymous access”. EGC’s current site allows anonymous access, therefore, the new system won’t work. DII will support the existing sharepoint for 3 more years. After that the EGC will need a new solution</li> <li>○ Long-term? Generally agreement that we are ok for the moment, but need to consider setting up a committee to determine EGC’s needs for a new “website / portal”, and how to build it.</li> </ul> </li> <li>□ <b>GIS Career Ladder</b> <ul style="list-style-type: none"> <li>○ Final RFPs and Job Specs for GIS Professional series have been presented to HR IT Committee. Final tweaks are being made.</li> <li>○ Existing “GIS positions” will need to be RFRed into this new structure once things are set after July 1<sup>st</sup>.</li> </ul> </li> </ul>
<b>Next Meeting</b>	○ <b>Wednesday, June 1<sup>st</sup>, 2016</b>

## ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	EGC response to Esri’s report	EGC	2/10/16	<b>DONE</b>	Committee formed and has been meeting as of 1/15/16
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	<b>On Hold</b>	no activity to date
3.	<b style="color: red;">GIS Career Ladder</b> <ul style="list-style-type: none"> <li>• Craft a proposal</li> <li>• Present to EGC for endorsement</li> <li>• Present to State HR</li> <li>• Write RFRs for positions</li> <li>• Codify job classifications within state system</li> </ul>	Peter Young and volunteers	3/30/16	<b>HIGH</b>	<ul style="list-style-type: none"> <li>• 9/1/15 – Got thumbs up from HR and CIO to proceed with RFR</li> <li>• <b style="color: red;">Craft RFRs</b></li> </ul>

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4.	<b>EGC Governance/Charter</b>	Steve S. And Leslie P	6/2014	<b>HOLD PENDING OUTCOM OF STATE GIS ANSLYSIS PROJECT</b>	<ul style="list-style-type: none"> <li>Document what other states have for "GIS Councils", and rank their potential use in VT - <b>DONE</b></li> <li>Craft a document outlining potential "GIS Governance Models".</li> </ul>