

**Vermont Enterprise GIS Consortium (EGC)**

**MINUTES**

*February 3, 2016*

**11:00AM – 12:00PM**

**Onsite at National Life**

Justin Morrill Conference Room – 6<sup>th</sup> Floor Davis

**Virtual Conference**

<https://global.gotomeeting.com/join/434266197>

**EGC Participants**

- |                           |                              |
|---------------------------|------------------------------|
| ▪ Lesley Bean – VTrans    | ▪ Steve Sharp – VCGI         |
| ▪ Erik Engstrom – ANR     | ▪ Pete Young – VDH           |
| ▪ Leslie Pelch – VCGI     | ▪ Melissa Prindiville – ACCD |
| ▪ Joanna Grossman – VAAFM | ▪ Brett Pierce – DEMHS       |
| ▪ David Metraux – ACCD    | ▪ Jeremy McMullen – E911     |
| ▪ Dan Currier – VAPDA     | ▪ Casey Cleary – DII         |

**Guests:**

**Documents Distributed:**

<b>MINUTES</b>	
Agenda Topic	Discussion
<b>11:00AM to 12:00PM</b>	<ul style="list-style-type: none"> <li>□ <b>VT GIS Standards and Guidelines review/adoption process</b> <ul style="list-style-type: none"> <li>○ Steve Sharp reintroduced a process for drafting and adopting standards/guidelines that was originally presented to the EGC on <a href="#">July 1<sup>st</sup>, 2015</a>.</li> <li>○ Lesley Bean (VTrans) made a motion to adopt the proposed process. Pete Young seconded.</li> <li>○ Discussion                             <ul style="list-style-type: none"> <li>• Erik – Who would do the work of drafting standards? VCGI or EGC?</li> <li>• Steve – Either or both would do the work. The EGC would be responsible for final approval.</li> <li>• Leslie – Not that we aren't saying that we are committed to reviewing/revising every existing standard.</li> <li>• Participants adjusted the process steps, finalized, then voted as follows                                     <ul style="list-style-type: none"> <li>• Pete Young – Yes</li> <li>• Jeremy McMullen – Yes</li> <li>• Casey Cleary – Yes</li> <li>• Melissa Prindiville – Yes</li> </ul> </li> </ul> </li> </ul> </li> </ul>

## MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> <li>• Lesley Bean – Yes</li> <li>• Erik Engstrom – Yes</li> <li>• Joanna Grossman - Yes</li> <li>• Final document = <a href="https://outside.vermont.gov/sites/egcgeo/Documents/EGC_StandardsAndGuidelines_Procedures_v1.0.pdf">https://outside.vermont.gov/sites/egcgeo/Documents/EGC_StandardsAndGuidelines_Procedures_v1.0.pdf</a></li> </ul> <p>□ <b>Esri Report – Complete Review of Action Items 2,3,4</b></p> <ul style="list-style-type: none"> <li>○ <b>Activity #2 – Implement a central ArcGIS Open Data portal</b> <ul style="list-style-type: none"> <li>• Melissa, Erik, Pete Y, and Jeremy stated that they agreed with Esri’s recommendation.</li> <li>• All agreed that the EGC’s decision last spring to move on this only reinforced this recommendation.</li> <li>• Dan suggested that the EGC recommend “federating” with RPCs as part of the recommendation.</li> <li>• Joanna noted that we need to determine “who” can federate. Anyone? Private sector?</li> <li>• Leslie noted that many users might feel that the data is “authoritative” if posed to the VT Open Geodata Portal.</li> <li>• Steve noted that the subcommittee had already discussed this under “Need #4 – Open Data”, and that there was good information to help craft the EGC recommendation on this for AOA.</li> </ul> </li> <li>○ <b>Activity #3 – Implement an information sharing environment</b> <ul style="list-style-type: none"> <li>• Participants general agreed with this recommendation</li> <li>• Steve noted that the subcommittee had already discussed this under “Need #2 – Information Sharing”, and that there was good information to help craft the EGC recommendation on this for AOA.</li> </ul> </li> <li>○ <b>Activity #4 – Develop the Workforce</b> <ul style="list-style-type: none"> <li>• Participants general agreed with this recommendation</li> <li>• Steve noted that the subcommittee had already discussed this under “Need #8 – Workforce Development”, and that there was good information to help craft the EGC recommendation on this for AOA.</li> </ul> </li> </ul>
<b>Next Meeting</b>	○ <b>Wednesday, March 2<sup>nd</sup> (11AM), 2016</b>

## ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes

ACTION ITEMS - COMPREHENSIVE LIST					
Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	EGC response to Esri's report	EGC	2/10/16	<b>HIGH</b>	Committee formed and has been meeting as of 1/15/16
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	<b>On Hold</b>	no activity to date
3.	<b>GIS Career Ladder</b> <ul style="list-style-type: none"> <li>• Craft a proposal</li> <li>• Present to EGC for endorsement</li> <li>• Present to State HR</li> <li>• Write RFRs for positions</li> <li>• Codify job classifications within state system</li> </ul>	Peter Young and volunteers	3/30/16	<b>HIGH</b>	<ul style="list-style-type: none"> <li>• 9/1/15 – Got thumbs up from HR and CIO to proceed with RFR</li> <li>• <b>Craft RFRs</b></li> </ul>
4.	<b>EGC Governance/Charter</b>	Steve S. And Leslie P	6/2014	<b>HOLD PENDING OUTCOM OF STATE GIS ANSLYSIS PROJECT</b>	<ul style="list-style-type: none"> <li>• Document what other states have for "GIS Councils", and rank their potential use in VT - <b>DONE</b></li> <li>• Craft a document outlining potential "GIS Governance Models".</li> </ul>