

Vermont Enterprise GIS Consortium (EGC)

MINUTES

July 1, 2015

11:00AM – 12:00PM

Conference Call + Calvin Coolidge (6th National Life)

EGC Participants

- Lesley Bean – VTrans
- Melissa Prindiville – ACCD
- Erik Engstrom – ANR
- Joanna Grossman – AG
- Johnathan Croft – Vtrans
- Nick Connizzo - VSARA
- Steve Sharp – VCGI
- Peter Young – VDH
- Dan Currier – VAPDA
- Leslie Pelch – VCGI
- Peter Telep – ANR
- Fred Pierce – VEM
- Josh Cox - VEM

Guests: Chris French, ESRI

Documents Distributed:

MINUTES	
Agenda Topic	Discussion
<p>11:00AM to 12:00PM</p>	<ul style="list-style-type: none"> • GIS Career Ladder and GIS Job Descriptions <ul style="list-style-type: none"> ○ Pete Young reviewed changes made to document since the last EGC meeting. ○ Peter Telep’s Comments <ul style="list-style-type: none"> ▪ Don’t see a need to have “GIS Intern” since HR will ignore it and there is a different system for this. ▪ We should be consistent with how the document is structure/formatted in the use of “OR” for the Experience and Education sections. ▪ The reference to “1 of 4” positions needs to be updated to “1 of 5” and so on. ▪ We should “generalize” who supervises since some agencies may not have a GIS III and/or GIS IV position. ▪ Clarify # of months/years of “experience” equivalency for GIS “certificates”. ○ MOTION BY MELISSA PRINDIVILLE <ul style="list-style-type: none"> ▪ “Make changes proposed by Peter Telep” (as listed above). ▪ Seconded by Lesley Bean. ▪ VOTE (by hand-in-room/voice-over-phone): <ul style="list-style-type: none"> • VTrans = Yes

MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> • ANR = Yes • ACCD = Yes • AHS/VDH = Yes • VEM = Yes • AG = Yes ○ NEXT STEPS <ul style="list-style-type: none"> ▪ 7/8 – Pete Young will make changes to document. ▪ 7/14 – EGC members have until this date to review final version. ▪ 7/17 – EGC E-vote to approve/endorse. ▪ 7/22 – Present to State HR committee • VT Open GeoData Portal <ul style="list-style-type: none"> ○ Steve Sharp presented report and findings from VCGI’s testing of ESRI’s AGO Open Data platform. The platform has pros/cons, but shows promise. Some detailed discussion of pros/cons. ○ Erik E. comments <ul style="list-style-type: none"> ▪ Metadata workaround could involve copy/pasting metadata into description. ▪ How will VT GeoData Portal “policies and standards” be enforced? ▪ Lack of support for ESRI Geodatabase format is a con not mentioned in report. ○ MOTION BY PETE YOUNG <ul style="list-style-type: none"> ▪ “Move to implement a new VT Open GeoData Portal using ESRI’s ArcGIS Online Open Data Platform as directed by the EGC’s Open Data Workgroup.” ▪ Seconded by Erik Engstrom ▪ Comments: Dan Currier commented that AGO is a good approach for RPC participation. ▪ VOTE (by hand-in-room/voice-over-phone): <ul style="list-style-type: none"> • VTrans = Yes • ANR = Yes • ACCD = Yes • AHS/VDH = Yes • VEM = Yes • AG = Yes • VT Imagery Program <ul style="list-style-type: none"> ○ Orthos <ul style="list-style-type: none"> ▪ Steve asked EGC members and others to review draft ortho RFP and provide feedback by July 17th (Vintage 4 (2016-2020) – Draft SOW/RFP). ○ LiDAR <ul style="list-style-type: none"> ▪ 2016 – USGS BAA 2016 proposal – Steve noted continuing efforts to pull together a 2016 proposal. Indicated that match

MINUTES

Agenda Topic	Discussion
	<p style="text-align: center;">partners are needed.</p> <ul style="list-style-type: none"> • VT GIS Standards and Guidelines <ul style="list-style-type: none"> ○ Revised process proposed by VCGI <ul style="list-style-type: none"> ▪ Step 1: VCGI/EGC updates/drafts VT GIS standard/guidelines. ▪ Step 2: Released to public for 30 day comment period. ▪ Step 3: Revisions made by VCGI/EGC. ▪ Step 4: Standard/Guidelines approved by EGC. ○ Discussion <ul style="list-style-type: none"> ▪ Melissa P: Why the 30 day public comment period? Recommended that VCGI/EGC consult with legal counsel first. ▪ Discussion tabled until VCGI can confer with ACCD legal counsel. <p>ACTION ITEMS</p> <ul style="list-style-type: none"> • GIS Career Ladder and Job Descriptions <ul style="list-style-type: none"> ○ 7/8 – Pete Young will make changes to document. ○ 7/14 – EGC members have until this date to review final version. ○ 7/17 – EGC E-vote to approve/endorse. ○ 7/22 – Present to State HR committee • VT Open GeoData Portal <ul style="list-style-type: none"> ○ July - VCGI meeting with ACCD Admin to discuss next steps and Project Management approach – Steve Sharp ○ August - Schedule EGC Open Data Workgroup meeting – Steve Sharp • VT GIS Standards and Guidelines <ul style="list-style-type: none"> ○ July – Consult with legal counsel regarding 30 day public comment period.
Next Meeting	○ Wednesday, August 5 (11AM), 2015

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	There has been little interest among agencies in sharing ArcGIS server deployments beyond existing partnerships <ul style="list-style-type: none"> • ACCD/ANR • VCGI/VAAFM
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> • Look and Feel Standards 	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Webmaster. No response as of 6/1/14.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	6/1/15	Medium	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC / Geocortex Team
5.	Open GeoData Portal / Data Warehouse Workgroup <ul style="list-style-type: none"> • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution 	EGC	9/1/2015	HIGH	- EGC voted on 7/1/15 to move forward with ESRI AGO Open Data Platform
6.	ESRI MPA <ul style="list-style-type: none"> • MPA has expired. Need to prod BGS/ESRI to get a new one signed. 	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014.

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
7.	<p>GIS Career Ladder</p> <ul style="list-style-type: none"> • Craft a proposal • Present to EGC for endorsement • Present to State HR 	Peter Young and volunteers	7/22/15	HIGH	<ul style="list-style-type: none"> • 6/17 – Submit input to Pete Young (EGC) • 7/1 – EGC vote to endorse final version of GIS Career Ladder and Job Description (EGC) • 7/22 – Present EGC’s recommended GIS Career Ladder and Job Descriptions to the State’s HR IT Committee (Pete Y, PJ, Steve)
8.	<p>EGC Governance/Charter</p>	Steve S. And Leslie P	6/2014	HIGH	<ul style="list-style-type: none"> • Document what other states have for “GIS Councils”, and rank their potential use in VT - DONE • Craft a document outlining potential “GIS Governance Models”.