

Vermont Enterprise GIS Consortium (EGC)

MINUTES

May 6th, 2015

11:00AM – 12:00PM

Conference Call

EGC Participants

- | | |
|------------------------------|-----------------------|
| ▪ Lesley Bean – VTrans | ▪ Steve Sharp – VCGI |
| ▪ Melissa Prindiville – ACCD | ▪ Peter Telep – ANR |
| ▪ David Metraux – ACCD | ▪ Peter Young – VDH |
| ▪ Ryan Knox – ANR | ▪ Dan Currier – VAPDA |
| ▪ Ivan Brown – VCGI | ▪ Leslie Pelch – VCGI |

Guests: Chris French, ESRI

Documents Distributed:

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Agenda Topic	Discussion
<p>11:00AM to 12:00PM</p>	<ul style="list-style-type: none"> □ VT Imagery Program <ul style="list-style-type: none"> ○ Orthos <ul style="list-style-type: none"> • 2015 Acquisition (Bennington/Windham): According to Steve Sharp (VCGI), as of 5/5/2015, 10 out of 21 flight lines have been acquired and verified. The hope/plan is that the remaining flight lines will be acquired by 5/8/2015. Leaf-out is the primary concern at this point. • Vintage 4 (2016-2020): Steve noted that he plans to craft a new Vintage 4 SOW/RFP by revised the Vintage 3 SOW/RFP. Specifically he plans to replace the “boilerplate” BGS contract language with the latest BGS language, and leave the rest as-is. The Vintage 3 specifications already includes two resolutions options (50cm and 30cm) for vendors to bid on. The Vintage 4 draft will be presented to the EGC for review/input, and any suggested specification changes. <ul style="list-style-type: none"> • David Matraux (ACCD) suggested that the EGC collect agency/partner requirements 1st, then draft the revised SOW/RFP. • Dan Currier (VAPDA) indicated that many partners and lots of time was put into the Vintage 3 specs/SOW, and felt that

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	<p>Steve's approach would be a good way to go.</p> <ul style="list-style-type: none"> • Steve Sharp indicated that he would accept orthophoto "requirements" from State agencies and partner either BEFORE and/or AFTER the 1st draft of the Vintage 4 SOW/RFP. <ul style="list-style-type: none"> ○ LiDAR <ul style="list-style-type: none"> • 2013/2014 – According to an email from USGS, Quantum Spatial (the acquisition contractor for these LiDAR projects) has positioned 5-7 planes in the VT/NY area so that they can complete these projects this spring. • 2015 – This FY15 USGS BAA 3DEP project continues to move forward. The \$10K match from ANR-DEC has been captured in an MOA agreement between ACCD/ANR-DEC. VTrans \$100K match contributions still needs to be nailed down via an MOA. USGS is working on a final JFA and SOW. The acquisition area had to be reduced to 662sq miles to match available funds. • 2016 – asdfsadf □ VT Open GeoData Portal <ul style="list-style-type: none"> ○ ESRI ArcGIS Online "Open Data" Platform <ul style="list-style-type: none"> • Steve noted document outlining ESRI response to VT Open GeoData requirements matrix. The response suggests that this platform as potential. • Steve proposed a pilot testing plan for the AGO Open Data platform. He recommended doing some additional pilot testing, and that this plan would allow for that. The plan also calls for working with ANR to test "federating" an AGO Open Data site. Steve asked if anyone objected to the test plan. There was no objection. • Chris F (ESRI) recommended that it is important to define "measure of success" to help determine if a particular solution is successful at meeting requirements. Steve asked if the EGC's existing set of user stories and requirements fit the bill. Chris wasn't in a position to respond, and indicated he would get back to the EGC with any recommendations/thoughts regarding "measure of success". □ EGC Charter review/revision <ul style="list-style-type: none"> ○ Steve presented an Excel Spreadsheet (1st draft – incomplete) documenting the type of "State GIS Committees or Councils" that others states have. The spreadsheet includes a link to the State's GIS Council page(s) as well as a ranking (based on Steve's opinion) as to whether that particular GIS governance model might be usable in VT. It needs to be complete ○ Leslie suggested that its time to schedule a meeting to discuss options. ○ Steve indicated that it would be good to finish the spreadsheet 1st, and

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	<p>then distill it into short document outlining “GIS Governance Models” that the EGC could discuss.</p> <ul style="list-style-type: none"> ○ Leslie agreed to work with Steve on this. <p>□ GIS Career Ladder</p> <ul style="list-style-type: none"> ○ Steve indicated that Pete Young has “taken charge” if this EGC initiative, and has worked to move this effort toward completion. 1st draft job descriptions have been written, but Pete has been having trouble finding help to finish them. ○ Steve apologized for not being helpful, but indicated that he was too busy with VCGI move and Interim Directory responsibilities to help. He asked if anyone else from the EGC would be willing to help? There was no response to this question. ○ Pete indicated that he would reach-out to Peter Telep again. ○ Steve suggested that he also reach-out to Sara Moulton (VTrans). <p>ACTION ITEMS</p> <ul style="list-style-type: none"> • GeoData Portal: Implement AGO Open Data pilot testing plan (Steve) • EGC Charter: Complete State GIS Council review spreadsheet. Draft a document outlining possible “GIS Governance Models” that the EGC could use to help determine which path to take. (Steve + Leslie P.) • GIS Career Ladder: Create a final set of GIS job descriptions for the full EGC to review and endorse (Pete Young and anyone willing to help!).
Next Meeting	<ul style="list-style-type: none"> ○ Wednesday, June 3 (11AM), 2015

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	<p>There has been little interest among agencies in sharing ArcGIS server deployments beyond existing partnerships</p> <ul style="list-style-type: none"> • ACCD/ANR • VCGI/VAAFM

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2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> Look and Feel Standards 	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Webmaster. No response as of 6/1/14.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	6/1/15	Medium	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC.
5.	Open Data / Data Warehouse Workgroup <ul style="list-style-type: none"> Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution 	EGC	9/1/2015	HIGH	<ul style="list-style-type: none"> - Tested Socrata and CKAN - done - User Stories (requirements) defined and ranked - done - RFI – done - Test AGO Open Data Portal platform. Work with ANR and ESRI. - RFP – On Hold for now
6.	ESRI MPA <ul style="list-style-type: none"> MPA has expired. Need to prod BGS/ESRI to get a new one signed. 	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
7.	GIS Career Ladder <ul style="list-style-type: none"> Craft a proposal Present to EGC for endorsement Present to State HR 	Peter Telep and volunteers	?	HIGH	Need to craft detailed job specifications for GIS Specialist 1-4 and present to EGC for review

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8.	EGC Governance/Charter	Steve S. And Leslie P	6/2014	HIGH	<ul style="list-style-type: none">• Document what other states have for “GIS Councils”, and rank their potential use in VT.• Craft a document outlining potential “GIS Governance Models”.