

Vermont Enterprise GIS Consortium (EGC)

**MEETING
MINUTES**

July 7th, 2014

11:00AM - Noon

VCGI's Office + Conference Call

EGC Participants

- | | |
|------------------------------|------------------------|
| ▪ Melissa Prindiville – ACCD | ▪ Steve Sharp – VCGI |
| ▪ Joanna Grossman – VAAFM | ▪ Pete Young – AHS/VDH |
| ▪ Ivan Brown – VCGI | ▪ Josh Cox, DEMHS |
| ▪ Jeremy McMullen – E911 | |

Guests:

Documents Distributed:

- | | |
|------------------------------------|------------------------------------|
| 1. Meeting Agenda | 3. FY'2015 Business Plan – draft 1 |
| 2. FY'2014 Annual Report – draft 1 | |

MINUTES	
Agenda Topic	Discussion
<p>10:00AM to 11:00AM</p>	<ul style="list-style-type: none"> □ Reviewed FY'2014 Annual Report <ul style="list-style-type: none"> ○ Reviewed draft. Written feedback provided by Leslie Pelch (VCGI) prior to meeting. ○ The following edits will be made <ul style="list-style-type: none"> • Incorporate Leslie Pelch's edits (generally minor). • Add section about Geocortex Workgroup as suggested by Pete Young (VDH) ○ Steve will draft a v2 and send to EGC for E-approval. □ Reviewed FY'2015 EGC Business Plan <ul style="list-style-type: none"> ○ Reviewed draft. ○ The following edits will be made <ul style="list-style-type: none"> • Leslie Pelch (based on written comments) and Melissa Prindiville suggested adding the "CMO" to item 7 (marketing/outreach). • Melissa Prindiville suggested adding something under Assumptions and Risks regarding the ability of VCGI to continue to facilitate EGC meetings and related EGC efforts. ○ Steve will draft a v2 and send to EGC for E-approval. □ Status of VCGI's move into State Government (ACCD) <ul style="list-style-type: none"> ○ VCGI received a "Statement of Legislative Intent" from the Joint Fiscal Office. It clarifies the timeline and the responsibilities of parties involved in VCGI's move to ACCD. Steve read the letter and will forward a copy via

MINUTES	
Agenda Topic	Discussion
	email.
Next Meeting	<ul style="list-style-type: none"> ○ Monday, August 4 (11AM), 2014: Conference Call

ACTION ITEMS - COMPREHENSIVE LIST					
Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> • Look and Feel Standards 	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Web Master. No response.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	March 2014	Medium	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC.

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5.	EGC Web Services <ul style="list-style-type: none"> • Work to revise EGC Web Services document to address versions, https, and life-cycle issues. • Add ArcGIS Online use and “interconnect” and sharing between agencies using AGO • Craft ESRI Community Mapping Program implementation plan 	EGC	Fall 2013	DONE	EGC needs to vote on revised Web Services plan (2.1) VCGI crafted a draft ESRI Community Mapping Program Plan and presented it to the EGC. Need EGC feedback. VCGI also engage RPCs to participate.
6.	BING Maps license <ul style="list-style-type: none"> • Work with EGC Members and DII to determine if we should get a BING Maps enterprise license • Get BING pricing • Evaluate other options such as Google and ArcGIS Online. 	EGC	Summer 2013	DONE	“use cases” submitted to DII Got pricing from ACCD Little interest in BING...stalled on this item Contact ACCD if you're interested in the possibility of sharing their license.
7.	Add “SDE replication” option to EGC data exchange protocol	Ivan B	2013	LOW	to do
8.	Data Warehouse Workgroup <ul style="list-style-type: none"> • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution • Participate in DII Open Data Pilot using Socrata 	EGC	2/1/2014	HIGH On Hold	<ul style="list-style-type: none"> - Tested Socrata and CKAN - done - User Stories (requirements) defined and ranked - done - RFI – done - RFP – On Hold
9.	ESRI MPA <ul style="list-style-type: none"> • MPA has expired. Need to prod BGS/ESRI to get a new one signed. 	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
10.	TS Irene Data Repository	VCGI/EGC/VTStrong	?	LOW	Need to meet with the Irene Recover Office to discuss plan/scope
11.	Parcel Workgroup <ul style="list-style-type: none"> • Setup SharePoint subsite under EGC site • Setup regular meeting schedule 	Leslie Pelch and others interested	Nov 2013	DONE	Created subsite

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12.	GIS Career Ladder <ul style="list-style-type: none">• Craft a proposal• Present to EGC for endorsement• Present to State HR	Peter Telep and volunteers	Jan 2014	HIGH	Crafted detailed job specifications for GIS Specialist 1-4 and present to EGC for review
13.	EGC Emergency Management Workgroup <ul style="list-style-type: none">• Draft charter• Identify work items	Ivan Brown	May 2014	Medium	- EMW Charter drafted.