

Vermont Enterprise GIS Consortium (EGC)

MEETING
MINUTES

February 3rd, 2014

11:00AM - Noon
Conference Call

EGC Participants

- Ivan Brown – VCGI
- Melissa Prindiville – ACCD
- Ryan Knox – ANR
- Leslie Pelch - VCGI
- Steve Sharp – VCGI
- Dan Currier – VAPDA
- Lesley Bean – Vtrans
- Pete Young - VDH

Guests:

Documents Distributed:

1. Meeting Agenda
2. Proposed GIS Specialist 4 (draft 2)
3. EGC Web Services Strategy 2.1

| MINUTES | |
|----------------------------------|--|
| Agenda Topic | Discussion |
| <p>10:00AM to 11:00AM</p> | <ul style="list-style-type: none"> □ Parcel Mapping <ul style="list-style-type: none"> ○ Leslie Pelch updated the EGC on the actions and activities Parcel Workgroup. The group has been meeting periodically to 1) help guide the northern border parcel project and 2) outline a strategy/approach for the development/maintenance of statewide parcel dataset. ○ Leslie updated the EGC on the status of the Northern Border Region parcel project. VCGI is working with RPCs to get the word out, and has released an application form. Towns in the region can apply for funds to help them create/update GIS parcel data in compliance with VGIS standards. □ EGC Web Services 2.1 – Build Out <ul style="list-style-type: none"> ○ VTPARCELS – Released and available at http://maps.vcgi.org/arcgis/rest/services/EGC_services ○ All imagery + index services – BETA available at http://maps.vcgi.org/arcgis/rest/services/EGC_services ○ E911 geocoding services – VCGI hosts E911 geocoding services (those support the EGC) . VCGI has received updated E911 data formatted specifically to support the geocoding service. VCGI will update the E911 geocoding service with the new data. ○ ESRI Community Basemap – Steve indicated that VCGI is working closing with the RPCs (specifically Pam Brangan – CCRPC) to roll RPC |

MINUTES

| Agenda Topic | Discussion |
|--------------|---|
| | <p>data into the VT CMP submission to ESRI.</p> <ul style="list-style-type: none"> □ GIS Career Track <ul style="list-style-type: none"> ○ The “sub-committee” (Steve, PJ, Joanna, Pete Y) has put together a matrix which will help guide the crafting of the GIS job specifications ○ Draft job specs have been drafted for GIS II and GIS IV. GIS Specialist Matrix - draft 1 (may need to login to SharePoint OR use Chrome to download) GIS Specialist IV Job Spec - draft 3 GIS Specialist II Job Spec - draft 1 □ EGC FY’2014 Business Plan Status Review <ul style="list-style-type: none"> ○ Item 1 (Data Warehouse Redesign): EGC Open Data Workgroup (formerly Data Warehouse Workgroup) has <ul style="list-style-type: none"> • Drafted requirements (user stories) for a new VT GIS Data Portal • Ranked the requirements • Tested CKAN and Socrata platforms • Worked with DII on their Open Data Pilot • Identified targeted enhancements to the existing Warehouse, and begun to implement them ○ Item 2 (GIS Career Ladder): The “sub-committee” (Steve, PJ, Joanna, Pete Y) has put together a matrix which will help guide the crafting of the GIS job specifications. Draft job specs have been drafted for GIS II and GIS IV. ○ Item 3 (SharePoint): The site continues to be used and maintained by the EGC. A Parcel Workgroup sub-site has been added. ○ Item 4 (Strategic Plan): Review of the strategic plan has been tabled to-date pending the future of VCGI? ○ Item 5 (Business Plan): The FY’2015 plan will be drafted in June. ○ Item 6 (Web Services): The EGC revised the Web Services Strategy and released a version 2.1 in January 2014. This revision addressed version naming, life cycle policies, https/ssl, service maintenance, AGS upgrades, AGO strategy, and included some new EGC web services. ○ Item 7 (Marketing): The EGC has reached out to the Office of the Creative Economy (OCE) in the area of Open Data collaboration. ○ Item 8 (Shared Services): EGC has discussed possibility of sharing a BING mapping license, but there hasn’t been consensus that its worth the cost. ○ Item 9 (MOU Guidelines): No action to date. ○ Item 10 (Hardware/Software Sharing): A subset of EGC partners continue to share hardware/software supporting maps.vermont.gov (dev.maps.vermont.gov); a platform used to develop interactive mapping sites. □ New Action Items <ul style="list-style-type: none"> ○ Web Services (VCGI) |

| MINUTES | |
|---------------------|--|
| Agenda Topic | Discussion |
| | <ul style="list-style-type: none"> • Finalize and release all imagery web service. • Update geocoding services • Continue to work with RPCs to submit VT GIS data to ESRI for CMP topo basemap. ○ Draft job specifications for proposed GIS I, II, III, and IV positions for EGC review (GIS Career track “committee”) |
| Next Meeting | ○ Monday, March 10th (11AM), 2014 |

| ACTION ITEMS - COMPREHENSIVE LIST | | | | | |
|--|--|---|-----------------|----------------|---|
| Item | Action Item | Who? | Target Due Date | Priority | Status Notes |
| 1. | ArcGIS Server Workgroup (ASW) - server sharing plan | EGC ASW | ? | On Hold | |
| 2. | Revise SDE guidelines | VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik) | ? | On Hold | no activity to date |
| 3. | Geocortex Essentials <ul style="list-style-type: none"> • Look and Feel Standards | EGC + Geocortex Admin Team | ? | On Hold | Draft look and feel standards submitted to State Web Master. No response. |
| 4. | MAPS.VERMONT.GOV homepage | Leslie Pelch + Melissa Prindiville + other EGC | March 2014 | Medium | Interim Maps.vermont.gov homepage created. Waiting for ACCD (Melissa), CMO, and VCGI rep (Leslie) to propose changes. |

ACTION ITEMS - COMPREHENSIVE LIST

| Item | Action Item | Who? | Target Due Date | Priority | Status Notes |
|------|--|------------------------------------|-----------------|-------------|---|
| 5. | <p>EGC Web Services</p> <ul style="list-style-type: none"> • Work to revise EGC Web Services document to address versions, https, and life-cycle issues. • Add ArcGIS Online use and “interconnect” and sharing between agencies using AGO • Craft ESRI Community Mapping Program implementation plan | EGC | Fall 2013 | DONE | <p>EGC needs to vote on revised Web Services plan (2.1)</p> <p>VCGI crafted a draft ESRI Community Mapping Program Plan and presented it to the EGC. Need EGC feedback. VCGI also engage RPCs to participate.</p> |
| 6. | <p>BING Maps license</p> <ul style="list-style-type: none"> • Work with EGC Members and DII to determine if we should get a BING Maps enterprise license • Get BING pricing • Evaluate other options such as Google and ArcGIS Online. | EGC | Summer 2013 | DONE | <p>“use cases” submitted to DII</p> <p>Got pricing from ACCD</p> <p>Little interest in BING...stalled on this item</p> |
| 7. | Add “SDE replication” option to EGC data exchange protocol | Ivan B | 2013 | LOW | to do |
| 8. | <p>Data Warehouse Workgroup</p> <ul style="list-style-type: none"> • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution • Participate in DII Open Data Pilot using Socrata | EGC | 2/1/2014 | HIGH | <ul style="list-style-type: none"> - Tested Socrata and CKAN - User Stories (requirements) defined and ranked |
| 9. | <p>ESRI MPA</p> <ul style="list-style-type: none"> • MPA has expired. Need to prod BGS/ESRI to get a new one signed. | VCGI/EGC | 1/1/2014 | HIGH | Contact BGS and ESRI to push issue. No response as of 1/6/2014. |
| 10. | TS Irene Data Repository | VCGI/EGC/VTStrong | ? | LOW | Need to meet with the Irene Recover Office to discuss plan/scope |
| 11. | <p>Parcel Workgroup</p> <ul style="list-style-type: none"> • Setup SharePoint subsite under EGC site • Setup regular meeting schedule | Leslie Pelch and others interested | Nov 2013 | DONE | Created subsite |
| 12. | <p>GIS Career Ladder</p> <ul style="list-style-type: none"> • Craft a proposal • Present to EGC for endorsement • Present to State HR | Peter Telep and volunteers | Jan 2014 | HIGH | Crafted detailed job specifications for GIS Specialist 1-4 and present to EGC for review |

