

**Vermont Enterprise GIS Consortium (EGC)**

**MEETING  
MINUTES**

*January 7th, 2013*

**11:00AM - Noon**  
Conference Call  
Waterbury, VT

**EGC Participants**

- Lesley Bean - VTrans
- Jan Leja - VDH
- Melissa Prindiville - ACCD
- Ivan Brown - VCGI
- Tyler Morse - E911
- Dan Currier - VAPDA (CVRPC)
- Steve Sharp - VCGI
- Zack Borst - VEM

**Guests:**

**Documents Distributed:**

1. Meeting Agenda

<b>MINUTES</b>	
Agenda Topic	Discussion
<b>10:00AM to 11:00AM</b>	<ul style="list-style-type: none"> <li>❑ <b>Potential Changes at VCGI</b> <ul style="list-style-type: none"> <li>○ VCGI Board has been discussing different business models for VCGI                             <ol style="list-style-type: none"> <li>1. Become part of DII?</li> <li>2. Part of state gov but independent from DII?</li> <li>3. State as-is?</li> <li>4. No details yet</li> </ol> </li> <li>○ Questions                             <ol style="list-style-type: none"> <li>1. Zack: What would happen with existing MOUs and contracts?                                     <ul style="list-style-type: none"> <li>• No change...VCGI would continue to honor all MOUs and contracts</li> </ul> </li> <li>2. Dan: Funding?                                     <ul style="list-style-type: none"> <li>• %50 property transfer tax</li> <li>• %50 DII "agency charge back" model</li> </ul> </li> </ol> </li> </ul> </li> <li>❑ <b>2012 Orthos?</b> <ul style="list-style-type: none"> <li>○ VCGI indicated that the imagery is nearly final QA/QC an delivery.</li> <li>○ VCGI is willing to distribute a brick with the new 2012 imagery to EGC members as needed. One brick circulated.</li> </ul> </li> <li>❑ <b>EGC Web Services - Status of Implementation?</b> <ul style="list-style-type: none"> <li>○ VCGI and E911 moving forward with implementation of EGC Web Services for which they've been tagged.</li> </ul> </li> </ul>

## MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> <li>□ <b>Geocortex</b> <ul style="list-style-type: none"> <li>○ Invoices &amp; Billing                             <ol style="list-style-type: none"> <li>1. VCGI reminded Geocortex Team partners to pay their invoices. Most have paid already.</li> </ol> </li> <li>○ BING key?                             <ol style="list-style-type: none"> <li>1. Erik and Melissa have been looking into the BING license</li> </ol> </li> <li>○ maps.vermont.gov "home page" design...what to do?                             <ol style="list-style-type: none"> <li>1. Melissa meeting with State CMO to discuss options/ideas/direction.</li> </ol> </li> <li>○ Migration of mapsdev.vermont.gov to DII VM.                             <ol style="list-style-type: none"> <li>1. VCGI working with DII to move Geocortex development platform to a DII VM</li> </ol> </li> <li>○ Decommissioning of old Geocortex Server                             <ol style="list-style-type: none"> <li>1. The old Geocortex server will be decommissioned</li> </ol> </li> </ul> </li> <li>□ <b>Upgrades</b> <ul style="list-style-type: none"> <li>○ VCGI is working to upgrade all servers/services/website by February 1st, 2013</li> </ul> </li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>• Develop plan for maps.vermont.gov homepage (Melissa Prindiville, ACCD)</li> <li>• Forward revised maps.vermont.gov "look and feel" standard to Harry Bell, DII. (Steve Sharp, VCGI)</li> <li>• Continue development/deployment of EGC Web Services (EGC members)</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>○ <b>Monday, February 4 (11AM), 2013</b></li> </ul>

## ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	<b>On Hold</b>	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Summer 2013	<b>MEDIUM</b>	

**ACTION ITEMS - COMPREHENSIVE LIST**

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3.	Geocortex Essentials <ul style="list-style-type: none"><li>Look and Feel Standards</li><li>MAPS.VERMONT.GOV homepage</li></ul>	EGC + Geocortex Admin Team	Spring 2013	<b>HIGH</b>	In process...
4.	EGC Web Services <ul style="list-style-type: none"><li>Build all web services defined in the EGC's web services strategy</li></ul>	EGC	Summer 2013	<b>HIGH</b>	In process...