

Vermont Enterprise GIS Consortium (EGC)

**MEETING
MINUTES**

December 3rd, 2012

11:00AM - Noon
Conference Call
Waterbury, VT

EGC Participants

- | | |
|------------------------------|-------------------------------|
| ▪ Peter Telep - ANR | ▪ Tyler Morse - E911 |
| ▪ Lesley Bean - VTrans | ▪ Angus McCusker - E911 |
| ▪ Jan Leja - VDH | ▪ Jeremy McMullen - E911 |
| ▪ Mike M - AGR | ▪ Erik Engstrom - ANR |
| ▪ Melissa Prindiville - ACCD | ▪ Dan Currier - VAPDA (CVRPC) |
| ▪ | ▪ Steve Sharp - VCGI |

Guests:

Documents Distributed:

1. Meeting Agenda
2. Look and Feel Standards for MAPS.VERMONT.GOV websites (draft 2b)

MINUTES	
Agenda Topic	Discussion
<p>10:00AM to 11:00AM</p>	<ul style="list-style-type: none"> □ Geocortex Upgrade <ul style="list-style-type: none"> ○ Status of maps.vermont.gov "go live" <ol style="list-style-type: none"> 1. DII DNS update was made to repoint maps.vermont.gov to the new Geocortex Essentials 2. ANR and VCGI have released there ported web mapping apps ○ Look & Feel Standards - Review and finalize <ol style="list-style-type: none"> 1. No comments were received since the last EGC meeting. 2. E911 and ANR felt that the standard should NOT require a footer, but should require the elements defined for the footer. 3. Steve agreed to make the following changes <ul style="list-style-type: none"> • Footer is optional • Footer elements are required and can be placed anywhere on the page 4. Steve requested that any additional comments be submitted by COB 12/3/2012. 5. VCGI will forward draft to Harry Bell for review and approval by Web Task Force. ○ Invoices & Billing <ol style="list-style-type: none"> 1. VCGI will be sending invoices out to ANR, VTrans, AHS, and E911

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Agenda Topic	Discussion
	<p>this week for Geocortex (software and servers).</p> <ul style="list-style-type: none"> ○ Upgrading to new versions of Essentials and viewers. Protocol? <ol style="list-style-type: none"> 1. How often should Geocortex partners be allowed to request upgrades? It can burden the "acting admin" (currently Steve Sharp, VCGI). 2. EGC partners agreed that upgrades request could be made no more than once a month, and that all upgrades would be applied on the last Friday of the month. ○ What are we going to put on the maps.vermont.gov "home page"? <ol style="list-style-type: none"> 1. Steve Sharp created a simple home page as a stop-gap solution until a better solution can be crafted. EGC members were ok with the solution as of 12/3/2012. 2. However, the EGC felt that the maps.vermont.gov homepage should be improved. Melissa Prindiville (ACCD) agreed to lead this effort in cooperation with the EGC and State CMO. □ 2012 Orthos - Status? <ul style="list-style-type: none"> ○ Steve Sharp articulated that the 2012 orthos are very close to being done, however, there have been delays on the QA/QC contractors end of things. The hope is that the imagery will be available for download no later than January 2013. □ Agency GIS upgrades <ul style="list-style-type: none"> ○ VCGI - Upgrade plans and status <ol style="list-style-type: none"> 1. VT Interactive Map Viewer: Old Geocortex IMF viewer has been retired and replaced by a new Geocortex Essentials solution. Beta version was released on 12/1/2012. 2. VCGI website: VCGI is in the process of creating a new website using the State's web CMS. Not a complete reinvent/redesign...don't have sufficient resources to do that. Instead VCGI is just migrating the content to the State's CMS and using the state's template. 3. Data Warehouse: VCGI is "porting" the VGIS Data Warehouse over to VCGI's new website. VCGI is using <iframe> as a short-term solution while it work on a full redesign/rebuild in 2013. 4. ArcGIS Server + ArcSDE: Moving all servers to DII's new VM env. Upgrading to 10.1 5. Desktop: Upgrading to 10.1 6. Target completion of all above items is 1/18/2013. ○ AGR - Upgrade plans and status <ol style="list-style-type: none"> 1. Working to make better and smarter use of GIS in-house. ○ ANR - Upgrade plans and status <ol style="list-style-type: none"> 1. ArcGIS Server + ArcSDE: Moving all servers to ANR's VM env. Upgrading to 10.1 and SQL 2012. ACCD SDE/SQL moving to ANR's VM. ○ ACCD - Upgrade plans and status

MINUTES

Agenda Topic	Discussion
	<p>1. ArcGIS Server + ArcSDE: Continuing to work with ANR on shared server solution.</p> <ul style="list-style-type: none"> ○ VTrans - Upgrade plans and status <ol style="list-style-type: none"> 1. ArcGIS Server + ArcSDE: Upgrading to 10.1 in 2013. ○ AHS - Upgrade plans and status <ol style="list-style-type: none"> 1. ArcGIS Server: Upgrading to 10.1 1st quarter of 2013. 2. Desktop: Upgrading to 10.1 in December 2012. <p>Action items</p> <ul style="list-style-type: none"> • Develop plan for maps.vermont.gov homepage (Melissa Prindiville, ACCD) • Forward revised maps.vermont.gov "look and feel" standard to Harry Bell, DII. (Steve Sharp, VCGI) • Initiate migration of mapsdev.vermont.gov to DII's VM env. (Steve Sharp, VCGI) • Continue development/deployment of EGC Web Services (EGC members)
Next Meeting	○ Monday, January 7 (11AM), 2013

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Fall 2012	MEDIUM	
3.	Geocortex Essentials <ul style="list-style-type: none"> • Look and Feel Standards • MAPS.VERMONT.GOV homepage • Migrate development platform (MAPSDEV) to DII's VM env 	EGC + Geocortex Admin Team	Fall 2012	HIGH	In process...

ACTION ITEMS - COMPREHENSIVE LIST

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4.	EGC Web Services <ul style="list-style-type: none">Build all web services defined in the EGC's web services strategy	EGC	Summer 2013	HIGH	In process...