

Vermont Enterprise GIS Consortium (EGC)

**MEETING
MINUTES**

July 9, 2012

10:00AM to 11:00AM
Conference Call

EGC Participants

- Steve Sharp (VCGI); Erik Engstrom (ANR); Rick Scott (VTrans); Jeremy McMullen (E911); Lin Niefert (USGS); Pete Young (AHS)

Guests:

- Tyler Morse (E911)
- Jared Lamere (E911)

Documents Distributed:

1. Meeting Agenda
2. Enterprise GIS - Web Services Strategy - Final
3. LiDAR Workgroup - Meeting Minutes
4. EGC Annual Report 2012

MINUTES	
Agenda Topic	Discussion
<p>10:00AM to 11:00AM</p>	<ul style="list-style-type: none"> □ Geocortex Upgrade <ul style="list-style-type: none"> ○ Test Server config - status? Test VM has been configured by VCGI. Individual logins have been setup for each partner. Waiting for DII to open firewall for RDP and HTTP. ○ Security Plan - status? Steve Sharp will pull together a draft based on the Geocortex IMF model (which appropriate tweaks). ○ DII SLA - status? The DII EAA for Geocortex references DII's default SLA. The latest SLA is available here http://dii.vermont.gov/DII_Divisions/Customer/Customer_Support/Custom er_SL A ○ Team SLA - status? Peter Telep will pull together a SLA outlining the "rules of the game" between the Geocortex Team members. ○ Action items? <ol style="list-style-type: none"> 1. Test Server - Firewall config to enable access. Forward login/passwords to members. Dejung G (VCGI) 2. Security Plan - Draft a plan. Steve S (VCGI)

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	<p style="text-align: center;">3. Team SLA - Draft an SLA. Peter Telep (ANR).</p> <ul style="list-style-type: none"> □ EGC LiDAR Workgroup (LWG) <ul style="list-style-type: none"> ○ Steve Sharp directed EGC members to LWG meeting minutes. ○ LWG has pulled together a draft LiDAR Acquisition Plan. They are asking for feedback by July 31st, 2012. Hope to have a final plan by 9/1/2012. ○ Action items? <ol style="list-style-type: none"> 1. Review draft acquisition plan and submit feedback to David Brotzman. 2. Get involved if you have an interest in the resulting data. □ EGC Web Services Strategy <ul style="list-style-type: none"> ○ Final discussion/review (v1.0). Minor tweak identified. <ol style="list-style-type: none"> 1. Motion by Erik E (ANR) to approve Web Service Strategy v1.0 (with corrections to typos) 2. Seconded by Rick Scott (VTrans). <ul style="list-style-type: none"> • Yeas = All EGC Voting members present. Steve Sharp (VCGI), Erik Engstrom (ANR), Pete Young (AHS), Rick Scott (VTrans), Jeremy McMullen (E911) • Nays = None 3. Motion passed □ EGC Annual Report - FY2012 <ul style="list-style-type: none"> ○ Review draft. No edits/changes needed. <ol style="list-style-type: none"> 1. Motion by Erik E (ANR) to approve FY2012 Annual Report 2. Seconded by Rick Scott (VTrans). <ul style="list-style-type: none"> • Yeas = All EGC Voting members present. Steve Sharp (VCGI), Erik Engstrom (ANR), Pete Young (AHS), Rick Scott (VTrans), Jeremy McMullen (E911) • Nays = None 3. Motion passed • New/Updated Action Items? <ul style="list-style-type: none"> ○ Geocortex items noted above ○ LiDAR items noted above ○ See more action items below
Next Meeting	○ Monday, August 6th, 2012

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	Summer 2012	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Spring 2012	MEDIUM	
3.	Business Plan - Item 6 Enhance Geocoding Services	VCGI, VDH, E911	Summer 2012	-	DONE - Web Services Strategy 1.0 approved by EGC on 7/9/2012
4.	Business Plan - Item 7 Enhance Cache services + Historical Imagery	VCGI, ANR with EGC input	February 2012	-	DONE - Web Services Strategy 1.0 approved by EGC on 7/9/2012
5.	Business Plan - Item 8 Hardware/Software sharing including Geocortex Geocortex 1. Test Server - Firewall config to enable access. Forward login/passwords to members. Dejung G (VCGI) 2. Security Plan - Draft a plan. Steve S (VCGI) 3. Team SLA - Draft an SLA. Peter Telep (ANR).	ASW Geocortex Team	Geocortex Summer 2012	HIGH	Test server up and running