

Vermont Enterprise GIS Consortium (EGC)

**MEETING
MINUTES**

March 12th, 2012

10:00AM to 11:00AM

Conference Call

EGC Participants

- Steve Sharp, (VCGI); Peter Telep, (ANR); Pete Young (VDH), Peter Telep (ANR), Nate Sands (AG), Jeremy McMullen (E911), Lin Neifert (USGS)

Guests:

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Documents Distributed:

1. Meeting Agenda

MINUTES	
Agenda Topic	Discussion
<p>10:00AM to 11:00AM</p>	<ul style="list-style-type: none"> □ Hardware/software sharing including Geocortex <ul style="list-style-type: none"> ○ DII Assessment? DII "Geocortex Essentials" Assessment has been signed by all parties, and has been forwarded to DII for their signatures. ○ Status of invoices/bills? VCGI has invoice all partners. AHS/VDH and E911 have paid as of 3/12/2012. ○ Status of dev/test platform? VCGI's WEBDEV server will be used for testing and development. Dejung G. will be upgrade to the latest version of Geocortex and will setup accounts. ○ Status of DII VM config? Michael Lapera (DII PM) indicated that DII will have their new VM environment up-and-running by the end of March. Therefore we may see the Geocortex VM server available by May. ○ Status of onsite training? Onsite training will cost \$7500 + \$2500 (travel expenses) for a total of \$10,000. We have 10 slots, so each partners gets 2 seats (HSU + VCGI get 1 each). All partners confirmed that they want to attend the training. The training will be held in VTrans' training facility, and will be on May 23-25 or May 29-June 1 depending on the availability of Latitude Geographics.

MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> <p>□ Enhance Geocode services</p> <ul style="list-style-type: none"> ○ VCGI/E911 data exchange configuration status? VCGI has been working with E911, DII, DPS to setup a mechanism which will facilitate automated transfer of E911 data to VCGI and DPS. The configuration is still pending. ○ Adding zip codes to E911 ESITE and RDS. Any plans? Options? E911 (Jeremy) indicated that they are fully populating the ZIP code field in the E911 ESITE data using the Census Bureau's ZCTA 2010 "zip code tabulation areas" dataset. They hope to complete this update over the next few months. ○ Projects and/or "use cases" which could underwrite these and other enhancements? Steve (VCGI) discussed the fact that the current Enterprise GIS geocoding service suite includes a number of geocoders combined into a "composite". Steve suggested that the EGC evaluate the current suite and develop a plan (1 pager) moving forward? Which geocoders should be maintained? Do we need a composite geocoder? Are there projects that can underwrite the effort necessary to revamp the geocoding suite? How about using E911's PSAP geocoder? <p>□ Enhance Cache services + Historical Imagery</p> <ul style="list-style-type: none"> ○ Status of <i>Imagery Services Assessment</i> spreadsheet? Peter T (ANR) volunteered to work on this, but hasn't had a chance to pull it together yet. The plan is to have something before the next meeting ○ VCGI's plans for 2011 VT Orthos and 2011 NAIP? The 2011 VT orthos will be ready by early April 2012. The 2011 NAIP imagery needs to be processed first (reprojected to VT State Plane Meters NAD83), so it won't be available until early summer. VCGI won't be able to update its imagery cache services until it upgrades to ArcGIS Server 10 (which is pending based on DII's ability to serve VCGI). Timeframe for the cache update is unknown. <p>• New Action Items?</p> <ul style="list-style-type: none"> ○ Focus on priority work items from FY12 Business Plan <ul style="list-style-type: none"> • Item 6) Enhance Geocode services - E911, VCGI, VDH, DPS • Item 7) Enhance Cache services + Historical Imagery - VCGI, ANR • Item 8) Hardware/Software sharing including Geocortex ○ More action items below
Next Meeting	<ul style="list-style-type: none"> ○ Monday, April 2nd 2012 (10-11AM)

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	Summer 2012	HOLD until April 2012	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Spring 2012	MEDIUM	
3.	<p>Business Plan - Item 6 Enhance Geocoding Services</p> <ol style="list-style-type: none"> 1. Add zip code information to E911 ESITE geocode service to enhance match rate. 2. Evaluate the potential of integrating E911's geocoding services more directly into the Enterprise geocoding suite. 3. Make additional tuning adjustments (eg: town name aliases, street name aliases) to enhance match-rate performance. 4. Evaluate the potential of developing "address validation" services to help validate addresses at the point of entry (data entry). 	VCGI, VDH, E911	Summer 2012	MEDIUM	

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4.	<p>Business Plan - Item 7 Enhance Cache services + Historical Imagery</p> <ol style="list-style-type: none"> 1. Peter Telep (ANR) will create a spreadsheet which attempts to identify and prioritize imagery datasets to expose as web services. 2. Determine if additional cache services should be developed (eg: roads, hydro, topo). 3. Determine who will develop, deploy, and maintain cache services (and how it will be funded). 	<p>VCGI, ANR with EGC input</p>	<p>February 2012</p>	<p>MEDIUM</p>	
5.	<p>Business Plan - Item 8 Hardware/Software sharing including Geocortex</p> <ol style="list-style-type: none"> 1. Geocortex Essentials - Deploy on DII VM. Migrate Geocortex IMF apps to Geocortex Essentials. Decommission Geocortex IMF server. 2. ASW - Identify other sharing opportunities such as VCGI, E911, AG. 	<p>ASW Geocortex Team</p>	<p>Geocortex March 2012</p> <p>Other Sharing Date?</p>	<p>HIGH</p>	