

Vermont Enterprise GIS Consortium (EGC)

**MEETING
MINUTES**

August 8th, 2011

10:00AM to 11:00PM - ArcGIS Server Workgroup
11:00AM to 12:00PM - EGC

EGC Participants

- Steve Sharp, VCGI; Pete Young, VDH; Peter Telep, ANR; Nate Sands, AGR; Dejung Gewissler, VCGI ("representing" DPS/VEM interests), Lesley McCreedy (VTrans), Rick Scott (VTrans), Dan Currier (VAPDA), Paul Pratt (AHS), Melissa Prindiville (ACCD)

Guests:

Documents Distributed:

1. Meeting Agenda

MINUTES	
Agenda Topic	Discussion
10:00AM To 11:00AM	<p>EGC ArcGIS Server Working Group</p> <ul style="list-style-type: none"> ❑ Reviewed any clarifications or changes to VCGI, ACCD, ANR, or VDH "business cases" since the last meeting ❑ VTrans drafted a "business case" document. Similar to others, but more detailed regarding production, staging, and test/dev boxes. ❑ VCGI talked about status of its discussions with DII regarding migration to the State's Data Center. Assessment phase is done, and have some preliminary numbers. Hope to move to design phase in early Sept. ❑ ACCD will be moving SQL Server/SDE box to DII Data Center over the next 3 months. This server is shared with ANR. The ANR ArcGIS Server box won't be moved until later (part of ANR migration to DII???) <p>Action Items</p> <ul style="list-style-type: none"> • Draft a combined "business case" document (Peter Telep will take a stab at a first draft), starting with the following <ul style="list-style-type: none"> ○ Current State of System(s) and existing resources ○ Stakeholders ○ Outline of "federated" Enterprise GIS architecture. Diagram. ○ Migration path and timeline
11:00AM To 12:00AM	<p>EGC</p> <ul style="list-style-type: none"> ❑ Final vote to endorse EGC Annual Report (FY'2011). Approved. ❑ Letter will be crafted to introduce the EGC to the new State CIO. It will be circulated to the EGC for input.

MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> ❑ VT Legislature - "GIS Redundancy Report" (Sec. E. 122)? <ul style="list-style-type: none"> ○ Sept meeting will focus on this topic. ○ VCGI will collection ideas from EGC at Sept meeting, then craft a draft for review/comment. ❑ Geocortex Essential <ul style="list-style-type: none"> ○ VCGI and ANR are serious about moving forward with purchasing this product. ○ Plan to model agreement around a revised version of the current Geocortex IMF MOU and SLA with DII. ○ VTrans and ACCD (current Geocortex IMF partners) are considering the migration to Geocortex Essentials. ○ Other EGC members are invited to be partners in this effort. <p>Action Items</p> <ul style="list-style-type: none"> • Craft letter to CIO • Craft new Geocortex Essentials MOU for partners to review/sign.
	<p>Next Meeting</p> <ul style="list-style-type: none"> ○ September 12th, 2011 - VCGI's Office in Waterbury

ACTION ITEMS

Item	Action Item	Who?	Target Due Date	Priority	Notes
1.	ArcGIS Server Project - Business Case - consolidate into a single document	PJ will take initial stab at a draft	9/12/2011	HIGH	<ul style="list-style-type: none"> • Current State of System(s) and existing resources • Stakeholders • Outline of "federated" Enterprise GIS architecture. Diagram. • Migration path and timeline
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Fall, 2011	MEDIUM	Maybe call it SDE config and management "protocol" instead of guideline?

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3.	<ul style="list-style-type: none"> • Draft Geocortex Essentials MOU by revising current MOU • Identify Geocortex Essentials parnters • Get partners to sign MOU • Finalize cost to purchase Geocortex Essentials • Identify deployment platform/env 	VCGI with input from potential partners such as ANR	Sept, 2011	HIGH	
4.	Letter to CIO introducing EGC	VCGI with EGC input	9/12/2011	MEDIUM	
5.	Begin to draft Legislative report	EGC	9/12/2011	MEDIUM	<ul style="list-style-type: none"> ○ Sept meeting will focus on this topic. ○ VCGI will collection ideas from EGC at Sept meeting, then craft a draft for review/comment.