

Vermont Enterprise GIS Consortium (EGC)

MEETING MINUTES

July 11th, 2011

10:00AM to 11:00PM - ArcGIS Server Workgroup
11:00AM to 12:00PM - EGC

EGC Participants

- Steve Sharp, VCGI; Pete Young, VDH; Peter Telep, ANR; Nate Sands, AGR; Dejung Gewissler, VCGI ("representing" DPS/VEM interests), Lesley McCreedy (VTrans), Dan Currier (VAPDA), Paul Pratt (AHS)

Guests:

Documents Distributed:

1. Meeting Agenda
2. Draft FY'2011 Annual Report
3. Draft FY'2012 Business Plan

MINUTES	
Agenda Topic	Discussion
10:00AM To 11:00AM	<p>EGC ArcGIS Server Working Group</p> <ul style="list-style-type: none"> ❑ Second review "Business Case" completed by Workgroup members: ANR, ACCD, VCGI <ul style="list-style-type: none"> ○ Focus was mainly on the changes made in VCGI's document. VCGI is essentially proposing to build and run a ArcGIS server environment in DII's virtual environment that would meet the common needs of VCGI and a "core set" of EGC member requirements (eg: data storage, geospatial services, application hosting). ❑ VCGI described status of discussion it has had with DII regarding migration of VCGI servers to DII's virtual environment. VCGI anticipated that it would get cost figures from DII soon. VCGI is looking for potential EGC partners. ❑ ANR and ACCD will continue to run a shared environment, but will be migrating it to DII. ❑ VDH plans for their own ArcGIS Server install have not changed. ❑ E911 has not drafted a "business case" doc. ❑ VTrans is still working on their "business case" doc. ❑ EGC ASW agreed that we should not pursue a single monolithic (centralized) solution at this time, but instead focus on articulating a "federated" enterprise deployment strategy; potentially a "hub-and-spoke" configuration. All agreed that this would avoid problems. VCGI's new ArcGIS server deployment in DII's environment could act as the hub (similar to VCGI's current role). <p>Action Items</p> <ul style="list-style-type: none"> • Consolidate various agency/dept ArcGIS "business case" documents into a single business case recommendation.

MINUTES

Agenda Topic	Discussion
11:00AM To 12:00AM	<p>EGC</p> <ul style="list-style-type: none"> □ Review draft EGC Annual Report (FY'2011) <ul style="list-style-type: none"> ○ Reviewed report. Identified changes. ○ Need to forward copy to State CIO with letter introducing EGC. □ Review draft EGC FY'2012 Business Plan <ul style="list-style-type: none"> ○ Reviewed plan. Identified changes. □ VT Legislature - "GIS Redundancy Report" (Sec. E. 122)? <ul style="list-style-type: none"> ○ VT Legislature asked VCGI, in consultation with VTrans, ANR, and Dept of Taxes to report "on methods to reduce and prevent duplication of services and activities across state government with regard to mapping services and other geographic data resources." ○ VCGI asked the EGC if it would like to draft the report since all agencies except for the Dept of Taxes are represented. EGC reps present at the meeting agreed that EGC participation in the drafting of the report would be good. □ Geocortex Essential - Status of VCGI development license and platform <ul style="list-style-type: none"> ○ Test system is up and running. ANR has done some testing already. ○ ANR and VCGI generally concur that the system works as advertised, but neither organization has had time to fully test. ○ VCGI is interested in moving forward with using Geocortex Essentials. ANR is still assessing. Others EGC members haven't expressed a strong interest at this time. <p style="color: red; margin-top: 10px;">Action Items</p> <ul style="list-style-type: none"> • Finalize EGC annual report • Finalize EGC business plan (work plan) • Determine next steps for drafting of legislative report. • Identify partners for Geocortex Essentials deployment.
	<p>Next Meeting</p> <ul style="list-style-type: none"> ○ To be determined

ACTION ITEMS

Item	Action Item	Who?	Target Due Date	Priority	Status

ACTION ITEMS					
Item	Action Item	Who?	Target Due Date	Priority	Status
1.	ArcGIS Server Project - Business Case - consolidate into a single document	ANR VCGI ACCD VTrans E911	9/5/2011	HIGH	<ul style="list-style-type: none"> Consolidate individual business case documents into a single document
2.	Geocortex IMF life cycle – draft a 1 page Geocortex life cycle doc highlighting how and when the apps on maps.vermont.gov will be retired.	? Need a volunteer	Fall, 2010	LOW	Still need to do this?
3.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Fall, 2011	MEDIUM	Maybe call it SDE config and management "protocol" instead of guideline?
4.	Identify Geocortex Essentials partners	VCGI	Summer, 2011	MEDIUM	
5.	Finalize EGC Annual Report. Send to State CIO with cover letter introducing EGC.	EGC	7/22/2011	HIGH	
6.	Finalize EGC Business Plan	EGC	7/22/2011	HIGH	
7.	Determine next steps for drafting of legislative report.	EGC	9/5/2011	HIGH	Should the EGC setup a sub-committee/workgroup to do this?