

# **VERMONT ENTERPRISE GIS CONSORTIUM**

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**VERMONT STATE GOVERNMENT ORGANIZATIONS**

**ESTABLISHING MEMBERSHIP IN THE**

**VERMONT ENTERPRISE GIS CONSORTIUM**



August 4<sup>th</sup>, 2008

**2008A**

## Document History

Version	Date	Author(s)	Notes
2008A	8/4/2008	Enterprise GIS Taskforce (EGT)	MOU endorsed by EGT

## Draft Revision History

Draft Version	Date	Author(s)	Revision Notes
1a	7/9/2008	Steve Sharp, VCGI	First draft
1b	7/16/2008	EGT	Second draft based on EGC input

## **I. PURPOSE**

This Memorandum of Understanding (MOU) provides a means by which State government organizations can become members of the Vermont Enterprise GIS Consortium (EGC), a voluntary consortium of State government organizations focused on the management of Vermont’s Enterprise Geographic Information System (GIS). Signatories to this MOU will become official members of the EGC.

## **II. BACKGROUND**

An alliance of State government organizations convened a taskforce (Enterprise GIS Taskforce or EGT) to prepare an Enterprise GIS Strategic Plan (herein referred to as the ‘Plan’) to efficiently and effectively expand and improve the state’s use of geospatial technology, and to improve outreach and coordination with stakeholders outside state government. The Plan was designed to enable faster and higher quality services, streamlined processes, and a less costly government. The Plan is in alignment with the September 8, 2005 report of the Vermont Institute on Government Effectiveness which concluded that modernizing both the state's information technology (IT) and management of information technology is the key to greater efficiency and better service in state government.

In the past, State Agencies have been largely on their own in developing in-house GIS capabilities. Some agencies such as Transportation, Natural Resources, Agriculture, E-911, and Commerce have developed sophisticated systems. Other agencies are making less or limited use of GIS. The Vermont Center for Geographic Information (VCGI) develops GIS technical guidelines, distributes GIS data to the general public, and promotes information exchange among the agencies.

The Enterprise GIS Strategic Plan is an important part of the state’s “comprehensive strategy” for the development and use of Vermont’s Geographic Information System (VGIS)<sup>1</sup>. The VGIS represents a broad spectrum of geospatial activities and constituencies throughout the state of Vermont, including academic, town, regional, non-profit, state, private sector, and the general public. The Plan articulates a strategic vision for the development and use of geospatial technology within state government; a critical component of the VGIS.

The Plan calls for the establishment of an “ongoing consortium to guide the Enterprise GIS”<sup>2</sup> and for the purposes outlined in the Strategic Plan. The EGC Charter and MOU were drafted in support of this strategic objective.

## **III. AUTHORITIES**

This MOU is entered into under the authority of the Office of the Chief Information Officer (CIO).

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<sup>1</sup> Vermont Statute (Title 10 VSA - Chapter 8 § 121)

<sup>2</sup> Vermont Enterprise GIS Strategic Plan (version 2008A) – Objective 1

**IV. SCOPE**

This MOU sets forth the terms and conditions under which the Member organizations will participate as members of the Vermont Enterprise GIS Consortium (EGC). Additional terms and conditions, including membership eligibility and voting rules, are set forth in the EGC Charter.

**V. BENEFITS**

Voting Member organizations will have full access to geospatial assets and services offered by Vermont’s Enterprise GIS.

**VI. RESPONSIBILITIES**

The Member organizations agree to the terms and conditions set forth in this MOU as well as the EGC Charter.

**VII. IMPLEMENTATION**

Signatories to this MOU will become official members of the EGC.

**VIII. COMMUNICATION (VOTING & MEETINGS)**

Refer to EGC Charter.

**IX. FINANCIAL ARRANGEMENTS**

None.

**X. EFFECTIVE DATE, REVIEW, MODIFICATION, AND TERMINATION**

An organization’s membership in the EGC will take effect upon signature of this MOU. Their membership shall remain in effect for a period of four (4) years. EGC members will be given an opportunity to maintain or re-establish membership by re-signing this MOU. This MOU will be reviewed annually or upon written request of any Member organization. This MOU may be modified at any time upon approval by all Member organizations (those who’s membership has not expired), however, doing so will require that every Member organization re-sign the revised MOU. Any Member organization, upon 30 days written notice to the EGC, may terminate its membership in the EGC.

**APPENDIX A: VOTING MEMBER ORGANIZATIONS**

<p><b>Organization:</b> _____</p> <p><b>Printed Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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**APPENDIX B: NON-VOTING "LIAISON" MEMBER ORGANIZATIONS**

<p><b>Organization:</b> _____</p> <p><b>Printed Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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