



Secretary of State  
Office of Professional Regulation

WELL DRILLERS  
Qualifying Individual Agreement

A sole proprietor is not required to complete this form. If the owner, partner or other person with delegating authority for the firm will also be the Qualifying Individual, sign B only.

A licensed well driller shall own or be employed as the qualifying individual for only one business, governmental, or other legal entity. A business, governmental, or other entity may be owned by, employ or contract with more than one qualifying individual. No business, governmental or legal entity engaged in the business of well drilling shall drill or close abandoned wells without being owned by, employing or contracting with a qualifying individual to oversee and take responsibility for the daily drilling operations. The qualifying individual:

- (a) shall be a licensed well driller and an owner (including a partner in), employee (including a corporate officer of), or contractor for a business, governmental or other entity engaged in the business of well drilling;
- (b) shall complete this Qualifying Individual Agreement along with the employer delegating the responsibility to act as the qualifying individual (i.e., the business, governmental or other entity engaged in the business of well drilling);
- (c) shall be directly in charge of the daily well drilling operations and assure that all wells meet the current construction and closure standards;
- (d) shall review all Well Completion Reports and ensure all reports are complete, accurate and filed with the Department of Environmental Conservation within 90 days of well completion;
- (e) shall ensure all wells are tagged within 30 days of completion per section 15-704 of the Well Driller Licensing Rule;
- (f) shall keep complete and accurate records of all wells attempted, drilled, and closed;
- (g) shall notify the Office of Professional Regulation of any change in information provided on his or her application or in this Qualifying Individual Agreement;
- (h) shall promptly respond to and investigate, where appropriate, client concerns and notify the Department of Environmental Conservation of any and all suspected public health or environmental threats, if encountered;
- (i) shall keep abreast of changes in industry technology, state, federal and safety regulations regarding well drilling practices; and
- (j) shall have oversight responsibility for work conducted by any and all well drilling subcontractor(s) of the qualifying individual's employer.

A) I, \_\_\_\_\_ [printed name] as \_\_\_\_\_ [position title, such as owner, partner, etc.] for the firm, \_\_\_\_\_ [name of business, governmental or other legal entity] ("Firm"), hereby grant and delegate the roles and responsibilities stated in (a) - (j) above to \_\_\_\_\_ [qualifying individual's name] and designate him/her the Qualifying Individual for this Firm.

Signature \_\_\_\_\_ Date \_\_\_\_\_

B) I, \_\_\_\_\_ [qualifying individual's name], as a licensed well driller in the State of Vermont, accept the roles and responsibilities stated in (a) - (j) above as the Qualifying Individual for the Firm \_\_\_\_\_ [name of business, governmental or other legal entity].

Signature \_\_\_\_\_ Date \_\_\_\_\_