

# Secretary of State Office of Professional Regulation

## VETERINARIAN Application Instructions

### **EXAMINATION**

- Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at: <a href="https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF\*/!STANDARD">https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF\*/!STANDARD</a>
- 2. Request an official Verification of Licensure from your initial and most current state of licensure.
- 3. Certificate of Veterinary Medical Education. Proof of graduation from an American Veterinary Medical Association (AVMA) accredited program.

Foreign Graduates: Applicants who are not graduates of schools of veterinary medicine accredited by the American Veterinary Medical Association (AVMA) must possess a certificate issued by the Educational Commission for Foreign Veterinary Graduates (ECFVG), its successor organization or an organization acceptable to the Board, **or** a Certificate of Qualification issued by the Canadian Veterinary Medical Association. Please note: Vermont accepts the American Association of Veterinary State Board's (AAVSB), Program for the Assessment of Veterinary Education Equivalence (PAVE).

\*\*\*Your national examination score(s) must be within two years from the date you passed the examination(s).

#### **ENDORSEMENT**

To qualify to be licensed, an applicant must be licensed or certified in good standing in another jurisdiction in which the standards and qualifications required for regulation in that jurisdiction are substantially equivalent to Vermont's.

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- 2. Request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent <u>directly</u> from the licensing authority and can be sent by email to <a href="mailto:sos.opr.licensing2@vermont.gov">sos.opr.licensing2@vermont.gov</a> or by post office mail. It is not required that the other state complete the Vermont verification form.
- 3. Upload evidence of having met Vermont's continuing veterinary medical education requirements. Vermont requires documentation of 24 hours of continuing veterinary medical education from Board-approved state, regional, or national veterinary medical education programs. See Administrative Rule.
- 4. Proof of successful completion of the North American Veterinary Licensure Examination (NAVLE). All applicants must request verification directly from the American Association of Veterinary State Boards (AAVSB). E-Mail: <a href="mailto:info@aavsb.org">info@aavsb.org</a> Web Page: <a href="mailto:www.aavsb.org">www.aavsb.org</a>

The AAVSB will verify your examination(s), the North American Veterinary Licensure Examination (NAVLE), or the National Board Examination (NBE) and the Clinical Competency Test (CCT).

5. Foreign Graduates: (26 V.S.A. § 2424 (c)) Applicants who are not graduates of schools of veterinary medicine accredited by the American Veterinary Medical Association (AVMA) must possess a certificate issued by the Educational Commission for Foreign Veterinary Graduates (ECFVG), its successor organization, or an organization acceptable to the Board, or a Certificate of Qualification issued by the Canadian Veterinary Medical Association. Please note: Vermont accepts the American Association of Veterinary State Board's (AAVSB), Program for the Assessment of Veterinary Education Equivalence (PAVE).

#### **Provisional Licensure**

If you are otherwise qualified for licensure <u>and</u> verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

#### **FAST TRACK ENDORSEMENT:**

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

- Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:

   <u>https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMlPa8qpM9BaiNEZfDPENuF\*/!STANDARD</u>
- Request an official verification of license be sent directly to the Office. Verification must show proof of
  continuous licensure in good standing for 3 years preceding the date of this application This must be
  sent <u>directly</u> from the licensing authority and can be sent by email to
  <u>SOS.OPRLicensing2@vermont.gov</u> or by post office mail. It is not required that the other state
  complete the Vermont verification form.

#### **Provisional Licensure**

If you are otherwise qualified for licensure <u>and</u> verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

NOTE: Any change of address or other contract information, by an applicant or licensee, <u>must</u> be forwarded to this office no later than thirty (30) days after change occurs.