



**Secretary of State
Office of Professional Regulation**

**SPEECH-LANGUAGE PATHOLOGIST
Renewal Instructions**

In order to renew you will need to:

1. Complete the Vermont online renewal application.
2. Pay the non-refundable renewal fee of \$200.00.
3. Show proof of 20 hours of continuing education credit.

***Note: Licensees with an active ASHA CCC-SLP designation at the time of renewal shall be deemed to have satisfied the continuing education requirement. Click [here](#) for additional continuing education guidance if you do not hold an active ASHA CCC-SLP designation.**

Important Notes for Renewal

To streamline the renewal process, please have your course completion certificates or current ASHA CCC-SLP certificate scanned and available to upload before starting your renewal.

If you are logging in to our new system for the first time, you will be required to create a new password in our new system. Please see our ["How to Guide"](#) for more information.

If your first license was issued within 90 days of the first renewal expiration date, your license is valid until the next renewal date. Please check the expiration date printed on your license.

Three (3) courtesy renewal reminders are sent to the email on file starting approximately 6 weeks prior to the renewal expiration date (August 31st of even years). It is your responsibility to ensure your email address is up to date. You may update your email by logging in to [Online Licensing](#) and updating your profile. Please check your spam folder and add our office to your safe senders list.

When updating your profile, please be sure to enter your phone number without dashes, spaces or lines between the numbers. For example you must enter 8021234567 not 802-123-4567.