



**Secretary of State
Office of Professional Regulation**

**PSYCHOANALYST
Application Instructions**

CERTIFICATION

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:
https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEzDPENuF*!STANDARD
2. If applicable, request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent directly from the licensing authority and can be sent by email to SOS.OPRLicensing2@vermont.gov or by post office mail. It is not required that the other state complete the Vermont verification form.
3. Request official transcripts demonstrating a master's degree in any discipline be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.
4. Request official transcripts demonstrating graduate certificate, doctoral degree or diploma in psychoanalysis be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school. To be eligible for certification, you must have earned, in addition to a master's degree, a graduate certificate or doctoral degree in psychoanalysis from a free-standing psychoanalytic institute that is chartered by a state or foreign government and accredited by a national psychoanalytic association. In the United States, the certificate or degree must be from a free-standing psychoanalytic institute accredited by the American Psychoanalytic Association.
<https://apsa.org/about-apsa/approved-training-institutes/>

The verification of education form is not required if you have transcripts sent to the Office. If you use the verification of education form, only one form is required if you earned your master's and Doctoral degree or diploma from the same institution.

FAST TRACK ENDORSEMENT:

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

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2. Request an official verification of license be sent directly to the Office. Verification must show proof of continuous licensure in good standing for 3 years preceding the date of this application This must be sent directly from the licensing authority and can be sent by email to SOS.OPRLicensing2@vermont.gov or by post office mail. It is not required that the other state complete the Vermont verification form.
3. If applicable, complete and upload the specific VT State Jurisprudence exam answer sheet. This is found

within the online application.

Provisional Licensure

If you are otherwise qualified for licensure **and** verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education, exam requirements, and board review, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

NOTE: Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.