



**Secretary of State
Office of Professional Regulation**

**PROPERTY INSPECTOR
Application Instructions**

CERTIFICATION:

1. Complete the online application and pay the non-refundable application fee.
2. Submit evidence that you are certified and have ACI Membership through the American Society of Home Inspectors (ASHI)
3. If applicable, provide Verification of Good Standing from your initial state of licensure and your most recent state of licensure

Important note to Certification applicants: NAHI was purchased by InterNACHI. NAHI Certifications issued on or prior to July 2, 2020, which include the proctored national examination, are approved by the Director and are acceptable to become licensed by the Certification path.

Certificates issued by InterNACHI after July 2, 2020, do not meet the requirements to apply by Certification. If you hold an InterNACHI certificate issued after July 2, 2020, the education component is still approved, and you must apply by the Examination path.

EXAMINATION:

1. Complete online application and pay the non-refundable application fee.
2. Upload evidence that you completed 80 hours of education through an approved course provider.
3. Submit evidence that you passed the National Home Inspector Examination, administered with PSI at: <https://schedule.psiexams.com/>
4. If applicable, provide Verification of Good Standing from your initial state of licensure and your most recent state of licensure.

FAST TRACK ENDORSEMENT:

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

1. Complete the online application and pay the application Fee (Non-Refundable Processing fee);
2. Verification of Licensure form. Provide verification of your most current state of licensure. Verification must show proof of continuous licensure in good standing for 3 years preceding the date of this application; and
3. If applicable, complete and upload the specific VT State Jurisprudence exam answer sheet.