

Secretary of State Office of Professional Regulation

PROVISIONAL POLLUTION ABATEMENT FACILITY OPERATORS Application Instructions

A. <u>REGISTRATION</u>:

- 1. Your Vermont online application and pay the Non-refundable application fee
- 2. Submit Verification of Experience.
- **3.** Submit official school transcripts verifying possession of a degree or doctorate. Must be submitted directly by the institution (if applicable).

IMPORTANT NOTE: for initial applicants and changes in grade:

You may apply for any level of grade regardless of the current grade you hold. Due to a system limitation, if the system tells you that you have not met the prerequisite, please go back and select the next level of grade (if you hold a grade 2 select a grade 3). When the application asks you to upload the experience form, also upload a letter stating which grade you are applying for. The office will make the change for you internally.