



Secretary of State
Office of Professional Regulation

POLLUTION ABATEMENT FACILITY OPERATORS
Renewal Instructions

In order to renew, you will need to:

1. Complete the Vermont online renewal application
2. Pay the non-refundable renewal fee.
3. Upload your course completion certificates. See Administrative Rule [Administrative Rule 6-4](#) for the number of hours you are required to complete for renewal.

***Please note that DEC approves ALL continuing education courses for Operators. Requests for approval should not be submitted through OPR's online system for continuing education. Click [HERE](#) to verify whether a course is approved. If you have taken a course which is not identified on this list, please contact the DEC.**

Important Notes for Renewal

If your first license was issued within 90 days of the first renewal expiration date, your license is valid until the next renewal date. Please check the expiration date printed on your license.

Three (3) courtesy renewal reminders are sent to the email on file starting approximately 6 weeks prior to the renewal expiration date (September 30th of even years). It is your responsibility to ensure your email address is up to date. You may update your email by logging in to [Online Licensing](#) and updating your profile. Please check your spam folder and add our office to your safe senders list.