



**Secretary of State  
Office of Professional Regulation**

**PHYSICAL THERAPIST & PHYSICAL THERAPIST ASSISTANT  
Application Instructions**

**EXAMINATION: First time Applicants**

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF\\*!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD)
2. Have the school from which you obtained your education submit a "Verification of Education" form or have the institution submit an official transcript directly to the office. This must be sent directly from the institution and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail.
3. Contact FSBPT to release examination score report to OPR. Contact FSBPT at 703-299-3100, or visit their web site at [www.fsbpt.org](http://www.fsbpt.org)

**Foreign Graduates:**

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF\\*!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD)
2. Complete the English Proficiency Exam. Contact TOEFL at [www.ets.org/toefl/](http://www.ets.org/toefl/) or you can call 1-443-751-4862 or 1-800-468-6335 to register.
3. A "Report of Evaluation of Educational Credentials" from one of the following credentialing agencies:
  - a. Foreign Credentialing Commission on Physical Therapy at [www.fccpt.org](http://www.fccpt.org) or 703-299-3100, or
  - b. International Credentialing Associates, Inc. at [www.icaworld.com](http://www.icaworld.com) or 727-549-8555
4. Contact FSBPT to release examination score report to OPR. Contact FSBPT at 703-299-3100, or visit their web site at [www.fsbpt.org](http://www.fsbpt.org)

**ENDORSEMENT: Applicants currently licensed from other states**

*To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction in which the standards and qualifications required for regulation in that jurisdiction are substantially equivalent to Vermont's.*

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF\\*!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD)
2. Request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent directly from the licensing authority and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail.
3. Have the school from which you obtained your education submit a "Verification of Education" form or have the institution submit an official transcript directly to the office. This must be sent directly from the institution and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail.
4. Contact FSBPT to release examination score report to OPR. Contact FSBPT at 703-299-3100, or visit their web site at [www.fsbpt.org](http://www.fsbpt.org)

## **FAST TRACK ENDORSEMENT:**

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEzfDPENuF\\*/!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEzfDPENuF*/!STANDARD)
2. Request an official verification of license be sent to OPR. The Verification must show proof of continuous licensure in good standing for 3 years preceding the date of this application This must be sent directly from the licensing authority and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail.

**NOTE:** Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.

## **Provisional Licensure**

If your application is deficient and verification of licensure is the **ONLY** outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to be issued a provisional license, please indicate within the application.