



**Secretary of State  
Office of Professional Regulation**

**PHARMACY  
Application Instructions for Pharmacist**

**EXAMINATION OR SCORE TRANSFER**

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBLElGIHMIPa8qpM9BaiNEZfDPENuF\\*/!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBLElGIHMIPa8qpM9BaiNEZfDPENuF*/!STANDARD)
2. Request official transcripts be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.

Transcripts must show graduation from an ACPE-accredited pharmacy school **OR** a required degree that demonstrates the following:

- a. Evidence of 1740 hours of practical experience. This may be fulfilled by postgraduate experience, supervised practice, and experience gained during participation in college-coordinated externship and clerkship programs. Vermont requires 500 hours of non-school-related internship experience. No more than 1240 hours may be acquired concurrently with college attendance in a clinical pharmacy program.
- b. Evidence of internship (rotations) directly from your pharmacy school.
- c. Evidence of non-school related internship experience (500 hours minimum). If earned in Vermont, you must have registered as an Intern and have received Board approval of the internship experience you earned. If your (non-school) internship experience was acquired in another jurisdiction, you must submit evidence that you were registered as an intern in that jurisdiction and that your supervising preceptor was also registered in that jurisdiction. Internship hours must be reported on the report of internship hours/interns evaluation of internship period form. If internship hours were earned at more than one site, a complete form must be submitted for each site.

Foreign-Trained applicants must submit evidence of having successfully passed the FPGE, TOEFL, and TSE examinations and hold an FPGE certificate. (A copy of your FPGE certificate is acceptable.)

3. Successful completion of the North American Pharmacist Licensure Examination (NAPLEX). You may register to sit for the examination (NAPLEX) once you submit your application. To register go to [www.nabp.net](http://www.nabp.net). Once registered, the NABP will add your name to the exam roster for Vermont. Once your application(s) are complete and you are deemed eligible, you will be approved to sit for the examination, and the NABP will send you scheduling information.
4. Verification of Licensure from all jurisdictions in which you have held or currently hold a license. Score transfer applicants who hold a license in another jurisdiction must request a Verification of Licensure Standing from the jurisdiction in which licensed. The verification must include your

name, date of original licensure, status, expiration date, and reports of disciplinary actions, if applicable. Online verifications are acceptable as long as the required information is provided.

### **ENDORSEMENT** (*Licensure Transfer*) (Licensed in another jurisdiction)

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMPa8qpM9BaiNEZfDPENuF\\*/!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMPa8qpM9BaiNEZfDPENuF*/!STANDARD)
2. You must complete the NABP's preliminary application for Licensure Transfer which is available at [www.nabp.net](http://www.nabp.net). The NABP completes your application, verifies licensure, education, etc. and forwards it to you with further instructions. You then forward your completed NABP application to the Vermont Board of Pharmacy. . National Association of Boards of Pharmacy, 1600 Feehanville Drive, Mount Prospect, IL 60056-6014; Phone: (847) 391-4406; Fax: (847) 391-4502; Web Site: [www.nabp.net](http://www.nabp.net)
3. NABP verifies licensure standing in the jurisdictions in which you are licensed at the time you complete the application. If you become licensed in another jurisdiction after submitting the completed NABP Application to the Board, you must request an official verification of license be sent to OPR. This must be sent directly from the licensing authority and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail.

### **Provisional Licensure**

If you are otherwise qualified for licensure **and** verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

### **FAST TRACK ENDORSEMENT:**

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMPa8qpM9BaiNEZfDPENuF\\*/!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMPa8qpM9BaiNEZfDPENuF*/!STANDARD)
2. You must complete the NABP's preliminary application for Licensure Transfer which is available at [www.nabp.net](http://www.nabp.net). The NABP completes your application, verifies licensure, education, etc. and forwards it to you with further instructions. You then forward your completed NABP application to the Vermont Board of Pharmacy. . National Association of Boards of Pharmacy, 1600 Feehanville Drive, Mount Prospect, IL 60056-6014; Phone: (847) 391-4406; Fax: (847) 391-4502; Web Site: [www.nabp.net](http://www.nabp.net)

**Provisional Licensure**

If you are otherwise qualified for licensure **and** verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

NOTE: Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.

