



**Secretary of State
Office of Professional Regulation**

**Peer Support Provider and Peer Recovery Support Specialists
Renewal Instructions**

In order to renew you will need to:

1. Complete the Vermont online renewal application.
2. Pay the non-refundable renewal fee.
3. Upload a copy of your current active certification. Certification must be from the approved credentialing body by the Vermont Department of Health or Vermont Department of Mental Health.

Important Notes for Renewal

If your first license was issued within 90 days of the first renewal expiration date, your license is valid until the next renewal date. Please check the expiration date printed on your license.

Three (3) courtesy renewal reminders are sent to the email on file starting approximately 6 weeks prior to the renewal expiration date (September 30th of even years). It is your responsibility to ensure your email address is up to date. You may update your email by logging in to [Online Licensing](#) and updating your profile. Please check your spam folder and add our office to your safe senders list.