



**Secretary of State  
Office of Professional Regulation**

**OSTEOPATHIC PHYSICIAN  
Application Instructions**

**EXAMINATION**

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8qpM9BaiNEZfDPENuF\\*!/STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8qpM9BaiNEZfDPENuF*!/STANDARD)
2. Request official transcripts of your Osteopathic Medical Education be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.
3. Certified copy of your National Board Scores to be sent to this Office directly from the National Board of Osteopathic Medical Examiners (NBOME).
4. Internship Training Affidavit. Must be completed by an authorized staff member of the hospital where you served your internship and sent directly to this office at SOS.OPRLicensing2@vermont.gov
5. Official Osteopathic Physician Profile Report from the American Osteopathic Association (AOA). You may request the profile report through the following link: <https://www.doprofiles.org>
6. Three Reference Forms. To be completed by a chief of services and by two active physician staff members. The completed form is to be sent directly to this Office from your reference to SOS.OPRLicensing2@vermont.gov

**ENDORSEMENT**

To qualify to be licensed, an applicant must be licensed or certified in good standing in another jurisdiction in which the standards and qualifications required for regulation in that jurisdiction are substantially equivalent to Vermont's.

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8qpM9BaiNEZfDPENuF\\*!/STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8qpM9BaiNEZfDPENuF*!/STANDARD)
2. Request official transcripts of your Osteopathic Medical Education be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.
3. Certified copy of your National Board Scores to be sent to this Office directly from the National Board of Osteopathic Medical Examiners (NBOME).
4. Internship Training Affidavit. Must be completed by an authorized staff member of the hospital where you served your internship and sent directly to this office at SOS.OPRLicensing2@vermont.gov
5. Official Osteopathic Physician Profile Report from the American Osteopathic Association (AOA). You may request the profile report through the following link: <https://www.doprofiles.org>
6. Three Reference Forms. To be completed by a chief of services and by two active physician staff members. Completed form is to be sent directly to this Office at [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov)

7. Request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent directly from the licensing authority and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail. It is not required that the other state complete the Vermont verification form.

### **Provisional Licensure**

If you are otherwise qualified for licensure and verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

### **FAST TRACK ENDORSEMENT:**

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:  
[https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8gpM9BaiNEzfDPENuF\\*!STANDARD](https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8gpM9BaiNEzfDPENuF*!STANDARD)
2. Request an official verification of license be sent directly to the Office. Verification must show proof of continuous licensure in good standing for 3 years preceding the date of this application This must be sent directly from the licensing authority and can be sent by email to [SOS.OPRLicensing2@vermont.gov](mailto:SOS.OPRLicensing2@vermont.gov) or by post office mail. It is not required that the other state complete the Vermont verification form.

### **Provisional Licensure**

If you are otherwise qualified for licensure and verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

**NOTE:** Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.