



Approved Continuing Education Courses for Vermont Notaries Public

(YOU MUST DOWNLOAD TO YOUR COMPUTER TO CLICK THE LINKS)

On October 27th, 2022, an [email communication](#) was sent to Vermont commissioned notaries public about the upcoming continuing education requirement. Additional information is provided below.

RENEWAL APPLICATION

The deadline for renewal is January 31, 2025. Renewal Instructions for Notaries Public can be found by [clicking here](#) or pasting this link to your address bar: <https://cms.sec.state.vt.us:8443/share/s/6sc76VHxTH2AR07Enyk4cQ>

REQUIREMENT

Notaries who were **initially commissioned** with OPR on or before February 1, 2021, and not otherwise exempt are required to complete the continuing education requirement. The effective date on your commission is not the initial date of your commission.

If you are unsure when your commission was initially issued, you can search your name on the Find a Professional search found by [clicking here](#) or pasting this link to your address bar

https://secure.professionals.vermont.gov/prweb/PRServletCustom/app/NGLPGuestUser/_/V9csDxL3sXkkjMC_FR2HrA*/!STANDARD?UserIdentifier=LicenseLookupGuestUser

Exemptions

Some notaries are exempt from the continuing education requirement based on job function. A list of exemptions is found by [clicking here](#) or pasting this link to your address bar

<https://cms.sec.state.vt.us:8443/share/s/4FjpYL2kQ-qY2Whv5j2Bzwlf>

APPROVED COURSES

If you are required to complete the CE, you must register directly with the course provider. The completion certificate comes directly from the provider. You will need your course completion certificates to complete the renewal.

Please contact the course provider, not OPR, regarding your CE course registration or completion certificate.

Approved courses that meet this requirement are listed below. Additional providers are working to have courses approved. Check back frequently.

Please visit the provider's website directly in order to register and complete the course.

1. Vermont Bar Association

[The Vermont Bar Association](#) has an approved course which is available online for on-demand completion. Membership is not required. Follow this link to register:

<https://www.vtbar.org/notary-public-training-non-vba-members/>

The certificate for the Notary Public Training will be emailed to the participant within 48 hours after registration for the event. By signing the certificate, you attest to viewing the training recording.

2. National Notary Services

National Notary Services has an approved course which is available online. ONE hour is required. [Click here](#) to sign up pr past this link to your address bar <https://www.nationalnotary.org/vermont-continuing-education-for-renewing-notaries>

3. Green Mountain eLearning

Green Mountain eLearning has an approved course which is available online. <https://greenmountainelearning.com/product/vermont-notary-public-training-1-hr-course/>

As additional courses become available, they will be available on OPR's course search by [clicking here](#) or pasting this link to your address bar:

https://secure.professionals.vermont.gov/prweb/PRServletCustom/app/NGLPGuestUser /V9csDxL3sXkkjMC FR2HrA*!/STANDARD?UserIdentifier=Coursesearchguestuser

UNAPPROVED COURSES

OPR will accept coursework that complies with the following guidelines even if not approved by OPR and found on one of the links provided above:

- The content of the course must be related to the maintenance and enhancement of the skill, knowledge, and competency to perform notarial acts in accordance with Vermont's laws and requirements.
- The course can be synchronous or asynchronous, recorded or live, in-person or remote.
- The course must contain both audio and visual content.