



**Secretary of State
Office of Professional Regulation**

**MIXED MARTIAL ARTS
Application Instructions**

EVENT

The event license must be issued **TWO WEEKS** prior to the event. Please plan accordingly.

1. Complete your Vermont online application and pay the Application Fee – Non-Refundable Processing Fee.
2. Upload proof of medical insurance that has the following coverage:
 - a. At least \$20,000 in coverage,
 - b. Covers all expenses for the treatment of any injuries a contestant may suffer as a result of the event, and extends for at least six months following the date of the event.
3. Pass Inspection.

No event license will be issued until an inspection of the records associated with the event is performed. The following records associated with the event must be submitted to the office with your application:

- a. Venue rental agreement.
 - b. Referee names and license numbers.
 - c. Physician name and license number for on-site physician.
 - d. Contestant names and license numbers.
 - e. Schedule of event (fight card).
 - f. Ambulance/EMS event contract.
 - g. Medical insurance (see requirements, above)
4. Submit a post-event tax report to the office within 7 days after the conclusion of an event. The form for the post-event tax report can be found here: <https://sos.vermont.gov/mixed-martial-arts/forms-instructions/>. Submit the report using the "Update License/Application" feature on your online dashboard. The office will notify you when the tax fee has been assessed and is ready for payment. Please remit payment by logging into your account and selecting "miscellaneous payment".

PROMOTOR:

1. Your Vermont online application and pay the Application Fee – Non-Refundable Processing Fee.
2. Complete and upload the SURETY BOND Form (must be notarized).

CONTESTANT:

1. Your Vermont online application and pay the Application Fee – Non-Refundable Processing Fee.
2. Submit a copy of your Medical Examination(s) report that has been completed by a MD or DO physician licensed in Vermont.

- a. Annual Medical Report (must provide annually)
Your examining physician must submit to OPR a report of a medical examination performed within the past 12 months that certifies that you are in an appropriate physical condition to engage in a mixed martial arts fight. Your license will not be granted until OPR receives a medical examination report from your examining physician.
- b. Pre-Match Medical Examination
A Pre-Match medical examination must be performed no more than 12 hours before a match by a physician. The physician who performs the medical examination must then submit a written report certifying that you are in an appropriate physical condition to engage in a mixed marital arts match to the referee prior to the match. You must submit this pre-match medical examination report to OPR within 48 hours after the match. To upload, log in to your account and use the Update License or Application feature.
- c. Post-Match Medical Examination (if applicable)
If the ring-side physician performs a neurological or ophthalmological examination after a match, the physician must provide a written report of his examination findings to you and the referee. You must then submit this post-match, neurological or ophthalmological examination report to OPR within 48 hours of the match. To upload, log in to your account and use the Update License or Application feature.

PARTICIPANT (Judge, Manager, Referee, Second, Corner, Matchmaker):

1. Your Vermont online application and pay the Application Fee – Non-Refundable Processing Fee

NOTE: Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.