



**Secretary of State
Office of Professional Regulation**

**FUNERAL SERVICE
Application Instructions for Limited Services Establishment**

[26 V.S.A. § 1252\(g\)](#)

Limited services shall be overseen by a licensed funeral director who is employed by the limited service establishment. Each limited-service arrangement shall include a mandatory written disclosure providing notice to the purchaser that limited services do not include embalming, public viewings, gatherings, memorials, funerals, or related ceremonies.

LICENSE: Applicants must submit the following:

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:
https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBlelGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD
2. Upload with your application permits showing the building to be used (a) has a water supply and wastewater disposal as required by the Agency of Natural Resources. Submit copies of all applications and/or state permits issued for the establishment to operate in the state.
3. Upload with your application documentation of approval from the State Fire Marshal
4. Identify the licensed funeral director to be responsible for the Limited Services Establishment.
5. Pass an Inspection by the Office
6. Upload with your application a description of the type of structure and equipment to be used in the operation of this crematory.
7. Submit a copy of the Registration of the Limited Services Establishments name and active status, obtained from the Corporations Division, Office of the Secretary of State. This information can be obtained here: <https://bizfilings.vermont.gov/online/BusinessInquire/>

NOTE: Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.