



**Secretary of State
Office of Professional Regulation**

ENGINEERS

Experience - Active Engineering Practice: You must list this information; you cannot state see NCEES record

DATES		EMPLOYER AND POSITION HELD			See description of notes below	
Key	From mm/yy	To mm/yy	Name & Address Of Employer with name and title of person reported to or associated with	Title of Your Position & Responsibility*	Note 1	Note 2
TOTALS Do not double count overlapping experience.						

Note 1 - Give the total time spent in engineering work in years and months. Explain gaps in your experience record.

Note 2 - Give the total time spent on engineering work in which you were in **Responsible Charge*** in years and months.

Additional detailed information pertaining to experience should be furnished on plain sheets, 8 1/2 x 11 inches, signed by the applicant on such additional sheets. You should “**key**” References to corresponding items in the above statement.

* Responsible charge means being properly qualified with necessary training and experience. You should have the authority and obligation to accomplish, supervise and/or direct work involving the principles of engineering in your specialty.