



**Secretary of State
Office of Professional Regulation**

**DENTAL EXAMINERS
Application Instructions for Dentist**

If you already hold a Vermont license in this profession and are applying to add the General Anesthesia or Conscious Sedation endorsement, use the "Add A Specialty" link within your online account.

A EXAMINATION: First time applicants

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:
https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVBleIGIHMIPa8qpM9BaiNEZfDPENuF*!/STANDARD
2. Request official transcripts be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.

Education Options:

- A You must hold a DDS or DMD degree from a Commission on Dental Accreditation (CODA/ADA) accredited school.

OR

- B. You must hold a dental degree from an international dental training program AND have graduated or will soon graduate from a postgraduate program accredited by the Commission on Dental Accreditation of the American Dental Association.
- Your Verification of Postgraduate Education form must be submitted directly by your institution.
 - Official transcript(s) from every dental program must be submitted directly by each institution.
2. Upload a scanned completion certificate for Emergency Office Procedure course, or a CPR course.
 3. Upload a scanned copy of your National Board Examination Scores.
 4. Upload a scanned copy of your Regional Board Scores (CDCA-NREB ADEX, CRDTS, CITA, SRTA, or WREB).
 5. Upload your answer sheet for Vermont Dentist Jurisprudence Exam on the Vermont laws and rules governing the practice of dental hygiene. This is found within the online application.
 6. If applicable, provide your DEA number within the application.
 7. If applicable, request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent directly from the licensing authority and can be sent by email to SOS.OPRLicensing2@vermont.gov or by post office mail. It is not required that the other state complete the Vermont verification form.

B. ENDORSEMENT: Applicants currently licensed in another state

To qualify, an applicant must be licensed or certified in good standing in another state or jurisdiction in which the standards and qualifications required for regulation in that jurisdiction are substantially equivalent to Vermont's.

The application questions will guide you through the endorsement provisions for Rule 4.5., and the 5 Years Rules 4.6 and 4.7.

You must submit the following:

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:
https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVblelGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD

***The fee for Pro Bono applications will be refunded when the license is approved.**

2. Request an official verification of license be sent to OPR for your initial state of licensure and most recent state of licensure. This must be sent directly from the licensing authority and can be sent by email to SOS.OPRLicensing2@vermont.gov or by post office mail. It is not required that the other state complete the Vermont verification form.
3. Request official transcripts be sent to the Office directly from the institution by US mail or email to SOS.OPRLicensing2@vermont.gov. If the school provides you with your transcript, it will only be accepted if they are in a sealed envelope from the school.
4. Upload a scanned completion certificate for Emergency Office Procedure course, or a CPR course to your application.
5. Upload your answer sheet for the Vermont Dentist Jurisprudence Exam on the Vermont laws and rules governing the practice of dental hygiene. This is found within the online application.
6. If applicable, provide your DEA number.

Provisional Licensure

If you are otherwise qualified for licensure **and** verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

C. FAST TRACK ENDORSEMENT:

To qualify to be licensed, an applicant must be actively licensed or certified in good standing in another jurisdiction for three or more years preceding this application.

1. Submit an online application and pay the non-refundable application fee. Applications are found within the online licensing system at:
https://secure.professionals.vermont.gov/prweb/PRServlet/app/default/ybVblelGIHMIPa8qpM9BaiNEZfDPENuF*!STANDARD
2. Request an official verification of license be sent directly to the Office. Verification must show proof of continuous licensure in good standing for 3 years preceding the date of this application This must be sent directly from the licensing authority and can be sent by email to SOS.OPRLicensing2@vermont.gov or by post office mail. It is not required that the other state complete the Vermont verification form.
3. If applicable, complete and upload the specific VT State Jurisprudence exam answer sheet. This is found within the online application.

Provisional Licensure

If you are otherwise qualified for licensure **and** verification of licensure is the ONLY outstanding deficiency and all other licensing requirements are met including applicable education and exam requirements, you may be issued a 90-day provisional license while the Office awaits receipt of your license verification. If you wish to request a provisional license (if applicable), please indicate within the application.

NOTE: Any change of address or other contract information, by an applicant or licensee, must be forwarded to this office no later than thirty (30) days after change occurs.