



# **Occupational Therapy**

**Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

## **Meeting Minutes**

**Monday, September 15, 2025, at 9:30 am**

**Members present:** Kristie Kapusta, Thomas Hartigan

**Member(s) absent:**

**Staff present:** Emily Tredeau, Staff Attorney; Kasey Mayer, Licensing Administrator, Danielle Rubalcaba, Business Project Manager; Michelle Lavoie, Licensing Supervisor.

**Guests:**

1. The meeting was called to order at 9:31 A.M. by Emily Tredeau
2. There were no changes to the agenda.
3. **Discussion Items:**
  - Advisor check in.
  - OT compact update:
    - compatible data sharing file types are in development.
4. **Public Comment**
5. **Adjourn.** With the lack of further business, the meeting adjourned at 9:34 AM.

### **Upcoming Meeting Dates:**

To be scheduled

Please check the [OPR Meeting Calendar](#) for updates

*Advisors are appointed to assist the Director of Professional Regulation in the administration of licensure. Members are not a public body, but to facilitate public participation, the Office prepares agendas and retains minutes to make a record of open meetings of the group. Members of the public are welcome to join and to speak at warned meetings.*