



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

APPROVED MINUTES

October 14, 2024

Remote Meeting

1. **Call to Order:** The meeting was called to order at 9:02 a.m. by the Chair, Jennifer Laurent.

Board members present: Jennifer Laurent; William “Jamie” Floyd; Marsha Arend; Deborah Belcher; Daniel Coane; Jill Neary; and Raequel Gordon.

Absent: Jennnifer Lyon; Ginger Gillette-Kent; and Matthew Choate.

Ad Hoc members: Doug Sutton and Luana Tredwell.

Staff members present: George Belcher, Administrative Law Officer; Stephen Reynes, Administrative Law Officer; Shiela Boni, Nursing Executive Officer; Noura Eltabbakh, Board Counsel; Kristin Donnelly, Case Manager; Elizabeth Kneen, Case Manager; Julie Bowen, Docket Clerk; Kara Shangraw, Licensing Administrator; Kamanie Sweet, Licensing Administrator; Michelle Lavoie, Licensing Administrator Supervisor; Laticia Garcia, Enforcement Licensing Administrator; Ryan Prince, Investigator; Matthew Knisley, Investigator; Shawn McGarvin, Investigator; Dennis Menard, Investigator; and Kris Bowdish, Deputy Chief Investigator.

Prosecuting Attorneys: George Hasselback; Ultan Doyle; and Rachel Heath.

Others Present: Heather Goodale; Jennifer McDonald; Kathryn Butterly; Lori Twombly; Nathaniel Jenne; Cabot Teachout; Cherylanne Linares; Kevin Hamel; and Tim Belcher.

2. **Changes to the Agenda:** Shiela Boni asked to add the LNA Renewal Language under the other business of the agenda for the meeting.

3. **Approval of Minutes from September 9, 2024**

Daniel Coane moved to approve the minutes of the September 9, 2024; Jill Neary seconded; the motion passed.

4. **Executive Officer Report**

Changes in Board Membership:

Shiela Boni informed the Board of Rose Ploof’s resignation from the LNA Board position and Ginger Gillett-Kent’s intention to resign from her APRN seat on the Board. There are several qualified applicants who will be encouraged to complete board member application on the Governor’s website.

LTC/Res Living Rules Update: No changes to the nursing credentials requirements in proposed Rules that were presented at the August BON meeting. No need for further Board deliberation necessary.

Hybrid meetings: will begin in January. Board members advised to refer to memo sent by OPR leadership related to information regarding hybrid meeting processes and procedures. The November BON meeting will be hybrid to accommodate the in-person training session that will follow the Board meeting.

Licensure Census data and trends provided.

5. Discipline Hearings

- 2024-168 to 2024-173 – *In re: Nathaniel Jenne, Contested Hearing* – Summary Suspension
 - Jennifer Laurent made a motion to go into deliberative session, seconded by William “Jamie” Floyd at 10:02 am and returned at 10:30 am. William “Jamie” Floyd made a motion to find that the State proved violation 1, seconded by Marsha Arend. The motion passed 7-Yes (Deborah Belcher, William “Jamie” Floyd, Raequel Gordon, Jill Neary, Marsha Arend, Doug Sutton, and Luana Tredwell) 2-No (Daniel Coane and Jennifer Laurent).
 - William “Jamie” Floyd made a motion to find that the State proved violation 2, seconded by Marsha Arend. The motion passed 7-Yes (Jennifer Laurent, Deborah Belcher, William “Jamie” Floyd, Raequel Gordon, Jill Neary, Doug Sutton, and Luana Tredwell) 2-No (Daniel Coane and Marsha Arend). The Board granted the Summary Suspension request of the Respondent’s license.
- 2023-156 – *In re: - Kathryn Butterly, Contested Hearing* – Request to Modify Conditions
 - Jennifer Laurent made a motion to go into deliberative session, seconded by William “Jamie” Floyd at 11:53 am and returned at 12:16 pm. Marsha Arend made a motion, seconded by Doug Sutton, to deny Ms. Butterly’s request to modify her conditions. The motion passed unanimously.
- 2024-77 – *In re: Bobbie Davis, Uncontested Hearing* – Default Order
 - Deborah Belcher moved to accept the Default Order as written; Jill Neary seconded. The motion passed unanimously.
- 2024-95 – *In re: Tyler Sudberry, Uncontested Hearing* – Default Order
 - William “Jamie” Floyd moved to accept the Default Order as written; Daniel Coane seconded. The motion passed unanimously.
- 2024-96 – *In re: Meishun Chau, Uncontested Hearing* – Default Order
 - Marsha Arend moved to accept the Default Order as written; Deborah Belcher seconded. The motion passed unanimously.
- 2024-38 – *In re: Mandy Poginy, Uncontested Hearing* – *Stipulation and Consent Order*
 - Doug Sutton made a motion to table the Stipulation and Consent Order to a future meeting, Daniel Coane seconded. The motion passed unanimously.
- 2023-186 – *In re: Ejike Egwuekwe, Uncontested Hearing - Stipulation and Consent Order*
 - Danny Coane moved to accept the Stipulation and Consent Order as written; Marsha Arend seconded. The motion passed unanimously.
- 2024-106 – *In re: Sabrina Carr, Uncontested Hearing* – *Stipulation and Consent Order*
 - Jill Neary moved to accept the Stipulation and Consent Order as written; Raequel Gordon seconded. The motion passed unanimously.

5. Discipline Hearings – Continued

- 2024-132 – *In re: Elizabeth Clark*, Uncontested Hearing – *Stipulation and Consent Order*
 - Jill Neary moved to accept the Stipulation and Consent Order as written; William “Jamie” Floyd seconded. The motion passed unanimously.
- 2024-123 & 2024-124 – *In re: Lisa Hurteau*, Uncontested Hearing – *Stipulation and Consent Order*
 - William “Jamie” Floyd moved to accept the Stipulation and Consent Order as written; Doug Sutton seconded. The motion passed unanimously.

6. Other Business

The Board discussed the upcoming legislative session and possible edits to the statutes. Including correcting subchapter titles as well as amending 26 V.S.A 15773 C (2) to allow public Board members to participate on other health-related Boards.

EO Boni discussed proposed changes to 26 VSA 1645, LNA renewal language. Board members agreeable to reviewing draft language that will be consistent with 3 V.S.A 135, allowing LNAs to retake their licensure exams within 5 years of completing a program for renewal if practice hour requirements aren't met, without requiring applicants to complete an LNA program. EO Boni to work with Marsha Arend and Deb Belcher to develop draft for the Boards consideration.

Chair Laurent asked about the process for the remaining Board vacancies. Ms. Boni reviewed vetting process.

The Board discussed the memo about the upcoming changes to the hybrid meetings.

7. Public Comment:

None.

8. Adjournment

There being no additional business, the Board adjourned at 2:00 p.m.

Next Scheduled Meeting – November 4, 2024, at 9:00 am.
Please check the office [website](#) for updates.