



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

Minutes

**Tuesday, March 19, 2024
Via Microsoft Teams**

1. The meeting was called to order at 9:27 a.m.

Members present via Microsoft Teams: John Diebold, L.S., Chair; Joseph Flynn, L.S., Vice-Chair; Daniel Coane, Secretary; and ad-hoc Board member Seth Kittredge, L.S. Absent: Joseph Nalette, L.S. and Evelyn Wetzel.

OPR Personnel present via Microsoft Teams: Emily Tredeau, Staff Attorney; and Kara Shangraw, Licensing Administrator.

2. The Chair called for approval of the minutes of the January 30th meeting. Mr. Coane made a motion, seconded by Mr. Flynn, to approve the minutes of the January 30, 2024 meeting as presented. Motion passed.

3. **Disciplinary Matters:** None

4. **Administrative Updates:** None

5. **Topics for Discussion:**

The Board expressed their concern about the delay in appointing new Board members. They requested that OPR ask the Governor's office to appoint new Board members as soon as possible.

6. **Applications / (See Appendix A):**

Board member John Diebold gave his assessment of Benjamin Wright's portfolio submission. Based on the discussion, Mr. Flynn made a motion, seconded by Mr. Kittredge, to approve the portfolio submission of Mr. Wright and issue his license. Motion passed unanimously.

7. **Continuing Education Courses for Review:**

"Multiple CEU requests" submitted by Heather Schultz, with NYSAPLS, requesting multiple hours of continuing education credit. Based on the information submitted, Mr. Diebold made a motion, seconded by Mr Coane, to approve the courses. Motion passed. The provider will be notified.

"VSLs 2024 April Round Tables" submitted by Birgit McCall, with the Vermont Society of Land Surveyors, requesting 8 hours of continuing education credit. Based on the information submitted, Mr. Diebold made a motion, seconded by Mr Coane, to approve the courses. Motion passed. The provider will be notified.

8. **Other Business:** None

9. **Correspondence:** None

10. **Public Comment:** None

11. There being no further business, the meeting adjourned at 9:39 a.m.

Next Scheduled Meeting – Tuesday, June 18, 2024.
Please check the office [website](#) for updates

Appendix A

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Otterman, Matthew	Thomas C Otterman	Portfolio	

Name of Board Member Assigned		John Diebold	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Wright, Benjamin	Donald Johnston & Ian Jewkes	Portfolio approved - March 19, 2024	

Name of Board Member Assigned			
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	