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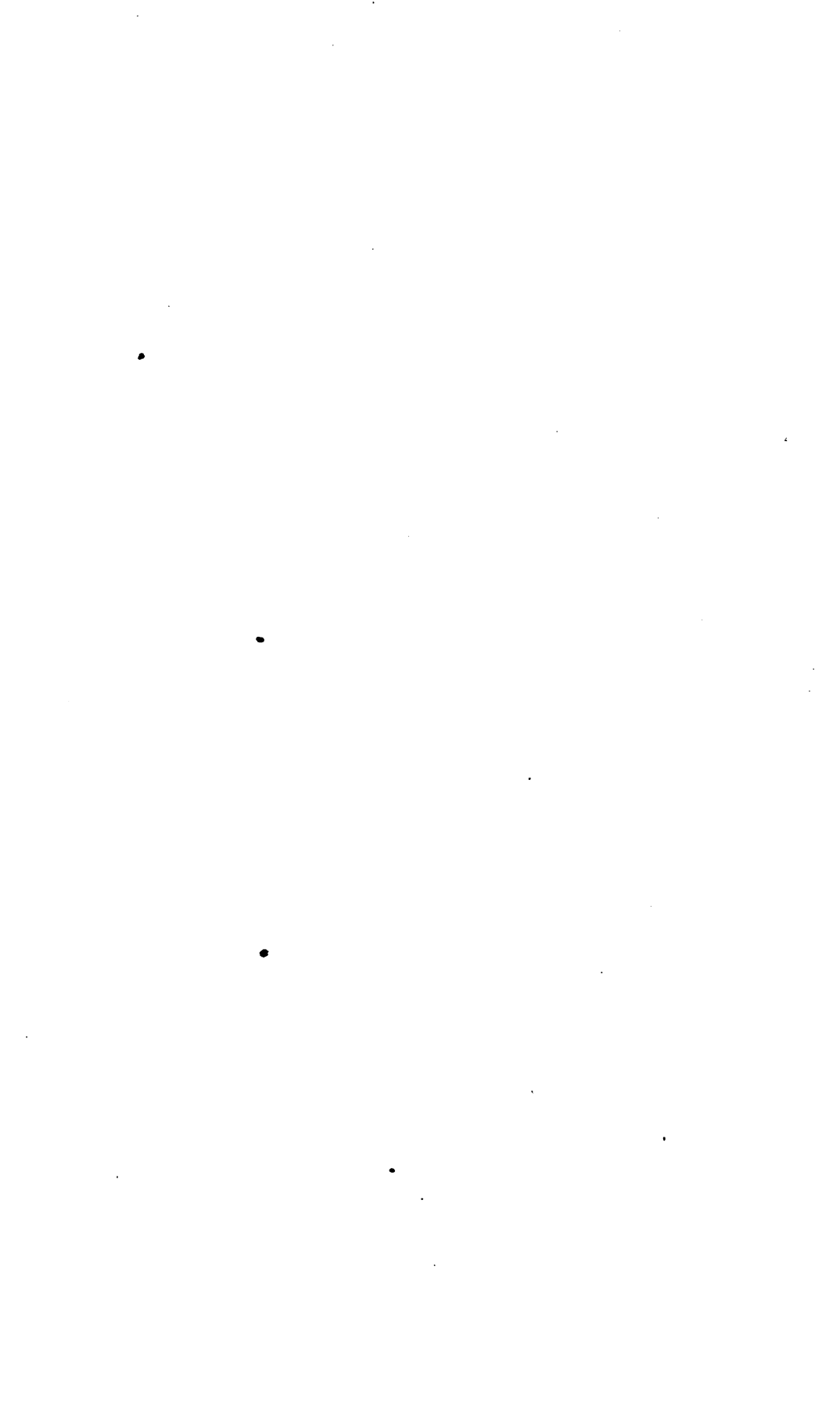
**APPENDIX B.**

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**REPORT ON THE ARCHIVES OF THE STATE OF VERMONT.**

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By **AUGUSTUS HUNT SHEARER, Ph. D.,**  
*Newberry Library, Chicago, Ill.*



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## THE ARCHIVES OF VERMONT.

By AUGUSTUS H. SHEARER.

### INTRODUCTION.

The investigation of the Vermont archives, the results of which are noted in this report, was made by personal visitation in the summer of 1915 to the State capitol at Montpelier, and to other offices at Northfield, Waterbury, Essex Junction, and Burlington; and by correspondence with officials throughout the State from September, 1915, to April, 1916. The correspondence was made necessary because, although certain important records are at the statehouse, others are scattered throughout the State.

The aforesaid condition is due to two reasons. The first is the lack of room at the statehouse. The present capitol was built after the fire of 1857 had destroyed the second capitol. It is a domed marble building, which cannot house even all the offices that are in Montpelier. A wing to the west was added for the State library, the supreme court, and the attorney general's office. A new building, to cost \$150,000, has been authorized by the legislature and will be built east of the present building. This will accommodate the State library, the library commission, and the State board of education. It will give more room in the capitol for some offices and will allow others to locate there, but the care of archives is only an incidental part of the new arrangements. The other reason for the scattering of records, in part dependent on the lack of room, is the location of State offices all over the State, from the Canada line to the Massachusetts border, as, for instance, at Newport, Franklin, Lyndonville, St. Albans, Essex Junction, Burlington, Waterbury, Vergennes, Middlebury, Rutland, Northfield, White River Junction, Bellows Falls, and Brattleboro. The officials live at home, because salaries are small and personal interests are large; and as distances are not great, comparatively speaking, trips can be made to the capitol whenever necessary. Moreover, long incumbencies and the traditions of certain office-holding families have associated offices with other places than the capitol. It is a matter of interest to note that the present governor is the first one who has kept an all-year-round office at Montpelier.

The result of all this is that the care of the public papers has been very varied. There is no general law for archives, even for those at the capitol. The statutes with regard to different offices sometimes refer to keeping records, occasionally stating where they are to be kept. But in general the matter depends on the official, and probably the majority of records outside of the capitol are in wooden cases in nonfireproof buildings. The records that have to do with taxing and finance in general are most conveniently kept and most safely secured. As to destruction of records, also, there is variation. Some cases are known of those destroyed by fire; it is likely that some papers are now rotting or crumbling; and it is certain that some papers have been consciously destroyed (especially when offices were moved). While it is probable that the lost papers of Vermont would have little value compared with those preserved, still there are some very valuable ones known to be gone, and there may be something worth while in some of those poorly cared for now.

As there has been but little serious investigation of Vermont history in recent years (with exceptions as to financial history), the lack of active provision and convenient arrangement has not been noted, while the courtesy and helpfulness of all officials remedy many deficiencies.

The main collections are in the State capitol, Montpelier. The fact that the old statehouse was burned accounts largely for the lack of many records prior to 1857. There are commodious vaults for the secretary of state's office, the treasurer, the auditor, and the adjutant general; there is also a large vault in the basement and safes in other offices, while the building itself is not readily combustible. Unfortunately, however, the overflow of papers is stored in the cellar and the dome, both good places for a fire to get headway, and which would endanger the rest of the building; moreover, both are good places for complete destruction of papers. Throughout there is a good deal of wood used in filing cases, etc., but some offices are well equipped with steel files.

In the following description the secretary of state's office will be given first, as there are contained in its vaults very important historical papers and papers pertaining to many different offices. After that the offices, boards, etc., will be arranged alphabetically by titles as nearly correct as it has been possible to obtain them. If no location is mentioned, the capitol at Montpelier will be assumed.

There will be noted the names of a great number of commissions, commissioners, and other abolished offices, for most of which no papers have been found. While some of these were very temporary in character and did nothing more than what their published report indicated, others have taken evidence and received reports which were of great value, and the loss of their papers is very unfortunate.



The inclusion of dead offices with no papers may seem to be enlarging the report unnecessarily, but, as there is not to be found anywhere a list of offices, commissions, etc., this may, perhaps, serve as a basis for such a list. Although extended search was made, there is no pretence that this list is complete; but it is more complete than any that can be found in catalogues, bibliographies, or manuals.

Much of value appears in the printed reports of the different offices and commissions, now generally appearing biennially; before 1870, annually. These will in general serve the purpose of the historical investigator; but there is still a good deal in the secretary of state's and adjutant general's offices which is of importance and has not been printed. Note is made of the fact where it is the custom to print reports.

Further comments appear in the course of the description.

Acknowledgment must be made and is made gratefully of the assistance rendered by various officials, including all those who wrote letters in response to inquiries about their office records. Especial note must be made of the assistance of Mr. Rawson C. Myrick, deputy secretary of state; of Mr. John M. Avery, legislative reference librarian; of the State library; and of Mr. Benjamin Gates, secretary of civil and military affairs.

#### OFFICES.

##### SECRETARY OF STATE.

This office contains the most valuable papers for the historical student, partly from the nature of the office and partly because of the legal requirements that certain papers of other offices (especially governor's) be filed there. The papers are scattered. Most of them are in the vault leading off from the office, a vault which is too small for all the records. It is fitted with steel filing drawers, steel boxes, and steel roller shelves. Besides these, however, there are numerous pasteboard filing boxes and papers merely tied up in bundles. The arrangement of the papers most used (vital statistics and corporations) is convenient for the officials; as for the other papers, the deputy has a good knowledge of contents and locations. Besides this vault, many of the secretary's papers are in the big vault in the basement, while some are at the secretary's office at Essex Junction.

##### I. VERMONT STATE PAPERS.

Large folio volumes labeled "Vermont State Papers" are on roller shelves underneath the filing cases on the east and north walls. These are important for the historian and contain some of the oldest records, many of which have not been printed. They are well

mounted and arranged, and are indexed in two large volumes. There are 42 volumes, as follows:

- 1-7. Laws (originals, pasted in), 1779 (label says 1789) to 1805. From 1805 the laws are kept in filing boxes (south wall). [Laws are printed 1779-date.]
- 8-11. Orders on treasurer 1-4 (1776-1780, 1781-1783, 1784-1790, 1791-1800).
- 12-16. Courts 1-5 (by counties, covering 1779-1798).
- 17-20. Petitions 1-4 (1777-1787, 1788-1792, 1793-1796, 1797-1799).
23. Grand list (1781-1798). This is the Vermont term for returns of property for taxation purposes.
24. Public letters (1781-1800). There is a Washington letter of date December 12, 1796, to the Vermont Senators (printed in Spark's Writings of Washington, xi, 174).
- 25-26. Credentials of members to general assembly 1-2 (1791-1795, 1796-1799).
27. Extents. lv. (c. 1781-1800). These are writs to sheriffs to put in jail constables delinquent for taxes.
- 28-29. Constables' certificates 1-2 (c. 1787-1800). Various towns arranged alphabetically.
- 30-31. Resolutions of assembly, 1778-1799. After 1800 filed with acts in filing boxes.
- 32-3. Abatement of taxes. 2v.
- 34-6. Commissary's receipts. 3v. (Forts Fortitude and Defiance, 1783; Fort Wait, 1783; Fort Warren, 1783.)
37. Confiscations. (1777-1782.)
38. Miscellaneous. (1777-1799.)
39. Treasurer's miscellany. (1777-1799.)
40. Wolf certificates. (1778-1799.) Bounties for wolves killed.
41. Debentures of assembly and council. (1778-1800.)
42. Bonds (c. 1777-1799, not in chronological order).

Besides the above volumes so marked as "State papers," the engrossed laws are in folio volumes, from 1779 to date; these are kept on the roller shelves along the north and west walls.

There are also some papers of similar nature, kept in volumes on shelves on the north wall. These are marked Stevens papers, 1739-1775; Stevens papers, v. 1-3, 1775-1777; the rest, 1778-1791, "lost to State" (in N. Y. State Library and mostly burned in March, 1911); index to Stevens papers; Stevens papers, Haldemand, 1, 2; Stevens papers, Ethan Allen, 1770-1786; records of board of war, 1779-1781.

#### II. SURVEYOR GENERAL'S PAPERS AND OTHERS SIMILAR.

The papers of the surveyor general's office (1779-1838) are also very valuable. These are very varied in character and source. Some were presented to the State by descendants, some were gathered by Henry Stevens and sold to New York State Library about 1870-1875. "Here they remained until, in pursuance of a resolution of the assembly of 1900, Gov. Stickney and State Librarian Huse waited upon the New York librarian and procured their return to the office

of the Vermont secretary, May 15, 1902." The State of Vermont proposes to print these, and appropriated \$2,000 a year for 1913 and 1914. This was not used, so the money was reappropriated for 1915 and 1916. As there is not sufficient help in the secretary of state's office to prepare these for the press, it is uncertain whether the work will be done in the next biennium. Mr. F. H. Dewart, civil engineer, Burlington, is preparing an index, but as it is uncertain when it will be published, and as it differs slightly from the following, a detailed description will not be out of place here.

The volumes covering the numbers 1-10 are on lower shelves along the east wall.

Vol. 1, 2. Miscellaneous.

Vol. 3-9. Field books.

Vol. 10. Copies from the field books of surveys of the town lines of Vermont as made by the surveyor general and his deputies. This volume "was deposited in the State department by James Whitelaw in 1806. By act of assembly in 1809 it was delivered to Gen. Joseph Beeman to copy and was not returned. It was recovered by Henry Stevens, January, 1847, and again deposited in the State department (Henry Stevens)." The papers are all mounted between silk.

General index to the 10 volumes by Ira Allen, James Whitelaw, and Joseph Beeman.

Also, unnumbered, charters granted by New Hampshire (copies); charters granted by Vermont, vols. 1 and 2 in one; vol. 3, plans.

There are also with these volumes two others, general list of Vermont, 1827; Vermont statehouse grounds, plans, etc. Dewart.

On the north wall, on upper shelves, are volumes 11-43, some merely sheets of paper, others large bound copybooks (blank books). These are practically all Stevens's volumes, the present number having been put on since being received at the statehouse.

11. Granby rate book, 1791. 12° pamphlet.

12. "The Vermont Land Register, being a complete index to the public newspapers which have been printed in this State, and containing the substance of all land advertisements. To which are added in many of the towns a list of the land forfeited at vendue, extracted from," etc. Recorded by Eben W. Judd. 1761-1806. Bound. Stevens number, 249; Vermont towns, 1.

13. Extracts from deeds, 1802, Williston, Jericho, Waterbury, Middlesex, Bolton, Duxbury, New Haven, by Judd. Stevens, 252; Vermont papers, 4, 1773-1800.

14. Dr. Judd's land-office register of deeds in Averill; Avery's grant (Troy), 1 cent tax (of 1797 and 1798); Belvidere, 1 cent tax; Bristol; Coventry, 1 cent tax; Duncansboro; Eden, 1 cent tax; Enosburgh, 1 cent tax; Irasburgh; Jay; 1 cent tax; Johnson, all deeds from 1788-1803; Kelly's grant (Troy), 1 cent tax; Kellyvale, 1 cent tax; Knight's gore, 1 cent tax; Knoulton's gore; Lemington (1776-1818) conveyances, notes, surveys; Lutterton, 1 cent tax; Richford, 1 cent tax; Smithfield, 1 cent tax; Sterling, 1 cent tax; Westfield, 1 cent tax; Weybridge, all deeds, 1762-1802. Bound.

15. Joel Doolittle's synopsis (made 1802) of deeds recorded in Georgia, Goshen, Highgate, Plainfield, Richford, St. Alban's, Stannard, Swanton; schedule of Onion River Co. lands in Burlington, Jericho, Shelburne, Essex, Colchester,

New Huntington, Swanton, Highgate, Williston, Charlotte, Georgia. Bound. Stevens, 251; Vermont papers, 3, 1773-1799. On cover, "Dr. Eben W. Judd?"

16. Steven Pearl's (collector) records of vendue. One-half pence tax of October, 1791. Chittenden Co. Bound.

17. Towns alphabetically with lists of advertisements of sale in newspapers. Stevens, 263; Vermont towns, 15, 1817-1833. Covered with leather.

18. [Mostly] Judd's abstracts of vendues. 10 parts. Loose.

19. Surveyor general's official copy of New Hampshire grants. Bound. Stevens, 268; Vermont, 20, 1761-1780.

20. James Whitelaw's book. An advertisement pasted in says that Whitelaw kept a register of all proprietor's meetings and vendue sales and all lands sold or to be sold for taxes, and whether lost or redeemable. This book is evidently his register. Bound. Stevens, 271; Vermont towns, 24.

21. Acts and laws of the State of Vermont concerning the title of lands, taken from the public records by Dr. Eben W. Judd, 1801; also Judd *vs.* Fitch and Hawley; also Judd *vs.* Paine (1803), breach of trust as an attorney; also Leonard *vs.* Judd (1816). Bound. Stevens, 196; miscellaneous 36, 1802.

22. Guildhall. Proprietor's records. Bound. Stevens, 284; Vermont towns, 16.

23. 1, Deeds and vendues in Georgia, 1773-1808; 2, deeds and vendues in Jericho, 1793-1802; 3, lands forfeited on account of the  $\frac{1}{2}$ d. tax and other taxes, 1794, 1795, 1798; 4, Williston, 1802, deeds; 5, lands in charge of Whitelaw land office. Bound together. Stevens, 254; Vermont papers, 6.

24. Sales of lands for direct taxes. Committees' advertisement for labor and proprietors' collectors' notices of proprietors' taxes. Oblong, bound. Stevens, 262; Vermont towns, 14, 1791-1816.

25. Weybridge. Memorandum book. 1802. Stevens, 261; Vermont towns, 13.

26. Joel Doolittle; abstracts of early deeds in Cornwall, Goshen, Ferrisburgh, Hancock, Leicester, Charlotte, Bolton, Whiting, Weybridge, Stacksboro, Shoreham, Bristol, Panton, New Haven, Monkton, Middlebury, Lincoln, Johnson, Milton, Georgia.

26<sup>a</sup>. Avery's gore, Bull's gore, Bristol, Brownington, Coventry, Derby, Duncansboro, Eden, Georgia, Glover, Holland, Morristown, New Haven, Salem, Westfield, Weybridge.

26<sup>b</sup>. Concord, Elmore, Eden, memorandum for Doolittle, Waterbury, Milton (various others), Ryegate. Bound. Stevens, 190; miscellaneous, 30, 1785-1802.

27. John Johnson's field book of lotting. Proprietors' records. Westmore, etc. Stevens, 265. Also a lot of miscellaneous papers taken from the back of the book, including the Chittendon County Missionary Society records.

28. "Apparently papers of Gov. J. H. Jennison, surveyor of Shoreham, Vt." Map of Shoreham; other papers.

29. Memorandum book, being the diary and accounts of Eben W. Judd, 1794-95. Bound. A very interesting diary.

30. Journal of survey to the Upper Coos. 1786. Bound.

31. Judd accounts, 1794-95. Unbound.

32. Judd journal, 1800. "Began in Woodstock prison."

33. A, Surveys in Maidstone; B, Surveys in Lemington.

34. Jericho. History of grantees' names in the town of Jericho, Vt., 1773-1802.

35. Judd. Accounts and memoranda, 1795-1797.

36. Burlington proprietors' records, Salisbury, May 23, 1774. (Run to 1783.)

37. Onion River, Bolton, Middlesex, Waterbury, surveys, 1770.

38. Middlebury vendue. Proprietors and numbers.

39. Swanton. A few sheets, 12<sup>o</sup>.

40. Ira Allen, miscellaneous surveys, 1770-, Chittenden County.

41. Miscellaneous. El. fo. (East wall.)

42. Copies of N. Y. grants.

43, 43A, 43B. Guldhall road surveys, S. S. Judd.

These are all of the numbered volumes, but there are also some volumes containing similar material as follows:

Whitelaw plans and papers, v. 1, "presented by Capt. Albert Whitelaw, of Ryegate, great grandson of James Whitelaw, former surveyor general." East wall.

Whitelaw papers, letter book 2 (2A on back), with 2,000 letters, 1806-1814. North wall.

Claims for lands granted by New York (in Vermont), presented before the New York commissioners, 1797. Record of mining and quarry rights. South wall.

### III. VITAL RECORDS.

These include births, marriages, deaths, and divorces. The first three are sent to the board of health at Burlington by the town clerks every month and filed with the secretary of state at the end of the year. Divorces are reported each year by the county clerks. The statistics are tabulated and published by the board of health (by the secretary of state, 1857-1896); the records are permanently kept by the secretary of state.

Up to 1857 it was not compulsory to preserve vital records, but in some towns they were well kept, owing to the personal desire of the town clerk, or town requirement, or desires of leading families. A law in 1856 required that returns be made by the town clerks to the secretary of state; these were bound in folio volumes and are kept in the lower vault (1857-1908; except 1866, missing). Since 1908 the records are on cards, filed in steel boxes, on the east wall of the office vault. The books are arranged by years; the cards by towns. There is no index, but a record can be found if the town and year are known. Since about 1860, therefore, there are nearly complete records; before that, varying, some towns going back to 1760, others with no records. Altogether there are about 1,500,000 names. An index is needed.

### IV. OTHER PAPERS.

The three collections thus far described are the largest and most important, but there is also much else of historical interest. This will be mentioned under the heads of assembly, constitution, elections, governor, appointments, corporations, taxes, licenses, miscellaneous. The location of each lot will be indicated; where not otherwise mentioned, the office vault will be meant.

#### a. Assembly.

Assembly journal 1770-1784. Folio volume. South wall. (Printed.)

Joint assembly journal, 1836 (when senate was established) to 1910, 10 volumes, and volume for 1878 separate. South wall. (Printed.)

"List of offices 1824-1835." This gives the officers whose appointment lay in the assembly. Each year, appointments are recorded in a small book, and all are bound together. The title on each year is "Joint Committee Journal." South wall.

Joint committee journal, 1815-1831; 1832-1843. 2 volumes. Covers same as above. South wall.

Petition to assembly for relief of Norman Cleveland, 1830. North wall.

Copies of petitions; in large tin boxes, in lower vault. Those seen with dates, 1802, 1804, 1808, 1818-1826, 1827-1837. Other boxes without dates. (These are assumed to be petitions to assembly.)

Legislative bills, 1803-1824. Lower vault.

House journal, 1910-11, 2 volumes; 1912-13, 2 volumes. South wall on top of shelves. (Printed.)

Senate journal 1904, 2 volumes; 1910-11, 2 volumes. South wall on top of shelves. (Printed.)

House bill book. 1874, 1906 (only years seen). South wall.

House yea and nay book. 1870. South wall.

List of joint resolutions and acts received in the secretary of state's office, 1898. (Later printed; not important.) South wall.

#### *b. Constitutions, etc.*

The constitution of Vermont proposed by the council of censors, 1792, with letter of R. Hopkins transmitting to the convention. Mounted and bound. North wall. (Printed.)

Constitution of 1793 engrossed and amendments of 1828. North wall. (Printed.)

Journal of council of censors 1813-14. North wall. (Printed.)

Credentials, constitutional convention, 1870, proposed amendments, papers and reports relating to "Revised Laws"; papers are constitutional amendments, 1913; filing boxes.

No other material relating to constitutional conventions or the council of censors was found.

#### *c. Elections.*

In the lower vault, certificates of the election of representatives, 1855-1884; election returns 1854-1866 incomplete, 1867 complete; election returns, representatives, 1804-?; contested elections; petitions; soldiers' votes, 1864.

In filing boxes on the north wall of the office vault, certificates of votes for electors, 1848, 1864, 1868, 1872, 1876, 1880; proceedings of electors, 1912; certificates of votes, canvass of votes, county offices, 1914; same, congressmen, 1914; nomination papers, 1910-1912, State committees; presidential direct primary certificates canvass, 1914.

#### *d. Governors' papers.*

Journal of governors and council, 1777-1835, 12 volumes; various sizes. (Printed by E. P. Walton, 1873-1880, in 8 volumes.) South wall.

Journal of governor and council, 1831. North wall.

Secretary of the governor's and council's record of the appointment of civil and military officers of the State of Vermont, 1800-1819. North wall.

Various papers in pasteboard filing boxes (not in cases), arranged according to governors; applications for pardons; certificates of officials' oaths; justices of the peace resignations, appointments, receipts for commissions; reports of persons conditionally pardoned. These are in various places in the secretary of state's office vault.

*e. Appointments, officers, etc.*

Notary public certificates, 1910-1912. 3 volumes. West wall.

Notaries and masters in chancery appointments, 1849. Lower vault.

Justice commissions, 1902, Gov. McCullogh; list of justices, 1912-1914. Filing boxes.

Civil officers, 1802-1820; lower vault. South wall filing boxes.

*f. Corporation papers.*

All in bound volumes in office vault. South wall.

Corporation records, 10 volumes. (Principally articles of association.)

Private corporations, list of certificates of paid-up capital stock, 1860-[1901].

Corporations, certificates of increase of capital stock, volume 1.

Corporations, change of name and domicile, volume 1.

Corporations, certificates, 1903-.

Records relating to railroad companies, volumes 1, 2, 1901-.

Record of incorporation of independent local churches, 1839- (since law of that date).

Record of trade-marks and names, volume 1-3, 1894-date.

*g. Taxes and finance, papers relating to.*

General list, 1800. Modern binding. South wall; narrow pockets.

General list, 1800, 1814, 1816, 1817. South wall; pockets.

Registry of State bonds, 1861, issued under the act of April, 1861. South wall.

Registry of State bonds, 1862, issued under the act of November, 1862. South wall.

Grand list abstracts, 1867-1872. Lower vault filing case.

Returns relating to taxation.

Grand list abstracts, 1914. Filing box.

Return of tax rates, 1894. North wall.

Taxes assessed, 1911-1913. Filing box.

*h. Licenses, certificates, etc.*

All in bound volumes on south wall of office vault, except as otherwise noted.

Optometry licenses. 2 volumes.

Medical licenses, volume 2 (and 1 other).

Dental licenses, volume 3 (and 2 others).

Registration of nurses, volume 1.

State board of pharmacy, 1895- (certificates to date).

Veterinary licenses, volumes 1 and 2.

Liquor licenses, 1915. Filing box.

Licenses (some). Lower vault.

*i. Miscellaneous.*

Invoice and sale of consignments, 1835-36. South wall.

Journal (binder's title)—i. e., accounts 1897-. South wall.

Oath books, governor and lieutenant governor, 1854-1896; State officers', 1898-1915, south wall; senate and representatives, 1900, 1906, 1908, 1910, 1912, 1915, north wall; bonds and oaths, filing box; oath books, miscellaneous lot, perhaps 15, in dome.

Miscellaneous appointments, bonds, oaths, etc. 1 volume. Lower vault, west wall.

Miscellaneous records, 1911. 1 volume. South wall.

Conveyances to the State of Vermont, 1909- (chiefly Billings's estate).  
South wall.

Abstracts of sequestered land. Lower vault, south wall, filing cases.

Abstract of tiles, Townshend property. South wall; pocket.

Deeds and leases. North wall; filing box.

Record of textbooks ordered received and distributed. 1887. South wall;  
pocket.

Letters, various, unbound, about 12. North wall.

John Howe's letter book, 1803-4. North wall.

Maple-sugar trees, etc.; automobile convictions; masters in chancery, files  
1912. Filing boxes.

Statehouse, visitors register, old. Dome.

Superintendent Vermont statehouse ledger, 1836-1837. North wall.

Statehouse building accounts and contracts. North wall.

Contracts, specifications, etc., reventilating system. Filing box.

State causes, 1833; sheriff and jail commitments, 1829; returns from town  
treasurers, sheriffs, jailers, State attorneys, county auditors, 1861-1882. Lower  
vault.

County officers, 1850 [?]. Lower vault.

Writs, 1891-1910; censuses. Filing boxes.

Road mileage, 1909-10; 1911-12. Lower vault, south wall, boxes.

It will be seen from the foregoing description that there is a great variation in the completeness and arrangement of the archives. Some—as the vital statistics (despite the lack of an index), the “State papers,” and the surveyor general’s papers—are arranged in order and with a due regard to making available all that are extant. Other kinds are scattered in different places; and, while the classification made here may be faulty, it is at least an attempt to bring under the same heading papers scattered in different positions in the same vault and in different vaults. Other records have imperfect or misleading labels. Still others appear only in scattered years, and no one knows whether other years can be found, if, indeed, they are in existence, for this investigation itself brought to light some things not known before. And, finally, other records have disappeared entirely, as the journals of the councils of censors, and no one in Vermont even knows that they are not in existence.

#### ADJUTANT AND INSPECTOR GENERAL.

This office is on the first floor of the statehouse, and is provided with a commodious vault. Some papers are also to be found in the lower vault. The present adjutant general lives in St. Albans, but has only current matter there, and brings it down frequently to the statehouse. Much of the roster material has been printed and done well. The books and papers do not overcrowd the vault and are easy to find. The folio volumes of records are numbered, and so are the steel filing boxes. Reports of this office have been published from 1839 to date.



## RECORD BOOKS NUMBERED 1-78.

*Civil War.*

1-9, town-credit books. "Town credits" was printed by Washburn, 1864-65, and gave the roster from each town. "The revised roster" was made up from this book, from town-credits volumes, and from all separate papers. (Compiled by T. S. Peck; published 1892.)

10-18, reports and accounts of medical and recruiting officers.

19-22, hospital records.

29-30, 37, adjutant general roster of Vermont volunteers.

31-36, letters.

38-41, 44-45, "records."

42, 43, town quota's ledger.

*Revolutionary War.*

46, index to Revolutionary service.

47, index to pay rolls.

48, Revolutionary service.

49-50, Revolutionary rolls (published 1904).

*War of 1812 and Plattsburgh records; indexes.*

Rolls: A few originals covered with silk, mounted well in an elephant-folio volume. These the only ones not destroyed in the statehouse fire. 1 volume.

Index to same, "Vermont rolls, 1812-1815."

There are two volumes of affidavits. By act of 1849, relative to payment for 1812 services, it was provided that affidavits should be taken of survivors concerning members of companies. These affidavits were made mostly in 1850. Volume 2 is marked "Plattsburgh volunteers."

Index, "Plattsburgh volunteers, 1814."

One volume of "detached records"—i. e., of detachments. This had been copied, so was preserved. The volumes contain the aggregate of expenses, \$39,476.96, paid by the United States Government. It contains also the militia records of 1838-39 during fear of Canadian troubles.

Index volume: Military expeditions, 1812, 1838, and 1839.

Index volume: Captains, 1812-1815.

The legislature has made appropriations for publishing the War of 1812 records, but the work has not been undertaken, owing to other duties.

*Militia.*

58. Roster of uniform militia. This covers the 1840's, when there were several regiments of militia.

59. Vermont militia, 1839-1853.

60, 62, 64-66, 70. Militia; 67-68, enrolled militia, 1863; 69, militia, 1864.

61. "Roster of Vermont, commander in chief."

63. Seventh Regiment.

71. National Guard.

72-76. Adjutant general's office. Orders, volumes 1-5.

78. Record of commissions.

*Mexican War.*

There were no organizations from Vermont in the Mexican War. Vermont men served either in United States or Massachusetts regiments.

*War with Spain.*

Adjutant general's roster of Vermont volunteers (one regiment). This is to be printed.

Also muster-out rolls, Vermont volunteers, 1861-1865, volumes 1-17. Ed. fo. Company records and orderly books.

## QUARTERMASTER GENERAL'S OFFICE.

This office was separate until 1900, when it was combined with the adjutant general, and the incumbent of the latter office was legislated out. One volume of "Accounts" is the only one seen relating to the quartermaster general's office. Published reports, 1855-1900.

The vault also contains steel filing cases. These contain enlistment contracts of the Vermont regiments during the Civil War and muster rolls. The enlistment contracts were not started until after the first six regiments were filled, so that for these the contracts are only of new recruits. After the Civil War 12 regiments of militia were kept, largely of Vermont regiments, from 1865 to 1867.

In the lower vault there are about 71 packages of papers, year by year, 1857-1906, including regiments in the Civil War, 1860-1867.

Various Grand Army of the Republic records are also filed in the upper vault; also printed journals of national encampments and department journals.

## AGENT FOR STATE AID [TO SOLDIERS' FAMILIES, CIVIL WAR.]

Reports published 1861-1866. No papers found.

## AGENT FOR VERMONT CONCERNING CLAIMS.

1842. Henry Stevens appointed agent and made a report dealing chiefly with the archives. No papers found.

## AGRICULTURE.

The various boards and officers dealing with this subject have been—

State board of agriculture, manufacturing, and mining. Act November 22, 1870-1876.

Board of agriculture. Act November 28, 1876-1878.

Superintendent of agricultural affairs. Act November 28, 1878-1880.

State board of agriculture. Act December 23, 1880-1908.

State board of agriculture and forestry. 1908.

Commissioner of agriculture and manufacturing interests. c. 1888-1890.

Commissioner of agriculture, 1908.

Cattle commission. Act December 10, 1902-1908.

Cattle commissioner, 1908-1913.

Live stock commissioner. Act February 13, 1913.

## ASSEMBLY.

See General Assembly.

## ATTORNEY GENERAL.

Office created 1904. The attorney general has office room at the statehouse, but lives at Brattleboro, and has his office and most of his papers there. There are, however, in the room at the statehouse steel filing cases containing, correspondence 1914; correspondence with county officials, 1914; and "live" or "current" cases. There is a card index of live cases, showing the status of each case. In Brattleboro there is similar material, about which the assistant knows. In the office was a packing box full of papers from the predecessor of the present attorney general. When papers become obsolete they are packed away "somewhere."

(The above information was gained from an interview with the attorney general. The filing cases and packing box were seen, but no other papers in the statehouse.)

In response to a letter to the secretary it was stated that—

all papers and opinions on file here at Brattleboro that belong to the department of Attorney General are kept in a filing cabinet, and practically begin on the date of the present Attorney General's term of office, which was Dec. 1, 1914. Any material on file here previous to that date is material taken from the files at Montpelier, because those matters had not been closed by the present Attorney General's predecessor in office. These current papers and files are similar to such as are previous[ly] on file, that is, papers in connection with all criminal work which the Attorney General has had to do with, and opinions rendered by him to State officers in reference to their official duties.

## AUDITOR OF ACCOUNTS.

This office is very old; it was at first appointive, but has been elective since 1797. Reports have been published 1797 [?] to date. There are no records to amount to anything before 1857; those to the sixties not very complete. There is an office vault, and the lower vault and dome are used. Most of the records relate to State institutions, and files are kept in the office vault of papers and vouchers of State hospital (including commitments and discharges), House of Correction, Soldiers' Home, Industrial School, State Prison, Laboratory of Hygiene, State Agricultural College, State Normal School, Brattleboro Retreat. Older papers are kept in filing boxes in the lower vault and in big cases A, B, C.

There are also quarterly returns of county clerks and judges of probate; justices' returns of prosecutions; claims paid; purchasing agent. These in filing boxes in both office and lower vaults.

In the dome are two big wooden boxes marked "vouchers for noxious animals' bounties."

In the secretary of state's office vault is a folio volume marked "Auditor, v. 3."

Besides the above papers there is preserved for safe-keeping in the office vault a book of surveys by S. C. Craft, which belongs to Craftsbury Academy. It contains plots of certain towns. There is also a little book, "Roll of hands, Vermont Statehouse, 1836-37; A. B. Young, superintendent," which is interesting for the salaries paid.

#### BANK COMMISSIONER.

This office dates from 1906, but previous to that time the same work was done by the inspector of finance.

We use, in the work of the banking department, the ordinary blanks for making examinations by the commissioner and blanks for the banks to make statements periodically and at such times as called for by the bank commissioner. We have a card index of large borrowers, of treasurers' bonds, files for statements, reports, etc., and we issue special circulars at different times during the year upon questions and matter of interest to the bankers and the commissioner.—*Letter of F. C. Williams, bank commissioner.*

In the dome of the capitol are four big wooden boxes, marked "Bank correspondence and receipts."

#### BANK COMMISSIONERS.

Created by act of November 9, 1831. In 1857 these were abolished and duties given to auditor. Reports published in house journals, 1832-1837; senate journals, 1838-1842; house journal, 1843, 1844, 1848; in auditor of accounts reports, 1843-1867; occasionally in United States congressional documents; separately, 1843-1867. No papers found.

#### BOARD OF ACCOUNTANCY.

The board of accountancy has not been in existence for a long time, and the minute book and examination papers, and list of certifications and expense books, etc., are in my possession in my home town, Burlington, Vt. I am an accountant and auditor by profession, and my movements are uncertain, but it is my feeling that these should be in a place that would save them from fire. The minute book I have with me here.—*Letter from Franklin P. Cobb, secretary, Montgomery Center.*

#### BOARD OF AGRICULTURE.

Created by act of November 28, 1876, succeeding board of agriculture, manufactures, and mining; succeeded by superintendent of agricultural affairs in 1878. Reports published, 1877-78. No papers found.

#### BOARD OF APPRAISERS OF BANK STOCK.

This consists of the State treasurer, bank commissioner, and commissioner of State taxes. The law requires that the board shall keep

its record in the office of commissioner of taxes in a book for the purpose.

The records are kept in a separate book in this office.—*Letter from Charles A. Plumley, commissioner of State taxes, Northfield.*

#### BOARD OF ARMORY COMMISSIONERS.

This board has no records which are of any historical value. The papers and records of the board pertain simply to the location of armories in the State.—*Letter from Le Roy A. Hall, captain, Q. M. O., for the adjutant general, St. Albans.*

#### BOARD OF COMMISSIONERS OF COMMON SCHOOLS.

Created by act November 9, 1827. Published a report 1828. No papers found.

#### BOARD OF COMMISSIONERS FOR PROMOTION OF UNIFORMITY OF LEGISLATION IN THE UNITED STATES.

Created by act 256, 1912. Three commissioners, serving without pay, and meeting annually with commissioners from other States. First report, 1915.

I have in my possession a considerable amount of data, forms of bills, reports of commissioners of other States, etc. Some of these papers are kept in my own vertical file and some are on my book shelves; none in my safe.—*Letter from Henry B. Shaw, secretary, Burlington.*

#### BOARD OF CONCILIATION AND ARBITRATION.

The board was never organized and had no records. The services of this board were never asked for in any manner.—*Letter from F. E. Burgess, one of the original members of the board, Burlington.*

No reply was received from S. A. Richmond, Brattleboro, but others write that "the board has never performed any duty, and the vacancy caused by the resignation of Mr. Burgess has never been filled."

#### BOARD OF DENTAL EXAMINERS.

The only records that we have in our possession are the reports of the meetings of the board from year to year; also a book containing the complete record of each candidate who has taken the examinations; also the original agreements establishing reciprocity with the several States with which we now have such relations.—*Letter from Dr. Harry F. Hamilton, secretary and treasurer, Newport.*

Reports, 1884—

#### BOARD OF EDUCATION.

Created by act of November 18, 1856. Existed until 1874; succeeded by State superintendent of education. Reports published 1857–1876. "Records" (i. e., minutes) in education department in capitol.

This is also the title of board which went out of existence in 1915. (See Education.)

BOARD OF EQUALIZATION.

See State board of equalization.

BOARD OF EXAMINERS OF EMBALMERS.

The secretary of the board keeps all books, letters, and files pertaining to the work of the board. Has a record book of the meetings; all examination papers are on file, and a book of registration of all those who have been granted licenses. Previous to 1903 Vermont had no examination of undertakers and embalmers, but at that time the State board of health took over the work. All undertakers who were in business at that time and who applied for a license before January 1, 1903, were registered. After that date everyone who wished to practice embalming in this State had to pass an examination. In 1910 the board of examiners of embalmers was created.—*Letter from George H. Gorham, secretary, Bellows Falls.*

BOARD OF LIBRARY COMMISSIONERS.

Office, 34 Elm Street, Montpelier. The traveling libraries as well as the records are kept here.

The various records in filing cases are: Monthly reports since December, 1910, used in making up the biennial reports (printed); the registrar's report of business meetings (quarterly); correspondence between members of the board and the secretary (since December, 1910); biennial report question blank (for ninth and tenth reports; some previous ones in basement of statehouse); applications of libraries for "first aid" (some in basement); annual aid applications; correspondence with State institutions to which books are given, 1911- ; traveling libraries; printed lists.

The commission publishes its biennial reports, 1896- ; quarterly bulletin, 1905- ; and aided in publishing "A Vermont Library—The Pomfret Library. Windsor, 1911."

In the basement of the statehouse are wooden packing boxes containing various papers of the commission.

BOARD OF NORMAL SCHOOL COMMISSIONERS.

1900-1908. Reports published 1902-1908. Duties passed to board of education. No papers found.

BOARD OF NORMAL SCHOOL EXAMINERS, COMMISSIONERS, AND SUPERVISORS.

Reports, 1894-1898. No papers found.

BOARD OF OSTEOPATHIC EXAMINATION AND REGISTRATION.

The record of licenses granted by our board is in possession of the secretary, as also correspondence and letters received by him in connection with the office.—*Letter from L. D. Martin, secretary Vermont State Board of Osteopathic Examination and Registration, Barre.*

## BOARD OF PENAL INSTITUTIONS.

This consists of three members. They are not required to keep any papers except what may be necessary for them in making their report. Of course, records of the institutions under their jurisdiction are kept in the offices of the respective institutions.—*Letter from Benjamin Gates, secretary of civil and military affairs, Montpelier.*

## BOARD OF PUBLIC PRINTING.

The board of public printing as it now is was created by the legislature of 1915, and its membership is made up of the governor, State treasurer, and auditor of accounts. The records of the board are kept in the governor's office at Montpelier.—*Letter from Benjamin Gates, secretary of civil and military affairs, Montpelier.*

## BOARD OF RAILROAD COMMISSIONERS.

Created by act 23, 1886; succeeded by public service commission, 1908, which see.

Reports, 1888–1908.

## BOARD OF REGISTRATION OF NURSES.

We keep record of all examination questions, but do not keep answers—that is, the examination books handed in by applicants. Beginning last year we are going to fill out a set of answers to all our questions and of course they will be kept. The secretary keeps all letters of importance. We have no copies of certificates, but all certificates are recorded at the statehouse. Records of all meetings are kept and recorded in secretary's book kept by her.—*Mary H. Schumacher, secretary, Brattleboro.*

## BOARD OF TRUSTEES FOR STATE SCHOOL FOR FEEBLE-MINDED CHILDREN.

See State school for, etc.

## BOARD OF VETERINARY REGISTRATION AND EXAMINATION.

Two letters to Dr. J. C. Parker, president, St. Albans, brought certain papers—e. g., copy of examination for December, 1915, copy of act to regulate the practice of veterinary medicine, application for license, and certificate of license. A letter to Dr. Robert Weir, Rutland, brought a reply referring to the fact that Dr. George Stephens, of White River Junction, is the secretary of the board. A letter to Dr. Stephens brought no reply. These are all the members there are on the board.

## BOARD OF VISITORS TO NORWICH UNIVERSITY.

Have no minute books, correspondence files, etc. Our report is sent to the governor, to whom we are required to report.—*Letters from H. H. Edgerton, member of board, Rochester.*

## BOARD OF VISITORS TO PUBLIC INSTITUTIONS.

I do not know of any record kept by board of visitors. The record of the institutions is a biennial report made at close of term in June.—*Letter from John E. Weeks, Middlebury.*

As the statutes require certain records, names, and recommendations in their report, another letter was sent to Mr. Weeks, and at intervals, one to the governor and one to Mrs. P. F. Hazen, St. Johnsbury, but no replies were received.

## BOUNDARY LINE COMMISSION.

This consists of three members. A letter to Hon. F. H. Babbitt, Bellows Falls, brought a reply: "Referring to your letter of February 25, the resolution introduced by me in the Vermont Legislature of 1912 creating this commission will be found in the Public Statutes of Vermont, acts of 1912. Such other correspondence and records as the commission acquired in connection with this boundary-line matter are in the hands of Hon. Alexander Dunnett, of St. Johnsbury, Vt., chairman of the boundary line commission."

Two letters, three weeks apart, to Hon. Alexander Dunnett, citing Mr. Babbitt's letter, brought reply: "The papers of which you desire a memoranda are to be found with Attorney General Herbert G. Barber."

A letter to Mr. Barber citing the previous correspondence brought reply: "I do not know what papers you refer to. If I knew specifically what you desire perhaps I might be in a position to assist you, otherwise I could not." A further letter to Mr. Dunnett citing Mr. Barber's letter brought no reply.

## BRATTLEBORO RETREAT.

Located at Brattleboro, Vt. Founded 1834, upon bequest of Mrs. Anna Marsh, as an eleemosynary trust; governed by a board of trustees, under the title of "Vermont Asylum for the Insane"; changed to "Brattleboro Retreat" by act of the general assembly, 1892.

Medical records are kept in steel filing cases and in fireproof vault. In the same vault are kept the mittimi relative to State patients, and the commitment papers of private patients. The retreat has a card file for patients under treatment and for patients discharged. The medical records, examinations, and reports of night nurses are kept in a wooden filing cabinet, later in the vault, also other records deemed worthy of preservation. The trustees meet once a month or oftener as required. Their record books are kept in the vault.—*Letter from S. E. Lawton, M. D., superintendent, Brattleboro.* Reports published, 1837-

## BUREAU OF PUBLICITY.

This bureau is under the secretary of state, with the office in the secretary's office at Essex Junction. One man is in charge, and is at the office three days in the week. There are very few papers except correspondence. The bureau has issued "Vermont, the land of Green Mountains," 1911, 1915; "Industrial Vermont," 1914.

## CATTLE COMMISSION.

Created by act, December 10, 1902; succeeded by cattle commissioner, 1908, and live stock commissioner, 1913. The State board of



agriculture (created 1880) acted as cattle commissioners (by act 106, 1888) from 1888 to 1902. Reports in house journals, 1888, 1890; in biennial report of board, 1892-1904. In cellar of statehouse are two wooden boxes marked "Correspondence 07-8," and three "applications for test., 07-8." For other papers, see Live stock commissioner.

**CATTLE COMMISSIONER.**

1908-1913. See above, and for papers, see Live stock commissioner.

**CLERK OF HOUSE.**

The original house journal of the general assembly is kept on file in the office of the secretary of state. All other records pertaining to legislation are kept by the State librarian.—*Letter from Harry A. Black, clerk, Newport.*

**COMMISSARY GENERAL.**

Report in 1813. No papers found.

**COMMISSION FOR ERECTING VERMONT MONUMENTS AT GETTYSBURG.**

Report, 1888. Published, Vermont day at Gettysburg; program. 1889. No papers found.

**COMMISSION ON BOUNDARY LINE.**

See Boundary Line Commission.

**COMMISSION ON BOUNDARY LINE MONUMENTS BETWEEN VERMONT AND MASSACHUSETTS.**

Reports in 1894, 1900. In existence as late as 1904. No papers found.

**COMMISSION ON CONSERVATION OF NATURAL RESOURCES.**

Report, 1912. No papers found.

**COMMISSION ON INCORPORATED VILLAGES.**

Report, 1894. No papers found.

**COMMISSION ON NORMAL SCHOOLS.**

Report, 1908. No papers found.

**COMMISSION ON PROBATION.**

You are advised that we have a card index record, kept by counties, of all probationers on file in my office in St. Albans. The records in each case consist of the original report and the final report, together with such reports in the form of letters containing any information in regard to the probationer which

is considered important. The original report shows the probationer's name, age, sex, nationality, etc., the court in which the conviction was had, the crime committed, whether the probationer is married or single, the term of probation, and the conditions. The final report shows whether probationer satisfactorily completed his term of probation, or whether he was recommitted for violation of conditions, etc. The foregoing reports are made by the county probation officers. Each county probation officer keeps a record of the cases under his charge, and requires reports from each probationer to be made every month. The monthly reports are kept on file by the county probation officer. In addition to the above each county probation officer makes a quarterly report to the commission in which delinquent probationers are mentioned by name.—*Letter from L. S. Tillotson, secretary, St. Albans.*

COMMISSION ON SYSTEM OF STATE AUDIT.

Report, 1908. No papers found.

COMMISSION ON TAXATION.

Report, 1908. No papers found.

COMMISSION TO INVESTIGATE THE EDUCATIONAL SYSTEM AND CONDITIONS OF VERMONT.

This commission concluded its labors and made its report in 1914. Aside from its report, there was filed in the Vermont State Library a small volume of records of the commission, being merely a record of the meetings of the commission held from time to time, and the various votes had and the resolutions adopted. The remaining records of the commission, if they can be called such, are here in my custody stored away. They consist of correspondence, records of distribution of the reports, and other material that formed the basis of our report. I doubt if there is anything in what I have that should be preserved. The commission gave me no directions respecting the matter. Whether it will be preserved, I do not know, but I should expect it would be of little or no value to any one investigating matters similar to those before us.—*Letter from George L. Hunt, secretary, Montpelier.*

COMMISSION TO PREPARE AND PRESENT PROPOSALS OF AMENDMENT TO THE CONSTITUTION.

Created, 1908. Report, 1910. No papers found.

COMMISSION TO PROVIDE A MEMORIAL TO COMMODORE THOMAS MACDONOUGH.

There has been no report. There should be at some future time, but I can not tell when. You would do well to write R. W. McCuen, sometime. He is the secretary of the commission.—*Letter from Judge F. L. Fish, Vergennes.*

The MacDonough commission has not as yet finished the business for which it was created. The monument has not been erected, owing to the delay of the Government officials, and a report must be made to our State legislature in 1917.—*Letter from R. W. McCuen, secretary, Middlebury.*

No information about papers or records.

## COMMISSION TO PROVIDE A SUITABLE MEMORIAL FOR IRA ALLEN.

Under a joint resolution of the legislature February 20, 1913, three persons, of whom I am one, were appointed by the governor to report to the next legislature a plan for a suitable memorial for Ira Allen. The committee did report as directed. The commission had no records. We simply drew up this recommendation, signed it, and reported it to the legislature of 1915. It is printed in the journals of both houses. The legislature of 1915 continued the committee to carry out the plan. We have not met, and there are no records.—*Letter from J. K. Batchelder, commissioner, Arlington.*

## COMMISSION UPON THE REVISION OF THE STATUTES.

Report, 1880. No papers found.

## COMMISSIONER APPOINTED FOR THE PURPOSE OF CONFERRING WITH THE DIRECTORS OF THE AMERICAN ASYLUM ON PROVIDING FOR THE EDUCATION OF THE DEAF AND DUMB.

Report, 1825. No papers found.

## COMMISSIONER FOR DEAF, DUMB, AND BLIND.

Act 31, 1825. Reports, 1825–1862. Another report, 1894. No papers found.

## COMMISSIONER FOR INSANE.

See Special commissioner for insane.

## COMMISSIONER OF AGRICULTURE.

The board of agriculture of the State of Vermont was organized in 1872. In 1908 the law was changed, reducing the number of the board, creating the office of the commissioner of agriculture, and transferring nearly all the duties of the board to the commissioner. The reports of the old board of agriculture and of the commissioner of agriculture may be found at the State library, Montpelier. Very meager records of the doings of the old board, but no correspondence, was turned over to me by my predecessor in office. I have in my possession the correspondence files of my predecessor in office and also the correspondence for the last three years during which I have been in office. These records are not kept in safes.—*Letter from E. S. Brigham, St. Albans.*

Reports published annually and include reports of State forester, State Horticultural Society, Vermont Dairymen's Association, Maple Sugar Makers' Association, State fair commission.

## COMMISSIONER OF AGRICULTURAL AND MANUFACTURING INTERESTS.

Report, 1888, 1890. No papers found.

## COMMISSIONER OF DEAF, DUMB, BLIND, IDIOTIC, FEEBLE-MINDED, AND EPILEPTIC CHILDREN.

Vested in governor, who shall report biennially to the general assembly, with an account of expenditures. Papers with secretary of civil and military affairs.

## COMMISSIONER OF EDUCATION.

The executive officer of the State board of education by act 64, 1915.

## COMMISSIONER OF FISHERIES AND GAME.

Succeeded commissioners of fisheries and game in 1904.

In reply to your letter would say the State commissioner of fisheries has no records which would be of service to you, except what we have published in the biennial reports. Under our system of government commissioners have been appointed and run things in harmony with their ideas for their period of time, and other commissioners have come in, and thus it has gone from the start. No papers have been preserved except the printed reports. Vermont, like other States, has been too penurious to provide office accommodations for its records. In fact, until comparatively recently, commissioners have performed all the duties without the aid of clerks or stenographers. Any records which exist with reference to my department will be found at the State library at Montpelier.—*Letter from John W. Titcomb, commissioner, Lyndonville.*

## COMMISSIONER OF INDIGENT TUBERCULOUS PERSONS.

Act 219, 1912. Vested in governor, who shall report to legislature. The records are kept in the office of the secretary of civil and military affairs.

## COMMISSIONER OF INSANE.

Reports, 1846–1861. No papers found.

## COMMISSIONER OF PUBLIC PRINTING.

Report, 1900–1912. Duties taken over by purchasing agent when that office was created (1912). A big book of requisitions and general correspondence is in the cellar.

## COMMISSIONER OF STATE PRINTING.

This title also found.

## COMMISSIONER OF STATE TAXES.

Created by act of 1882. Reports published, 1884–

For many years the commissioners lived in Burlington, but the present commissioner lives in Northfield, so all the papers were moved there. They are kept in wooden filing cases in a non-fireproof building, but a large safe holds some of the indexes.

The town records are in five large cases. There is an index card for each town, and this indicates the nature of the records kept—appeals, express and freight, inheritances, listers' meetings, quadrennial appraisals, assessments, grand list abstract, tax rate, share-

holders (filed by corporations), listers' supplies, railroad taxation, exempted by vote, villages, statistics.

In large filing cases are partnerships by towns, stockholders, savings-bank returns (every six months).

In big filing drawers are annual license tax, general correspondence, railroad reports, inheritance taxes; all indexed. There is a card index for shareholders.

There are pasteboard filing boxes with old reports; all indexed.

In the safe are the indexes of annual licenses, shareholders, partnerships, dissolutions, service of process agents (outside the State), telephones, foreign corporations, banks.

There are some papers in the lower vault at the statehouse in Montpelier.

#### COMMISSIONER OF WEIGHTS AND MEASURES.

This office was established in 1910 and has its headquarters on the first floor of the statehouse. It keeps its records in filing cases—correspondence, reports of inspectors, records of condemnations. It has published requirements for cities and towns standards; weights and measures law; circulars of standards; circular suggestions to housekeepers, etc.; specifications and regulations. Reports, 1912—

#### COMMISSIONER ON THE CONDITIONS OF THE STATE LIBRARY.

Report, 1857. No papers found.

#### COMMISSIONER TO THE UNIVERSAL EXPOSITION AT PARIS.

Report, 1867. No papers found.

#### COMMISSIONER UPON THE YORKTOWN CENTENNIAL CELEBRATION.

Report, 1880. No papers found.

#### COMMISSIONERS FOR EXAMINING ACCOUNTS AGAINST THE STATE.

Report, 1780. No papers found.

#### COMMISSIONERS OF FISHERIES AND GAME.

1892–1904. No papers found.

#### COMMISSIONERS OF VERMONT ON CANAL FROM LAKE CHAMPLAIN TO CONNECTICUT RIVER.

Report in assembly journal, 1825. No papers found.

#### COMMISSIONERS ON CLAIMS AGAINST STATE.

Act of November, 1861. No papers found.

## COMMISSIONERS ON NORMAL SCHOOLS.

Report, 1888. No papers found.

## COMMISSIONERS ON PLAN OF STATEHOUSE.

Report, 1857. No papers found.

## COMMISSIONERS [ON] RESTORATION OF SEA FISH TO THE CONNECTICUT RIVER AND ITS TRIBUTARIES.

Created by joint resolution, 1865. Report, 1866. Became fish commissioners. No papers found.

## COMMISSIONERS OF THE NATIONAL STATUARY HALL.

Report, 1866. No papers found.

## COMMISSIONERS TO DEVISE A PLAN FOR THE BETTER ACCOMMODATION AND UTILITY OF THE STATE LIBRARY, STATE CABINET, AND THE COLLECTIONS OF THE VERMONT HISTORICAL SOCIETY.

Report, 1878. No papers found.

## COMMISSIONERS TO EXAMINE [CONDITION OF] UNIVERSITY OF VERMONT.

Reports, 1844, 1845. No papers found.

## COMMISSIONERS TO INQUIRE INTO CONDITIONS OF AND MEASURES OF PROTECTION FOR FORESTS OF VERMONT.

Report in house journal, 1884. No papers found.

## COMMISSIONERS TO LOCATE AND BUILD A WORKHOUSE.

Report, 1878. No papers found.

## COMMISSIONERS TO SETTLE WITH SURETIES OF LATE STATE TREASURER.

Reports, 1861, 1862. No papers found.

## COMMISSIONERS TO VISIT UNIVERSITY OF VERMONT.

Report, 1842.

## COMMITTEE ON DOUBLE TAXATION.

1900. No papers found.

## COMMITTEE ON FINANCIAL AFFAIRS OF STATE.

Report, 1851. No papers found.

## COMMITTEE TO EXAMINE BANKS OF VERMONT.

Appointed annually (1809-1830) by legislature. After 1831 apparently an office called inspector of banks.

## CONSTITUTIONAL CONVENTIONS.

Conventions were held 1777, 1792, 1814, 1822, 1828, 1836, 1843, 1850, 1857, 1870. Proceedings of each have been published. In the secretary of state's office is the constitution of 1793 with the amendments of 1828; also the credentials of members of 1870 convention. No other papers found anywhere.

## COUNCIL OF CENSORS.

A council of censors was required to be elected and to meet every seven years. They met in 1785, 1792, 1799, 1806, 1813, 1820, 1827, 1834, 1841, 1848, 1855, 1862, 1869 and published proceedings or journal of each meeting, although in 1785 and 1792 only in brief. The journal for the 1813-14 meeting is in the secretary of state's office vault, but no other papers were found anywhere.

## CREAMERY COMMISSIONERS.

The secretary of state and state treasurer are the commissioners. The law requires that certified copies of charter, etc., of creamery companies, bonds or other securities, quarterly sworn statements, surety bonds if required, shall be filed. The papers for 1912 are on file in this office (secretary of state, Montpelier), in the upper vault. Such papers for the years since 1912, at the present time, are on file at our Essex Junction office, but these I expect will be filed here within a short time.—*Letter from Rawson O. Myrick, deputy secretary of state, Montpelier.*

## CUSTODIAN OF DOCUMENTS.

Replying to your question, will say that I am custodian of documents, but as such I do not have the records in the sense you mean, I think. The custodian of documents of Vermont receives and distributes all documents and reports made by the different officers and commissions of the State.—*Letter from E. Lee Whitney, assistant state librarian.*

## EDUCATION.

Besides special commissions, the following seem to have been the officials and boards concerned with education in Vermont, although definite dates have been hard to find:

Board of commissioners of common schools, act November 9, 1827.

State superintendent of common schools, 1845-1851.

Board of education, November 18, 1856-1874.

Secretary of board of education, November 18, 1856-1874.

State superintendent of education, 1874-1912.

Board of education, —-1915.

Secretary of board of education, —-1915.

State board of education, 1915-—.

Commissioner of education, executive officer of State board, 1915-—.

Board of normal school examiners, commissioners, and supervisors, 1894-1898.

Board of normal school commissioners, 1900-1908.

The various boards and officers have had their headquarters in the capitol since December 1, 1892. The only records discovered were:

"Records" (i. e., minutes) of board of education, 1856-1874.

Some correspondence. This is usually destroyed as soon as it safely can be. County examiners' records, 1890-1909, in dome; since 1909, in office.

Certificates of town system of schools, 1885-86, in lower vault.

The former secretary of the board of education, 1912-1915, lives in Bellows Falls, and was expected to send his records to the statehouse, but had not done so up to August, 1915.

No old papers were found.

#### ELECTIVE TRUSTEES OF THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE.

Those members of the board who are elected by the legislature, being designated as trustees on the part of the State Agricultural College, have no meetings or records apart from those of the full board of trustees of the University of Vermont and State Agricultural College, of which they are members. So far as their administrative duties are concerned there is no difference between the status of the elective trustees and the trustees on the part of the whole university corporation, the latter body being self-perpetuating, under the charter of 1865, which united the State Agricultural College and the University of Vermont.—*Letter from E. R. Mower, secretary board of trustees, Burlington.*

#### ENGROSSING CLERK.

All records of the Vermont legislatures written by the engrossing clerk are bound in book form and filed at the State capitol.—*Letter from Mrs. Mary B. Hunter, clerk, Burlington.* See Secretary of state.

#### EXECUTIVE CLERK.

No records, except a memorandum of the time when legislative bills are received by the executive department and the date of their approval or veto.

The duties of executive clerk are simply those of legal adviser to the governor and principally relate to the legislation introduced in the general assembly.—*Letter from Sherman R. Moulton, executive clerk, Burlington.*

#### FACTORY INSPECTOR.

"We have no safe or vault for the keeping of the records, etc. in this office. We are located in a three-story brick, veneer building, which is not fireproof. All my records of accidents, recommendations, accounts of child and female labor—in fact all records—are kept in an ordinary file."—*Letter from A. Calhoun, factory inspector, Middlebury.* Reports 1914-

#### FINANCIAL AGENT.

Report, 1861-1864. Called inspector of finances, 1862, 1864. No papers found.

#### FISH AND GAME.

See Commissioners on restoration of sea fish to the Connecticut River and its tributaries. 1865-66.

Fish commissioners, 1866-1892.

Commissioner of fisheries and game, 1892-1904.

Commissioner of fisheries and game, 1904-



## FISH COMMISSIONERS.

1866-1892. Reports, 1867-1892. No papers found.

## GENERAL ASSEMBLY.

The general assembly from 1777 to 1836 consisted of one house; from 1836 to date, of house of representatives and senate.

Most of the manuscript records of the assembly are in the secretary of state's vault; many of these have been printed. Details are in the report of the secretary's office. In brief, the records include laws (original and engrossed) and journals (these have been printed); resolutions (also printed); joint committee journals; credentials, debentures, petitions, bills, yea and nay books, oath books. In the dome are various lots of senate and house bill books and yea and nay books. In the lower vault are "joint committees" and "letters to assembly"; dates not given.

There are some documents that are not kept which might prove of value to those interested in framing legislation and to the historical investigator. These include bills that do not pass, bills not enacted because of "pocket vetoes," and all committee records. There is sometimes valuable information in committee journals and minutes. One such document, the record of the judiciary committee for the session of 1915, was secured by the legislative reference librarian after assembly had adjourned; its value is indicated at a glance.

## GOVERNOR.

The governor was closely associated with the supreme executive council when there was only one house in the legislature, 1777-1836. Their records are in 12 volumes in the secretary of state's office vault; these were published in 8 volumes, 1873-1880. Also in the secretary of state's vault (which see for details) are appointments, 1800-1819; applications for pardons, certificates of officers, oaths, justice of the peace papers, reports of conditional pardons. In the lower vault is "Correspondence of governors," in wooden boxes nailed-up. In the dome are nine big packages, old, tied up in paper with cord, probably of some importance, marked "Letters, petitions, etc., Executive Department." Other papers (appointments, commissions, paroles, designations, etc.) are found in the vault in the office of secretary of civil and military affairs (which see.) The governor is also commissioner of deaf, dumb, etc., and commissioner for indigent tuberculous persons. These records are in the secretary for civil and military affairs' keeping.

## HIGHWAY COMMISSION.

See State road commission.

## HOUSE OF CORRECTION.

At Rutland. Completed, 1878. Reports, 1880——. The superintendent, Merton H. Loukes, sent a copy of the biennial report in response to a letter, but further letters asking about records, not answered.

## HOUSE OF REPRESENTATIVES.

See General assembly.

## INDUSTRIAL ACCIDENT BOARD.

We beg to advise you that this board has records and preserves all correspondence and awards of compensation, medical services, etc., in the office of the board at Montpelier, Vermont, in steel filing cases. The files are organized on a card system, with folders for the several reports, awards, etc., each report, etc., being indexed thereon.—*Letter from Robert W. Simonds, Chairman, St. Johnsbury.*

## INDUSTRIAL SCHOOL.

Located at Vergennes. Established 1865 as reform school; 1894, Vermont Industrial School.

At the time of our fire, in the early part of 1914, most of the records of the school were lost. We believe we have the records of admission for children intact for some years. That is about all.—*Letter from J. N. Barss, superintendent.*

Reports, 1865—

## INSANE ASYLUM.

1870–1892. See Brattleboro Retreat.

## INSPECTOR GENERAL.

See Adjutant and inspector general.

## INSPECTOR OF BANKS.

1881 [?]-[?]. No papers found.

## INSPECTOR OF FINANCE.

Act of November 24, 1874, enlarged powers. Report 1875–6, in auditor's; 1878, 1879, 1884–1906, annual. Succeeded by bank commissioner, 1906. No papers found. See also Financial agent.

## INSURANCE COMMISSIONERS.

The treasurer and secretary of state are the commissioners. Reports since 1868. Papers in treasurer's vault. In dome, two boxes of general correspondence and insurance receipts.

Reports, 1869——.

## JUDGE ADVOCATE.

I know of no papers or records belonging to the office of judge advocate of the State of Vermont. It has been more of an honorary office than anything else.—*Letter from A. H. Grout, former judge advocate, Newport.*

## LAKE CHAMPLAIN TRICENTENARY COMMISSION.

The secretary's records of the Vermont Lake Champlain tricentenary commission are still in my possession. There has been some discussion relative to turning them over to the State library, but no definite decision has as yet been reached. The records of the treasurer, which would include vouchers, must still be with him or in the office of the State auditor.—*Letter from L. M. Hayes, secretary, Burlington.*

The commission was created to arrange for the celebration in 1909. Report, published 1910, under title "The tricentenary celebration."

## LEGISLATIVE REFERENCE BUREAU.

Office on first floor of statehouse. Established, 1910. This is nominally a department of the State library. The material for use is kept in wooden filing cases, according to the Whitton classification. During sessions an index of all bills is kept, with their status. Requests for information on bills are also filed. During sessions also two legislative draftsmen are employed, independent of this office, but working in close relations with it.

## LEGISLATURE.

See General assembly.

## LIBRARY COMMISSIONERS.

See Board of library commissioners.

## LIVE-STOCK COMMISSIONER.

Created February 13, 1913, succeeding cattle commissioner.

I have the following records on file in this office:

Record books, in which are recorded the number of cattle and horses entering Vermont, cattle and horses tested and examined by the State, cattle tested for shipment ex State and private tests. These books go back to October, 1908.

Permit books, in which are recorded all the permits issued to bring cattle and horses into the State. Records since 1899 on file.

Commissioner's expense accounts since January 1, 1907.

Veterinarian's expense accounts since January 1, 1908.

Expense accounts of old cattle commission from April, 1898, to 1898.

Record of claims paid since July, 1910.

Record of all persons having had State tests since January 1, 1911.

Veterinarian's tuberculin test chart of tests made since April 1, 1909.

Owners' applications for test since January 1, 1911.

Correspondence (general) since January, 1909.

Certificate of destruction since January, 1909.—*Letter from F. L. Davis, live-stock commissioner, White River Junction.*

Report, 1914——.

## PANAMA CANAL EXPOSITION COMMISSION.

Commission of seven members. It turned over to the Vermont Historical Society such material as it had at the time the commission disbanded.

## PRINTING COMMISSIONER.

See Commissioner of public printing.

## PUBLIC SERVICE COMMISSION.

This succeeded the board of railroad commissioners in 1908, which succeeded the railroad commissioner, 1856-1886. The office is at Brattleboro, where the "live" records are kept. These consist of tariffs, schedules, accidents, grade crossings, complaints concerning steam and electric railroads, water power, electric light, telephone, telegraph, and express companies. These are kept in filing cases; there is no vault. The "record books" are like a court docket and contain lists of cases heard. They go back for many years. It was stated that the testimony in cases was kept at the statehouse; also that old material was sent up to the statehouse, but nowhere—office, vaults, basement, or dome—were any papers seen.

Reports, 1910-

## PURCHASING AGENT.

This office was created in 1912, taking over parts of duties of several other offices. It is located in the statehouse, and its duties are the purchase of goods of all sorts for State offices and State institutions. It keeps correspondence, requisitions, and bills in ordinary filing cases. Report published 1914.

## QUARTERMASTER GENERAL.

Reports published 1815-. The office was consolidated with the adjutant general by act of November 13, 1900; such papers as exist are in his vault, and reports now published by him.

## RAILROAD COMMISSIONER.

This office was in existence, by act of November 4, 1855, to 1886, and was followed by board of railroad commissioners, 1886-1908. They cover a most interesting period of Vermont railroad history. Unfortunately there do not seem to be many records left. The "record books" are in Brattleboro with the public service commission. In the latter's office at the statehouse are wooden filing cases labeled "Inspection reports," "Bridge reports," "Accident reports," "Complaints and petitions," "Passenger tariffs," and "Freight tariffs." They cover variously the years 1887 to 1908, but unfortunately many of them are empty. In the cellar are papers marked

"Stenographic notes, cross-examinations." No other papers were found.

Reports, 1856-1870, annual; 1872-1886, biennial.

#### RAILROADS.

See Railroad commissioner, November 4, 1855-1886; board of railroad commissioners, act 23, 1886-1908; public service commission, 1908—.

#### REFORM SCHOOL.

1865-1894; then called Industrial school, which see.

#### REPORTER OF DECISIONS OF THE SUPREME COURT.

No papers or archives of any kind. The original opinions are by statute required to be filed with the clerk of the general term of the supreme court, at Montpelier, when the reporter of decisions is through with them.—*Letter from J. W. Redmond, reporter, Newport.*

#### SECRETARY OF BOARD OF EDUCATION.

By act November 18, 1856. Also, title of office which went out of existence, 1915. (See Education.)

#### SECRETARY OF CIVIL AND MILITARY AFFAIRS.

By law (1906, Pub. Stat. 285) the secretary "shall keep a record of the official acts of the executive department in books to be kept in the statehouse." The office is on the second floor of the statehouse, adjoining the executive chambers, and contains a small vault. The record books contain appointments and commissions, approval of accounts, paroles, designations to the Vermont State hospitals, designations of feeble-minded and blind (to other States), conditional discharges from the house of correction, applications for requisition and extradition, and any other acts. The paroles are now filed on cards in filing cases in the office. By law the official correspondence is to be filed in the secretary of state's office. Some of it is in the lower vault and some in the dome. (See under Secretary of State.)

#### SECRETARY OF SENATE.

All original bills which pass go to the governor, and only bills which fail of passage and occasional petitions and memorials are left in the secretary's hands at the end of the session, save those things which are detailed by the journal.—*Letter from Guy M. Page, secretary, Burlington.*

#### SECRETARY OF STATE.

Essex Junction office. Wooden office building and wooden filing cases. Office force mostly here. All original records are in Montpelier; only duplicates here and current correspondence. (See account of Montpelier office at beginning of report.)

## SENATE.

Established, 1836. For records, see General assembly.

## SERGEANT AT ARMS.

Office in statehouse. Requisitions for supplies and correspondence are kept. The creation of the office of Purchasing Agent took over some of the duties of this office.

Reports, 1857-1867 in house journals; also 1859, 1861, 1862, 1865, 1869, 1870-1878, 1884—

## SOLDIERS' HOME.

The business records of the transactions of the board of trustees are recorded in a book by the secretary. The present secretary is Hon. E. J. Ormsbee, of Brandon, Vt. Previous records are undoubtedly in books at the home. The home was incorporated in 1884 and provided for 18 trustees.—*Letter from Hugh Henry, president of board of trustees, Chester.*

Reports, 1888—

## SPECIAL COMMISSION FOR THE INSANE.

Report, 1878. No papers found.

## SPECIAL COMMISSION ON PERMANENT COMMON-SCHOOL FUND.

Report, 1906. No papers found.

## STATE AGRICULTURAL COLLEGE.

The college is at Burlington in relationship with the University of Vermont. The financial records are in the office of C. P. Smith, treasurer, Burlington; the trustees' minutes with Judge Mower, Burlington; the scholastic records in the registrar's office at the university. (See also Elective trustees, etc.)

## STATE AGRICULTURAL EXPERIMENT STATION.

Located at Burlington. Reports, 1887—date. All records at station.

## STATE ASYLUM FOR INSANE.

The name, 1834-1870, of the institution that is now Brattleboro Retreat, which see.

## STATE BANK.

Reports dated 1807-1816; 1829-1835. No papers found.

## STATE BOARD OF AGRICULTURE.

Act of December 23, 1880, succeeding superintendent of agricultural affairs, and succeeded by State board of agriculture and forestry in 1908, which see.

Reports, 1882-1908.

## STATE BOARD OF AGRICULTURE AND FORESTRY.

Succeeded State board of agriculture in 1908.

Minutes of the board are kept by the secretary in loose-leaf notebooks at his office at the State Agricultural College, at Burlington.

Reports, 1910——.

## STATE BOARD OF AGRICULTURE, MANUFACTURING, AND MINING.

By act of November 22, 1870. Succeeded by board of agriculture, 1876.

Reports, 1872-1876.

## STATE BOARD OF EDUCATION.

Created (1915) to succeed board of education.

## STATE BOARD OF EQUALIZATION.

Journal of proceedings, published 1874, 1878, 1882. No papers found.

## STATE BOARD OF EXAMINERS IN OPTOMETRY.

We keep permanent records in secretary's book of meetings of board, examinations, subjects, contestants, certificates issued, cash received. These two latter are also kept with secretary of state.—*Letter from Augustus S. Haskins, president of the board, St. Johnsbury, Vt.*

## STATE BOARD OF HEALTH.

The secretary gives his whole time and has his office in Burlington. All the health records extant are here, but in the earlier days very little except vital statistics was kept. At present the secretary receives from health officers records of communicable diseases; from physicians records of tuberculosis and venereal diseases; from town clerks vital statistics (i. e., births, marriages, and deaths) for the current year, they being then filed with the secretary of State; reports from sanitary inspectors; reports from sanitary engineers; correspondence, of which a good deal is about vital statistics, and hence is kept in a separate file; reports on schoolhouse repairs. These records are kept in wooden filing cases.

This office adjoins that of the State laboratory of hygiene, in the same small building, and it must be noted that the reports show in their arrangement, indexing, and completeness evidence that they are kept by scientific experts and not by political officeholders.

Reports, 1887-1896, annual; 1898, biennial.

## STATE BOARD OF MEDICAL REGISTRATION.

The board keeps on file all applications, reports of examinations, and records of all business transacted, including reciprocity transactions. Biennially it issues a report to the governor of several hundred copies, which includes list

of registered physicians practicing in Vermont. It also has on file in this office card indexes of all physicians examined by the board, as well as all who have been registered in the State at any time since 1874. Another index also furnishes the record of each physician practicing in the State—his college and year of examination and registration. All correspondence with other State boards, medical organizations, etc., is kept on file. In the printed report the comments of the president or secretary are published with the law under which the board acts, also the rules and regulations promulgated by the board.—*Letter from Dr. W. Scott Nay, secretary, Underhill.*

#### STATE BOARD OF PHARMACY.

It has been the custom to preserve copies of all examinations given our candidates, also papers made out by such candidates, together with records of meetings held by the commission.

This board was established in 1894. Some 8 or 10 years ago, however, the secretary of the board, Mr. J. G. Bellrose, of Burlington, had a fire in his store, which destroyed practically all of our records. Since then such records as described above have been preserved and are in proper file with the present secretary, Mason G. Beebe, Ph. G., Burlington, Vt.—*Letter from W. F. Root, member, Brattleboro.*

#### STATE FAIR COMMISSION.

I have the following records on file in this office: Cashbook, April 1, 1910, to date; ledger since December 1, 1914 (new); records of the minutes of the State fair commission since May 24, 1913; live-stock entry blanks since 1910; correspondence between secretary and others since 1909; judges' books, entry books, since 1910.—*Letter from F. L. Davis, Secretary-Treasurer, Vermont State Fair, White River Junction.*

Reports, annual, 1910 [?]- .

#### STATE FORESTER.

Office in State Agricultural College, Burlington, and records all kept in filing cases there. They include, correspondence; forest fires; State nursery and State forests; general technical index, 1909 to date; reports on investigations for private owners; working plans of State forests; official copy of survey notes.

Reports, 1909- , in commissioner of agriculture's report, annually.

#### STATE GEOLOGIST.

I have in my office, which is in the statehouse, at Montpelier, records of all quarries and mines and companies working the same; reports on many quarries, mineral prospects, and ledges; maps of various parts of the State; notes on the geology of numerous areas in the State; catalogues of the rocks found in many of the towns of the State and of the fossils found in different parts of the State. Besides the above, there are many letters concerning the geology of Vermont as well as numerous letters of inquiry as to geological matters.—*Letter from G. H. Perkins, State geologist, Burlington.*

Reports of surveys published at intervals, beginning 1845. Perkins's survey, 1898- ; ninth of series, 1914.



## STATE HIGHWAY COMMISSIONER.

Act December 1, 1898, created the office of State highway commissioner. For over 10 years the office has been in Franklin, but plans are being made to move it to Montpelier. Correspondence, financial records, and some plans are kept. At Barre is the county supervisor, and most of the road plans are kept there.

Reports, 1900——.

## STATE HISTORICAL SOCIETY.

Papers and collection in State library. In the dome are a lot of boxes and books marked "Historical society." Not a State institution.

## STATE HOSPITAL FOR INSANE.

Located at Waterbury.

Medical records kept in steel filing cases. They include the "authorities" for having patients from the first admission to the present—from county court where insanity is pleaded; from guardians with physicians' certificates for private cases; from probate court with physicians' certificates when at the family's request (known as "State cases"); "alcoholics" sent in on third offense by minor court in lieu of house of correction; drug habitués; a few voluntary cases. The first cases came from the Brattleboro Retreat. There is a card file for patients in the hospital; another for all that were ever inmates. Discharges are filed under whatever authority they are made. Case records (medical) are kept for every patient, examinations and daily reports; these in wooden filing cabinets. A separate file of deaths is kept. Reports of the still watches (night) for each hall and general night watches (male and female) are on file.

Business records in business office and vault, all from the beginning, are here—cashbook, vouchers, bills until sent to purchasing agent, pay roll, requisitions, emergency requisitions, private-patient book.

The trustees meet once a month. Their minutes are in the vault.

The minutes of the supervisors of the insane are kept here.

## STATE LABORATORY OF HYGIENE.

Office at Burlington. All records are on cards by counties, kept in filing cases. Records cover examinations of 20 different kinds, including typhoid, tuberculosis, diphtheria, water, milk, drugs. On August 2, 1915, the total number was 144,944. The correspondence is kept in filing drawers. The financial records are classified, and a duplicate record sent month by month with vouchers to the auditor's office.

## STATE LIBRARY.

See Trustees of State Library.

## STATE NATURALIST.

A report published by this officer in 1856. No papers found.

## STATE ORNITHOLOGIST.

According to the "Manual," the incumbent of this office is Carleton Dexter Howe, superintendent of schools of Morrisville. Three letters directed to him received no reply.

## STATE PRISON.

We have a filing cabinet at the institution wherein are kept the commitment papers and discharge papers of the inmates, and of course we keep all business correspondence on file, the same as any business that is done in an efficient manner.—*Letter from E. T. Beide, clerk, Windsor.*

Reports, 1809——.

## STATE ROAD COMMISSION.

There was a State road commission established in 1892, consisting of three members, to investigate the road conditions of the State and report. This commission made two reports—one in 1894, and one in 1896. This commission was never intended for any other purpose than to make an investigation, and it was dissolved after these duties were performed.—*Letter from Benjamin Gates, secretary of civil and military affairs, Montpelier.*

## STATE SCHOOL FOR THE FEEBLE-MINDED.

Established by act 81, 1912.

The secretary keeps a record of the minutes and proceedings of the board, and the correspondence and accounts of the school are kept by the superintendent. The correspondence and copies of all letters are kept by the vertical filing system. The accounts are rendered in abstract form to the auditor monthly. We are beginning a system of keeping records of all children, such as a physical examination of each child, the Binet or mental age, summary of case record, such as age, color, civil condition, birthplace, parent names, and birthplaces, diagnoses, etc. Later on when we get organized we shall keep a record of their school and industrial work.—*Letter from Frederic J. Russell, superintendent, Brandon.*

## STATE SUPERINTENDENT OF COMMON SCHOOLS.

Annual report, published, 1846–1851. No papers found.

## STATE SUPERINTENDENT OF EDUCATION.

Reports published, 1874——. No papers found.

## SUPERINTENDENT OF AGRICULTURAL AFFAIRS.

Act of November 26, 1878. Report, 1880. Succeeded by State board of agriculture, 1880. No papers found.

## SUPERINTENDENT OF CONSTRUCTION OF STATEHOUSE.

Report, 1857. No papers found.

For Superintendents of Brattleboro Retreat, House of Correction, State Hospital for Insane, State Prison Industrial School, see those institutions.

## SUPERINTENDENT OF STATEHOUSE.

Reports published, 1833-1837, 1857-1858. "Roll of hands, 1836-1837," is in auditor's office. "Ledger," 1836-37, in secretary of state's vault.

## SUPERVISORS OF THE INSANE.

Act 60, 1878. Reports, 1880——. See State Hospital for Insane.

## SUPREME COURT.

The clerk of the supreme court is clerk of the county court of Washington County. The county courthouse is on State Street, in Montpelier. The vault is large and commodious, with basement and high ceiling.

The statutes provide (sec. 1377) that the county clerk—"I. shall enter or record the judgments rendered in a book kept for that purpose; II. make and keep dockets of the causes pending; III. record any other proceedings that events may direct."

The "Supreme Court Records" are in folio volumes, as follows: 1:1821-30; 2:1831-50; 3:1858-66; 4:1866——; 5:1875-83; 6:1882-89; 7:——1894; 8:——1900; 9:——1906 (this was the last one seen).

The "docket books" are probably from the same date; 1880 was the first one seen. There may be gaps, as the earlier ones are not in any order.

The "briefs" are by law (sec. 331) required to be kept in the State library. This is done, and they date back to 1871. They are in process of being bound, and in April, 1916, were bound from 1883. They will probably be finished in 1916. The earlier briefs are bound up by years. Beginning with volume 63 of Vermont reports to the 88th Vermont, inclusive, they are bound as the cases appear in each volume of reports and numbered chronologically. There is a chronological index made and also a general index by names of parties in each case.

Supreme court reports (Vermont reports), 1793 (covering from 1789) to date.

## SUPREME EXECUTIVE COUNCIL.

1777-1836. For records, see secretary of state, D., Governor's papers.

## SURGEON GENERAL.

Reports published 1864-1866. No papers found.

## SURVEYOR GENERAL.

1779-1838. See secretary of state's office for papers.

## TEACHERS' RETIREMENT FUND BOARD.

Under the Vermont law for teachers' pensions a retirement fund is being created, which now amounts to more than \$30,000. This fund is controlled by a retirement fund board, of which I am a member and the secretary. The aim of the present law is to increase the retirement fund until the income arising from the fund be sufficient to retire teachers under certain conditions. Under the present law it will be many years before pensions can be paid. The position I hold as secretary of the board is not a State office and no compensation is attached to it. The retirement board simply controls the investment of the retirement funds.—*Letter from D. B. Locke, secretary, Rutland.*

## TREASURER.

Office established by constitution, 1777. Located at statehouse.

There is a commodious office vault, while the older papers are in the lower vault. There is a little vault in the office behind a desk which contains only Civil War State payments.

There are a few bound volumes—war receipts, assignments from minors, pay roll, payments to Vermont volunteers' (2 vols., 1867-1882) accounts.

The filing cases are labeled, containing papers as follows:

License-tax returns; hunters' licenses; corporation tax returns; abstract of liquor fees; charter-tax returns; agents' requisitions; Huntington fund; Sherman National Bank; canceled vouchers; appraisals of property; board of appeals; income of permanent school fund; orders, extra pay, act of 1898, First Vermont Volunteers; town clerks' certificates; elections of town treasurers and others, 1907- ; bonds of county clerks; bonds of probate judges; bonds of miscellaneous; bonds of State's attorneys; bonds of directors of mutual fire insurance companies; War with Spain, extra State payments; permanent highway fund—orders, apportionments, expenditures; State school tax apportionments; State highway tax, 1898- ; State school tax, 1891- ; collateral inheritance taxes; corporation and annual license taxes; town officers and incorporated districts; State officers, boards, and institutions; county clerks and probate judges.

There are books containing the following: Insurance licenses, cash, county clerk receipts, register of companies, journals (treasurer's office), State treasurer's annual statement of taxes.

In the lower vault is a collection of papers, not in use, in filing cabinets, relating to taxes, assessments; and volumes marked "Treasurer's records," and one volume, "Treasurer's office, 1865." In the cellar are old "Grand lists," which, however, may belong under auditor's office.

Reports 1778-1813(?); 1814-1834 in assembly journals; 1834-1845 in house journals; 1845-1848 in auditor's report; 1846-1870, treasurer's report on State finances, annual; 1870——, biennial. Also, 1778-1849, report of auditor in treasury.

#### TRUSTEES OF PERMANENT SCHOOL FUND.

In reply to your inquiry I may inform you that we have minute books, correspondence, reports, and ledgers covering all phases of the work of the trustees of the permanent school fund since its organization. As secretary I have the custody of such material and it is kept in the National Life Insurance Co. Building under conditions which safeguard its preservation. The vouchers and records of investment are in the hands of the State treasurer, through whom, under the direction of the trustees, the investments of the fund are made.—*Letter from Fred. H. Howland, secretary, Montpelier.*

#### TRUSTEES OF STATE LIBRARY.

The trustees do not have any regular time for meeting, and in the past few years have met only once in two years. The State librarian is ex-officio secretary of the board of trustees and keeps the minutes of the meetings and makes a biennial report to the trustees.—*Letter from E. Lee Whitney, assistant State Librarian.*

Reports of trustees, 1848-1870; reports of State librarian, 1870——, biennial.

For Trustees of Soldiers' Home and of State Hospital for the Insane, see those institutions.

#### TRUSTEES OF STATE SCHOOL OF AGRICULTURE.

See Elective trustees, and State Agricultural College.

#### TRUSTEES OF THE STATE SCHOOLS OF AGRICULTURE.

The trustees have very full and complete minutes. These are kept by the secretary, Dean J. L. Hills, Morrill Hall, University of Vermont, Burlington. Copies of these minutes are sent to each trustee as soon as possible after each meeting.—*Letter from E. S. Brigham, commissioner of agriculture and chairman of the trustees, St. Albans.*

#### TUBERCULOSIS COMMISSION.

Report, 1904. No papers found.

#### UNIVERSITY OF VERMONT.

See Elective trustees of.

#### WORLD'S COLUMBIAN COMMISSION.

Report, 1894. No papers found.