Staff Calendar Templates

Use these templates to create an event on your staff calendar to share reminders about upcoming elections.

Primary Election:

Date: Tuesday, August 11, 2026

Subject- Vermont Primary Election Day

Event Description-

Today is Vermont's Primary Election.

Before you vote, visit the **Vermont Voter Portal** (vote.vermont.gov) to:

- Check your voter registration
- View your sample ballot
- Find your polling place
- Learn more about the candidates on your ballot with the Vermont Voter Guide!

Vermont offers **same-day voter registration**, so eligible voters who are not registered may register and vote at their polling place today.

If you wish to vote early / absentee in the Primary, you will need to request a ballot in the Vermont Voter Portal. If you are returning it by mail, we recommend sending it two weeks before Election Day to ensure it is received in time. You can also deliver it to your clerk in person or put it in a secure ballot drop box in your town. After you've returned your ballot, you can track it online at vote.vermont.gov! You can see exactly when it was received and accepted.

If you are **17 years old and will be 18 by the November General Election**, you may be eligible to vote in today's primary.

Make a plan to vote today! Your Vote is Your Voice!

General Election:

Date: Tuesday, November 3, 2026

Subject- Vermont General Election Day

Event Description-

Today is Vermont's General Election.

Before you vote, visit the **Vermont Voter Portal** (vote.vermont.gov) to:

- Check your voter registration
- View your sample ballot
- Find your polling place
- Learn more about the candidates on your ballot with the Vermont Voter Guide!

Vermont offers **same-day voter registration**, so eligible voters who are not registered may register and vote at their polling place today.

Every registered voter in Vermont receives their General Election ballot in the mail. If you're mailing it back, make sure to place your ballot in the designated return envelope and sign it! We recommend doing so by October 20 to allow enough time for it to reach your clerk. You can also deliver it to your clerk in person or put it in a secure ballot drop box in your town. After you've returned your ballot, you can track it online at vote.vermont.gov! You can see exactly when it was received and accepted.

If you prefer to vote in person on November 3rd, bring your ballot to your polling location! If you forget it, you can still vote – you will need to sign an "Affidavit of No Ballot Cast." This protects election integrity by allowing your clerk to ensure one ballot is cast per voter.

Make a plan to vote today! Your Vote is Your Voice!