

**SECTION 1 – USE THIS SECTION FOR ELECTION**

CERTIFICATE OF ELECTION OF TOWN CLERK

STATE OF VERMONT, ) CITY/TOWN OF \_\_\_\_\_  
 )  
 \_\_\_\_\_ COUNTY, ) DATE: \_\_\_\_\_, 20\_\_

I hereby certify that at the Annual Meeting of qualified voters of said Town, held  
on \_\_\_\_\_, \_\_\_\_\_  
(DATE OF ELECTION) (NAME)  
was elected Town Clerk for the year(s) \_\_\_\_\_.

\_\_\_\_\_  
Moderator (Open meeting)/Chair of BCA (Australian ballot election) 24 V.S.A §1151

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**SECTION 2 – USE THIS SECTION FOR APPOINTMENT**

CERTIFICATE OF APPOINTMENT OF TOWN CLERK

STATE OF VERMONT, ) CITY/TOWN OF \_\_\_\_\_  
 )  
 \_\_\_\_\_ COUNTY, ) DATE: \_\_\_\_\_, 20\_\_

We hereby certify that on the \_\_\_ day of \_\_\_\_\_, 20\_\_, we, acting as the duly  
elected Select Board of the Town of \_\_\_\_\_  
did appoint \_\_\_\_\_  
(NAME)

to serve as Town Clerk until the next Annual Meeting in accord with provisions of  
24 V.S.A. §963.

SELECT BOARD ) \_\_\_\_\_  
 ) \_\_\_\_\_  
 ) \_\_\_\_\_  
 ) \_\_\_\_\_  
 ) \_\_\_\_\_

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OFFICIAL OATH

I, \_\_\_\_\_, do solemnly swear/affirm  
(Name of Town Clerk)

that I will faithfully execute the office of Town Clerk, within and for said Town, and will  
therein do equal right and justice to all persons in the best of my judgment and abilities  
according to law. I also solemnly swear/affirm that I will support the Constitution of the  
State of Vermont, and of the United States. So help me God.

\_\_\_\_\_  
Town Clerk

Before me, \_\_\_\_\_  
Justice of the Peace – Notary Public

**THIS FORM IS TO BE FILED WITH THE APPROPRIATE COUNTY CLERK**

NOTE: Use either Section 1 or 2 above as indicated. The oath is to be administered in either case.