

SECTION 1 – USE THIS SECTION FOR ELECTION

CERTIFICATE OF ELECTION OF TOWN CLERK

STATE OF VERMONT,) CITY/TOWN OF _____
)
 _____ COUNTY,) DATE: _____, 20__

I hereby certify that at the Annual Meeting of qualified voters of said Town, held
on _____, _____
(DATE OF ELECTION) (NAME)
was elected Town Clerk for the year(s) _____.

Moderator (Open meeting)/Chair of BCA (Australian ballot election) 24 V.S.A §1151

SECTION 2 – USE THIS SECTION FOR APPOINTMENT

CERTIFICATE OF APPOINTMENT OF TOWN CLERK

STATE OF VERMONT,) CITY/TOWN OF _____
)
 _____ COUNTY,) DATE: _____, 20__

We hereby certify that on the ____ day of _____, 20__, we, acting as the duly
elected Select Board of the Town of _____
did appoint _____
(NAME)

to serve as Town Clerk until the next Annual Meeting in accord with provisions of
24 V.S.A. §963.

SELECT BOARD) _____
) _____
) _____
) _____
) _____

OFFICIAL OATH

I, _____, do solemnly swear/affirm
(Name of Town Clerk)

that I will faithfully execute the office of Town Clerk, within and for said Town, and will
therein do equal right and justice to all persons in the best of my judgment and abilities
according to law. I also solemnly swear/affirm that I will support the Constitution of the
State of Vermont, and of the United States. So help me God.

Town Clerk

Before me, _____
Justice of the Peace – Notary Public

THIS FORM IS TO BE FILED WITH THE APPROPRIATE COUNTY CLERK

NOTE: Use either Section 1 or 2 above as indicated. The oath is to be administered in either case.