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MEMORANDUM

TO: TARA TIGHE, QA MANAGER *[Signature]*
FROM: TRISHA CONTI, SENIOR FORENSIC CHEMIST, ALCOHOL PROGRAM SUPERVISOR *[Signature]*
SUBJECT: DATAMASTER DMT TECHNICIAN QUALIFICATION
DATE: JULY 2012

This memo is to document the approval of Robert Driscoll for the in house testing procedures for the DataMaster DMT instruments at the Vermont Forensic Laboratory. I, Trisha Conti, showed him the manual with the protocols, the location of the supplies and the forms that need to be filled out and retained for each DMT instrument. Robert has performed the following procedures as described in the VFL-approved DataMaster DMT Alcohol Manual: Power Up, Calibration, Certification, Installation and Annual Preventative Maintenance. In addition Robert has reviewed Routine Performance Checks in the presence of Amanda Bolduc and performed software updates for the DataMaster DMT. Furthermore, Amanda Bolduc has instructed Robert in the maintenance and repair of Guth simulators. Based on the training Robert has received at the Vermont Forensic Laboratory, I qualify him to perform in house testing on the DataMaster DMT instruments and repair of simulators at the Vermont Forensic Laboratory under the supervision of a trained Alcohol Analyst.