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VERMONT FORENSIC LABORATORY

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**MEMORANDUM**

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**TO:** QA FILE  
**FROM:** TARA TIGHE/SENIOR FORENSIC CHEMIST/QUALITY MANAGER   
**SUBJECT:** SIMULATOR SOLUTION PREPARATION AND CERTIFICATION AUTORIZATION  
TRISHA CONTI, ALCOHOL PROGRAM SUPERVISOR  
**DATE:** 4/26/2012

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This memo is to document that the Alcohol Program Supervisor, Trisha Conti, Ph.D., is qualified in the preparation and certification of simulator solutions for the Datamaster DMT instruments at the Vermont Forensic Laboratory.

Trisha Conti has been trained and has prepared the procedures regarding the preparation and certification requirements of the simulator solutions. She has observed and reviewed the simulator solutions preparation & certification by Amanda Bolduc, qualified alcohol chemist, April 17<sup>th</sup> through April 24<sup>th</sup>. Trisha has also prepared her own simulator solutions which were reviewed and certified by Amanda April 24<sup>th</sup> through April 25<sup>th</sup>.