

Memo

To: Training Records/QA Program
From: Margaret Schwartz, Director 
Date: March 5, 2012
Re: Authority for Alcohol Program at the VFL

The VFL assumed responsibility for the Blood and Breath Alcohol Program from the Vermont Department of Health Laboratory (VDHL) March 1, 2012. In preparation for assuming responsibility for the Alcohol Program two Vermont Forensic Laboratory (VFL) employees were identified who had appropriate educational and analytical backgrounds for this program. Those employees are Trisha Conti, PhD and Tara Tighe, MS. Both individuals trained with qualified individuals at the VDHL on the DataMaster DMT instrument, that training included taking the documented instruction listed below:

Training through the VDHL:

DataMaster DMT Supervisor & Record Administrator Training, Vermont Department of Health Laboratory, Burlington, VT, January 26, 2012

DataMaster DMT Operator Course, Vermont Department of Health Laboratory, Burlington, VT, January 23, 2012

Observed the Alcohol Program staff performing all the in-house testing procedures that are currently in place for the DMT program.

These individuals also received training from National Patent Analytical Systems, Inc (NPAS) in Mansfield, OH on February 21, 2012 in the following:

Detailed Theory of Operation of the DataMaster DMT.
Hardware Description and Purpose.
Software Description and Purpose.

The training from NPAS authorizes the trained individual to use the DataMaster DMT and educate others in accordance with the instruction received from National Patent Analytical Systems, Inc.

Both individuals are qualified to train and approve staff in the program as it goes forward at the Vermont Forensic Laboratory. Any staff performing work with the DataMaster DMT program will have documented approval from one of these individuals prior to conducting work at the VFL on this program.