

# Court Processes Standard Operating Procedure

## ATTACHMENT B: Court Schedule and Contact Information

County	Arrestment Cutoff Time	Court Operations Manager	Regional Superior Court Clerk	Court Unit Email Address
Addison	3:00 p.m.	Bailey Mills 802-917-4579	Amanda Stites 802-917-3006	<a href="mailto:Jud.Addisonunit@vermont.gov">Jud.Addisonunit@vermont.gov</a>
Bennington	3:00 p.m.	Wendy Dickie 802-917-4693	Amanda Stites 802-917-3006	<a href="mailto:Jud.Benningtonunit@vermont.gov">Jud.Benningtonunit@vermont.gov</a>
Caledonia	None – contact judge	Shari DeMarzo 802-917-4576	Maggie Villeneuve 802-917-4672	<a href="mailto:Jud.CaledoniaEssexunit@vermont.gov">Jud.CaledoniaEssexunit@vermont.gov</a>
Chittenden	3:00 p.m. <b>Except</b> second Tuesday of every month: 11:00 a.m. for in-service	Sadonna Delibac 802-878-3658	Christine Brock 802-917-4682	<a href="mailto:Jud.Chittendenunit@vermont.gov">Jud.Chittendenunit@vermont.gov</a>
Essex	None – contact judge	Shari DeMarzo 802-917-4576	Maggie Villeneuve 802-917-4672	<a href="mailto:Jud.CaledoniaEssexunit@vermont.gov">Jud.CaledoniaEssexunit@vermont.gov</a>
Franklin	None – contact court	Mary Mossey 802-917-4571	Gaye Paquette 802-917-4678	<a href="mailto:Jud.FranklinGrandIsleunit@vermont.gov">Jud.FranklinGrandIsleunit@vermont.gov</a>
Grand Isle	None – contact court	Mary Mossey 802-917-4571	Gaye Paquette 802-917-4678	<a href="mailto:Jud.FranklinGrandIsleunit@vermont.gov">Jud.FranklinGrandIsleunit@vermont.gov</a>
Lamoille	3:30 p.m.	Linda LaClair 802-917-2484	Gaye Paquette 802-917-4678	<a href="mailto:Jud.Lamoilleunit@vermont.gov">Jud.Lamoilleunit@vermont.gov</a>
Orange	2:30 p.m.	Sam Spinella 802-917-1368	Anne Damone 802-917-4591	<a href="mailto:Jud.Orangeunit@vermont.gov">Jud.Orangeunit@vermont.gov</a>

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Orleans	None – contact judge	Julie Bronson 802-917-4630	Maggie Villeneuve 802-917-4672 802-467-3301	<a href="mailto:Jud.Orleansunit@vermont.gov">Jud.Orleansunit@vermont.gov</a>
Rutland	3:00pm	Angela Anderson 802-917-4579	Amanda Stites 802-917-3006	<a href="mailto:Jud.Rutlandunit@vermont.gov">Jud.Rutlandunit@vermont.gov</a>
Washington	None – contact judge	Cheri Goldstein 802-917-4565	Maggie Villeneuve 802-917-4672 802-467-3301	<a href="mailto:Jud.Washingtonunit@vermont.gov">Jud.Washingtonunit@vermont.gov</a>
Windham	11:30 a.m.	Rich Perra 802-917-1380 Cathy Kosteki 802-595-6392	Anne Damone 802-917-4591	<a href="mailto:Jud.Windhamunit@vermont.gov">Jud.Windhamunit@vermont.gov</a>
Windsor	1:30 p.m. – 2:00 p.m.	Dawn Hudson 802-917-4621	Anne Damone 802-917-4591	<a href="mailto:Jud.Windsorunit@vermont.gov">Jud.Windsorunit@vermont.gov</a>