

## REQUESTING A REVIEW FROM Vermont's Child Protection Registry

### Instructions for making a request:

1. Start by reading the information below to see if you may request one — at this time.
2. If you can, complete the next page.
3. Mail or email your completed and signed form to the address provided.

### SUBSTANTIATION REVIEW

When the allegations were substantiated	When you may request a review
▶ From January 1, 1992 to August 31, 2007	▶ At any time
▶ On or after September 1, 2007	▶ Within 30 days from when we notified you of the substantiation and your right to review.

### EXPUNGEMENT REVIEW

You may NOT request one while you are required to be on the sex offender registry.

When the allegations were substantiated	Your child protection level	How long you have to wait
▶ Before July 1, 2009	No level	3 years
▶ From July 1, 2009 to February 28, 2019	1	7 years
	2	3 years
▶ On or after March 1, 2019	1	15 years
	2	7 years
	3	3 years
	4	1 year

If the substantiated behavior happened before you were 10, your registry record will be automatically expunged when you turn 18 — as long as you have no additional substantiations.

## Request for a Registry Review (page 2)

Check the type of review(s) you're requesting:

- SUBSTANTIATION REVIEW** - to challenge the substantiation
- EXPUNGEMENT REVIEW** - to have your name expunged (removed) from the registry
- ⇒ If you're asking for an expungement review, is it related to employment?  yes  no

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY. PRINT CLEARLY.**

### Information about the person being reviewed for child abuse or neglect

Last name	First name	Middle name
Other names used		
Mailing address	City/town & state	Zip code
Date of birth (mm/dd/yyyy)	Daytime phone (with area code)	Email address

### Parent/legal guardian if the person above is a minor

Include your information below if you're the parent/guardian of the child, or legal guardian of the adult, who is the subject of this request.

Last name	First name	Middle name
Daytime phone (with area code)	Email address	

### Signature of the person being reviewed OR the parent/legal guardian, if they are a minor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail or email your completed form to:**

Department for Children and Families  
Commissioner's Registry Review Unit  
HC 1 North, 280 State Drive  
Waterbury, VT 05671-1080  
Registry.Review@vermont.gov

R-07/24