

# EMERGENCY FOOD AND SHELTER NATIONAL BOARD PROGRAM

## VERMONT LOCAL BOARD

### APPEAL PROCESS

The appeal process of the Vermont Local Board awarding National Board funds for the Emergency Food and Shelter Program will be conducted in the following manner:

Appeals will be made to the chairperson of the Vermont Local Board via email:

Vermont Local Board  
Lily Sojourner, Board Chair  
Office of Economic Opportunity  
280 State Drive, NOB2 North  
Waterbury, VT 05671-1050  
Email: Lily.sojourner@vermont.gov

Appeals for denial of funds or level of funding must be filed via brief email to the chairperson within 24 hours of notification of denial of funds or level of funding. Appeals must deal only with YOUR agency allocation.

Appeals will be heard by the full Board or their designees, at a meeting scheduled by the Chair, within two weeks of the receipt of the appeal. At the Chair's discretion, the meeting may be conducted using a tele-conference system.

Denial of funds is based upon the criteria established by the National Board guidelines for the Emergency Food and Shelter Program.

Decisions made on appeals are final.