

DCF Pregnancy Calendar Practice As Outlined and Understood

1. A report is made to the DCF hotline (Centralized Intake and Emergency Services “CIES”).
2. The report (intake) is reviewed by two supervisors who review the information to decide what to do. (Screen in or screen out.)
3. If the report has concerning information and the pregnant individual is not within 30-days of due date, the report number (Intake number) is added to the calendar (high-risk pregnancy calendar).
4. Pregnant individuals are not notified if the report (intake number) is put on the calendar.
5. The calendar shows when the report is within the 30-day window of the pregnant individual’s due date.
6. Two DCF Family Services supervisors re-review the report to decide if an assessment will begin. This is not the same as an investigation.

This process has been written to reduce “jargon” and technical language as much as possible. Items in parenthesis are the language often used by DCF Family Services and others working within the system.