

3/1/88
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Bulletin No. 88-7

P-2630

P-2630 Replacing Checks

A. Lost/Stolen Checks

Follow the basic procedures for replacing checks at P-2131
C. Do not replace a check until all of the forms have been
completed. DO NOT REPLACE A CHECK WHICH HAS BEEN CASHED AND
THEN THE MONEY WAS STOLEN!

NOTE: In cases where the lost/stolen check was made out
to a provider, the provider (or authorized
representative) should follow the same procedures as
outlined for a client.