

P-2347 Sanctions (Reach Up Services rule 2375) **(B23-08)**

General Procedures

If a person who receives Reach Up does not engage in the Reach Up program, their benefit amount may be reduced, or sanctioned. If the participant is struggling to attend meetings, make sure to offer options that accommodate different meeting preferences (such as over the phone, home or community visits, specific times of day). Sanction should only be considered if a person receiving Reach Up has shown a pattern of non-engagement.

Once a fiscal sanction has been imposed, a sanctioned adult who reengages and follows through with program requirements may cure the sanction and have the full Reach Up benefit amount restored (rule 2372).

See Reach Up procedure [2240](#) Sanctioned Households for basic eligibility related information about Reach Up sanctions.

Sanctioning during the goal achievement process

Consider if a goal needs to be adjusted or changed, or if a different plan needs to be considered before moving toward sanction (see Reach Up Services procedure [2310](#) on goal achievement).

It is important to remember that a participant could be in the review phase of Goal Plan Do Review and Revise (GPDRR) for a long time. As long as the participant is revising their goal or the steps of their plan, a sanction is not needed.

Consider the following and make sure to document the participant's progress in case notes:

- Have you used the review and revise portion of the GPDRR process, utilizing multiple tools when appropriate, to make sure the goal and plan is still what the participant wants to focus on?
- Have you revisited Stepping Stones to see if something else is rising to a higher level of priority?
- Have you offered support services to help remove barriers that might get in the way of accomplishing the goal or plan?
- Have you considered underlying reasons (mental health issues, domestic violence, etc) for the participant's lack of progress?
- After all of these efforts, is the participant still choosing to not set/change their goal or change their plan, but they continue to not take part in the do part of GPDRR?

Determining if sanction is necessary during the goal achievement process is very subjective. Consult with the Reach Up Supervisor when unsure.