# P-2231 PROTECTIVE PAYMENTS (continued)

## P-2231D Participant Request (23-36)

Reach Up participants may make a verbal or written request for their benefits to be paid through a protective payee or CVPs. Make sure the request is documented in access with a CATN note.

If a protective payee is available, a Protective Payment Agreement should be signed.

For CVPs, it is best practice to have a signed statement from the participant. CVP payments and past due payments can also be outlined on the Protective Payment Agreement.

### Ending voluntary protective payments

Unlike the other reasons for Protective Payments, participants can request an end to any of these voluntary protective payments through verbal or written request.

### **BPS Support**

To set up participant request CVP

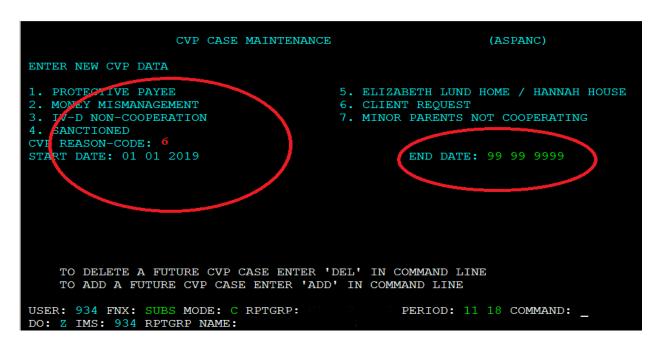
Enter SUBS C

```
CURRENT SUBSTITUTE REPORTER-PAYEE STATUS
                                                                    ASPANA
** THERE ARE O ALTERNATE REPORTERS
                                                                    START-END-DATE
                                                    PHONE
                                                                      00 00 00
** THERE ARE 0 EBT ALTERNATE(s)
                                      AND 1 CVP'S FOR THIS CASE
                     RENT IS NOT VENDORED THIS PERIOD
COMMANDS:
                                'CVP'
                                                                          'ALT'
CVP CREATE OR MODIFY:
                                          CREATE ALT PAYEE - REPORTER:
                                'CHGP'
CHANGE ALT PAYEE:
                                          CHANGE ALT REPORTER:
                                                                           'CHGR'
DISPLAY ALT PAYEE OR CVP:
                              'DSPP'
                                          DISPLAY ALT REPORTER:
                                                                           'DSPR'
USER: 934 FNX: SUBS MODE: C RPTGRP: DO: Z IMS: 934 RPTGRP NAME:
                                                   PERIOD: 11 18 COMMAND:
```

#### Then enter CVP in command

```
CURRENT SUBSTITUTE REPORTER-PAYEE STATUS
                                                                    ASPANA
** THERE ARE 0 ALTERNATE REPORTERS
                                                                     START-END-DATE
                                                                       00 00 00
** THERE ARE 0 EBT ALTERNATE(s) AND 1 CVP'S FOR THIS CASE
                                       CREATE ALT PAYEE - REPORTER: 'ALT'
CHANGE ALT REPORTER:
DISPLAY ALT DESCRIPTION
                     RENT IS NOT VENDORED THIS PERIOD
COMMANDS:
                                'CVP'
CVP CREATE OR MODIFY:
                             'CHGP'
CHANGE ALT PAYEE:
DISPLAY ALT PAYEE OR CVP:
                                                                           'DSPR'
                                                   PERIOD: 11 18 COMMAND:
USER: 934 FNX: SUBS MODE: C RPTGRP:
DO: Z IMS: 934 RPTGRP NAME:
```

Select reason 6 "Client Request" and 99 99 9999 as the end date. The earliest possible start date will autofill if after adverse action. Otherwise enter current date as start date.



To write checks follow Issuing Benefits through CVP in P-2231E.