

## **P-2231 PROTECTIVE PAYMENTS (continued)**

### **P-2231B Difficulty with Money Management (Reach Up rule 2220.1) (23-12)**

Determine if the household has demonstrated difficulty with money management and if budget assistance through a protective payment plan should be pursued.

#### **Money management letter**

When suspected difficulty with money management is reported, send a VCR with a Money Management Letter form ([202MM](#)) and a due date of 10 days.

If the participant responds determine if there the household can rebut the claim of difficulty with money management ([Reach Up rule 2220.2](#))

If difficulty with money management is established and a protective payee can be found, payments are made to the payee only. No CVPs are allowed.

If no protective payee can be found, then CVP/RVP should be used. Current rent should be paid.

#### **Difficulty with money management and arrears**

Participants cannot be forced to make additional payments toward arrears, though they can be encouraged to do so.

If arrears payments are to be made, have participant sign a Protective Payment Agreement form ([207](#)) as well.

#### **BPS Support**

##### **Budget assistance through RVPs**

Vendor payments based on difficulty with money management can be set up through RVP (automatic Rent Vendor Payments), however text must be added to the notice when this is done.

Add the following language to the eligibility notice or a blank notice if RVPs are used to provide budget assistance due to difficulty with money management:

*Your <INSERT PROGRAM NAME> will not be sent to you as of <INSERT DATE RVPs WILL START> because of identified difficulty with money management (rule [2220.1](#)). A Benefits Program Specialist will pay your shelter costs up to the amount of your benefit. Please contact our Benefits Service Center at 1-800-479-6151 about the payments. Note: the Cash Benefit Payment Summary on your notices will still show the full amount of your benefit. However, only the amount left over after your shelter costs have been paid will be sent to you.*

## Budget assistance through CVP

To set up budget assistance through CVPs based on difficulty with money management:

Enter SUBS/C

```
                CURRENT SUBSTITUTE REPORTER-PAYEE STATUS      ASPANA
** THERE ARE  0 ALTERNATE REPORTERS                PHONE      START-END-DATE
                                                                00 00 00

** THERE ARE  0 EBT ALTERNATE(s)      AND  1 CVP'S FOR THIS CASE

                RENT IS NOT VENDORED THIS PERIOD

COMMANDS:
CVP CREATE OR MODIFY:          'CVP'      CREATE ALT PAYEE - REPORTER:  'ALT'
CHANGE ALT PAYEE:             'CHGP'     CHANGE ALT REPORTER:         'CHGR'
DISPLAY ALT PAYEE OR CVP:     'DSPP'   DISPLAY ALT REPORTER:        'DSPR'
USER: 934 FNX: SUBS MODE: C RPTGRP:          PERIOD: 11 18 COMMAND: _
DO: Z IMS: 934 RPTGRP NAME: |
```

Then enter CVP in command.

```
                CURRENT SUBSTITUTE REPORTER-PAYEE STATUS      ASPANA
** THERE ARE  0 ALTERNATE REPORTERS                PHONE      START-END-DATE
                                                                00 00 00

** THERE ARE  0 EBT ALTERNATE(s)      AND  1 CVP'S FOR THIS CASE

                RENT IS NOT VENDORED THIS PERIOD

COMMANDS:
CVP CREATE OR MODIFY:          'CVP'      CREATE ALT PAYEE - REPORTER:  'ALT'
CHANGE ALT PAYEE:             'CHGP'     CHANGE ALT REPORTER:         'CHGR'
DISPLAY ALT PAYEE OR CVP:     'DSPP'   DISPLAY ALT REPORTER:        'DSPR'
USER: 934 FNX: SUBS MODE: C RPTGRP:          PERIOD: 11 18 COMMAND: CVP_
DO: Z IMS: 934 RPTGRP NAME: |
```

Select reason 2 "Money Mismanagement" with 99 99 9999 as the end date. The earliest possible start date will autofill if after adverse action. Otherwise enter current date as start date.

```
CVP CASE MAINTENANCE                                (ASPANC)

ENTER NEW CVP DATA

1. PROTECTIVE PAYEE                                5. ELIZABETH LUND HOME / HANNAH HOUSE
2. MONEY MISMANAGEMENT                            6. CLIENT REQUEST
3. IV-D NON-COOPERATION                          7. MINOR PARENTS NOT COOPERATING
4. SANCTIONED

CVP REASON-CODE: 2
START DATE: 01 01 2019                               END DATE: 99 99 9999

TO DELETE A FUTURE CVP CASE ENTER 'DEL' IN COMMAND LINE
TO ADD A FUTURE CVP CASE ENTER 'ADD' IN COMMAND LINE

USER: 934 FNX: SUBS MODE: C RPTGRP
DO: Z IMS: 934 RPTGRP NAME: PERIOD: 11 18 COMMAND:
```

To write checks follow Issuing Benefits through CVP [P-2231E](#).