

P-2211 OUT-OF-STATE TANF MONTHS

P-2211A Verifying Out-of-State TANF Months (Reach Up rule 2238) (22-06)

Verify Out-of-State TANF months and enter them into ACCESS. ACCESS keeps track of the total number of months. Obtain information for each parent in the household.

Initial Application

Review ESD 202 to see if members of household report moving to Vermont in last 12 months or receiving benefits in another state. Clarify this information during interview even if the household has answered no on the ESD 202.

Check in ACCESS to see if reported states have already been contacted for this person and verified. If the states are not listed, contact the state(s) identified by using the [National Directory of TANF Contacts](#). States can supply the information over the phone or by completing the Out of State TANF Verification Request (form [ESD 202TANF](#)).

If successful in reaching the state that day, update information in ACCESS and CATN.

If unable to obtain the information that day, send the state the 202TANF by fax, email or mail. Also send the household an ESD202V stating this information has been requested with a 10-day deadline.

Enter a clear CATN how the 202TANF is sent (i.e., fax, e-mail, or mail) and the date it is due back.

202TANF Not Returned

Enter the information provided by the household during the interview and record that the information was verified via self-declaration.

202TANF is returned, either by the due date or at a later date

Update the household information based on the documentation provided from the other state(s) and CATN that the information was verified via the form.

202 TANF is returned and household received 60 plus months in another state(s)

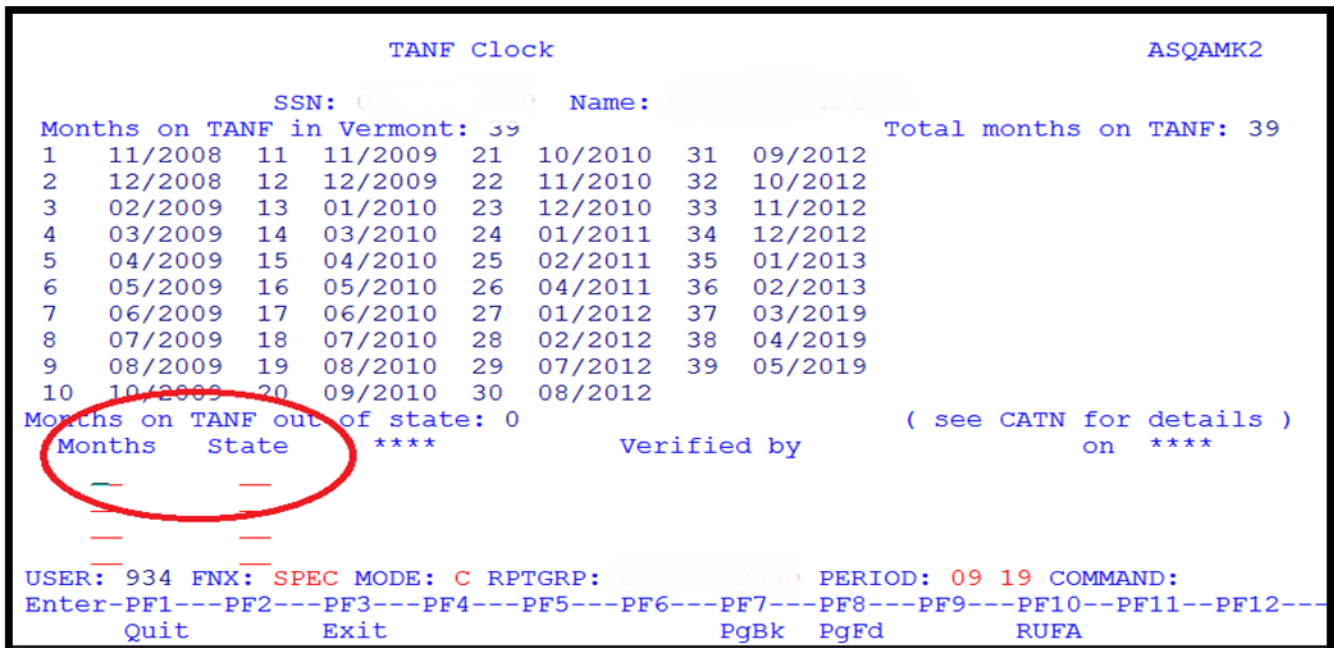
Send an email to the Reach Up case manager and Supervisor that this household has received over 60 months of TANF benefits. The household will be required to comply with the requirements for households that have received 60 or more months of Reach Up.

Recertification

If participant completes the ESD 202 at review and reveals at this time that they have received TANF in other states, follow the procedure listed above.

BPS Support

To enter out of state TANF months enter SPEC C CLOCK.



Enter the number of TANF months received out of state and the state abbreviation where they were received. Hit enter.

