

ICAN Participant Reimbursement Agreement

A signature/consent on this agreement indicates agreement and acceptance to the rules outlined in the ICAN Participant Handbook and this participant reimbursement agreement. The handbook is updated regularly, please review it before requesting reimbursements to ensure you have the most accurate information.

If you have any questions about the handbook or this agreement, speak with your ICAN case manager and/or employment team.

Participant Declaration and Signature		
<p>I understand and agree that:</p> <ul style="list-style-type: none">• I have received and reviewed the ICAN Participant Handbook.• I may receive, but am not guaranteed, participant reimbursements as part of my enrollment with ICAN.• Funds requested must be reasonable, necessary and directly related to allowable ICAN employment and training activities.• Prior to requesting funds, I will ensure I have not received the same assistance in the current month from any other organization including, but not limited to, other ICAN providers, HireAbility Vermont, Vermont Department of Labor, etc.• I can only use the assistance provided for the items identified for employment or training related purposes.• If requested, I will provide receipts/documentation that funding provided by ICAN was used for the approved employment and training related purpose.• Selling or misusing the benefit may result in ICAN disqualification and I would have to pay back the funds.• If I do not agree with a participant reimbursement denial or decision, I understand that I can request a fair hearing. Fair hearing requests can be pursued directly through my ICAN provider/case manager, ESD or the Vermont Human Services Board.		
Participant Signature	Date	Participants Printed Name
<p>Complete the section below if the form was completed and signed telephonically. _____spoke with _____ on _____ and agreed to the participant reimbursement agreement information indicated on the form above.</p>		